

**AGENDA  
REGULAR SESSION  
HIGHLAND CITY COUNCIL  
HIGHLAND CITY HALL  
1115 BROADWAY  
MONDAY, OCTOBER 6, 2025  
6:30 PM**

**NOTE:** This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 3 of this agenda.

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:**

**MINUTES:**

- A. **MOTION** – Approve Minutes of September 15, 2025 Regular Session (attached)

**PUBLIC FORUM:**

- A. Citizens' Requests and Comments:
1. Soup On The Square – Special Event Application – Jennifer Shafer, Representative (attached)
  2. Music Recital On The Square – Special Event Application – Angelina McLaughlin-Heil, Representative (attached)

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| <p>Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.</p> |
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- B. Requests of Council:

- C. Staff Reports:

**NEW BUSINESS:**

- A. **MOTION** – Bill #25-98/ORDINANCE Amending Ordinance 3354 of the City of Highland, Illinois, Passed on October 21, 2024, Implementing a Municipal Grocery Retailers' Occupation Tax and a Municipal Grocery Service Occupation Tax (attached)
- B. **MOTION** – Bill #25-99/RESOLUTION Waiving Competitive Bidding Requirement and Authorizing A Construction Contract with Joiner Sheet Metal and Roofing and City of Highland (attached)
- C. **MOTION** – Bill #25-100/RESOLUTION Approving and Authorizing the Execution of a Professional Services Agreement with Volkert Inc. for Street and Sanitary Sewer Improvements (attached)
- D. **MOTION** – Bill #25-101/ORDINANCE Authorizing the Issuance of General Obligation Bonds (Alternate Revenue Source) of the City of Highland, Illinois to Finance Certain Street Projects (attached)

**Continued**

- E. **MOTION** – Bill #25-102/ORDINANCE Approving and Authorizing Redevelopment Agreement with Sweet Stays, LLC for a Project in the Business District, and Other Actions Related Thereto (attached)
- F. **MOTION** – Bill #25-103/RESOLUTION Approving Application and Awarding Certain Financial Incentives Under the City of Highland Façade Improvement Program to Denny Knebel for 2702 St. Rt. 160, Highland, Illinois (attached)
- G. **MOTION** – Bill #25-104/RESOLUTION Approving and Authorizing the Execution of a Professional Services Agreement with Moran Economic Development for Reviewing and Updating the Zoning and Land Development Codes for the City of Highland, Illinois (attached)
- H. **MOTION** – Bill #25-105/RESOLUTION Accepting Blue Cross Blue Shield for Medical Insurance, Delta Dental for Dental Insurance and VSP for Vision Insurance for 2026 – 2027 (attached)
- I. **MOTION** – Bill #25-106/ORDINANCE Authorizing the Acceptance of the Contract and By-Laws Document of the Intergovernmental Personnel Benefit Cooperative and Authorizing Membership in the IPBC by a Municipality (attached)
- J. **MOTION** – Bill #25-107/ORDINANCE Declaring Personal Property of the City of Highland, Illinois, Surplus and Authorizing Its Sale and/or Disposal, Including a 2003 Ford F-150 (attached)

**REPORTS:**

- A. **MOTION** – Accepting Expenditures Report #1299 for Sept. 13, 2025 through Oct. 3, 2025 (attached)

**EXECUTIVE SESSION:**

The City Council will conduct an Executive Session pursuant to the Illinois Open Meetings Act, citing the following OMA exemption(s) allowing the meeting: **5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee and 5 ILCS 120/2(c)(11) to discuss litigation.**

**ADJOURNMENT:**

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Monday, October 6, 2025.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

**Directions for Public Monitoring of Highland City Council Meetings:**

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5625**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #: 867900**

This will allow a member of the public to hear the city council meeting.

**Note:** This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to [cflake@highlandil.gov](mailto:cflake@highlandil.gov) or, by using the citizens' portal on the city's website found here: [https://www.highlandil.gov/citizen\\_request\\_center\\_app/index.php](https://www.highlandil.gov/citizen_request_center_app/index.php).

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.

# CITY OF HIGHLAND



## SPECIAL EVENT APPLICATION

Authorized under City Ordinance Sec. 64-3-1

**PURPOSE:** The City of Highland supports various community activities and festivals throughout the year. Establishing public safety and coordinating needs between the events and the city are the overall goals of this process. It is the responsibility of the specific event Sponsors to obtain, complete, and follow through the application process for city approval.

### **DEFINITIONS and FEES:**

**Special event:** A "Special Event" is defined as: (1) any event, race, gathering, demonstration, or service; (2) that occurs partially or completely within the jurisdiction of the City of Highland; (3) is expected to draw crowds in excess of one hundred fifty (150) attendees; and (4) is expected to or could disrupt normal daily functions within the City of Highland including but not limited to traffic congestion and excess noise; or could create a public health/safety concern without proper precautions or prior planning. Specific examples would include (but are not limited to): The Kirchenfest, Schweizerfest, 5K runs, parades, Art in the Park, Fourth of July Festivities, Madison County Fair, etc. The City Manager will make the final determination as to whether an event qualifies. This will be based upon the totality of the circumstances presented.

**Ongoing Event:** An "Ongoing Event" is defined as any event that occurs partially or completely within the jurisdiction of the City of Highland consecutively for a period of time that exceeds more than two times monthly. Specific examples would include (but are not limited to): automobile races, re-occurring sporting events not affiliated with HUSD5, weekly music festivals, and other weekly reoccurring events). The City Manager will make the final determination as to whether an event qualifies. This will be based on the totality of the circumstances presented and will require approval depending on requests of individual departments by their Directors.

### **Highland Public Safety Fees for Special Events:**

**Police Department:** The Highland Police Department will be paid at a rate of \$50.00 per officer per race event (runs or bicycle) when required for traffic control. The Highland Police Department will be paid at a rate of \$100.00 per officer per day, per event when officers are requested outside of the normal day-to-day operation.

**Emergency Medical Services Department:** No additional fees for Special Events unless organizers require service outside of the normal day-to-day operation.

### **Fire Department:**

No additional fees for Special Events unless organizers require service outside of the



normal day-to-day operation.

**Highland Public Safety Fees for On-Going Events:**

**Police Department:** The Highland Police Department will be reimbursed at a rate of 1 ½ times the rate of the officer working the ongoing event. Scheduling will be arranged and agreed upon by the organizer, the Chief of Police or his/her designee.

**Emergency Medical Services Department:**

The Highland Emergency Medical Services Department will be paid at a rate of \$75.00 per half hour when requested for an ongoing event. Scheduling will be arranged and agreed upon by the organizer and the EMS Chief or his/her designee. The following are details of provided additional service:

- Two crew members to provide medical services throughout the event. •
- Fuel charges consistent with leaded mile rate.
- Medical supplies used during the event
- Wear and tear on the truck for idle state

Trucks must remain in an idle state throughout the course of the event for patient comfort and to maintain moderate temperatures for medications and I.V. fluids. Scheduling will be arranged and agreed upon by the organizer and the Emergency Services Chief or his/her designee.

**Fire Department:**

The Highland Fire Department will be reimbursed at a rate of \$21.00 per firefighter per hour working the ongoing event. Scheduling will be arranged and agreed upon by the organizer and the Fire Chief or his/her designee.

**PROCEDURE:**

1. All Requests will be directed to Highland City Hall, to the attention of the Director of Support Services.
2. Applications will be available at Highland City Hall, Monday-Friday, 8:00 am to 5:00 pm or online through the City's web site.
3. Applications will be completed by the Event Sponsor and submitted at least 60 days prior to the event. The application must be signed by the Event Sponsor Responsible Party. Incomplete applications will not be accepted. If an application is accepted and later determined to be incomplete, the applicant will be notified by the Director of Support Services. Failure to provide information will result in denial of application.
4. The Director of Support Services will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
5. The event Sponsor is required to obtain final approval for the special event from the City Manager. The City Council may announce the special event to the public at a scheduled Council meeting.

**CITY OF HIGHLAND-SPECIAL EVENT APPLICATION**

**Name of Event:** Soup on the Square

**Type of Event:** ☒ Festival ☐ Race ☐ Other ☐ Fundraiser ☐ Service ☐ Parade ☐ Other (please specify):

**Description of Event:** Free soup, live music, kids activities, kids business market, vendors, food trucks, etc.

**Location of Event:** Square

**Sponsoring Organization/Individual:** Highland Community Closet

**Event Responsible Party:** Jennifer Shafer

Address: 23 Geneva Dr.

Phone(s): 631-879-9566

Email: jennifermichele8@gmail.com

**Date(s) of Set-up:** Nov 7th

**Event Date(s) / Times:** Nov 8th 11am - 4pm

**Date(s) of Tear-down:** Nov 8th

**Expected Attendance:** 300+

**Alcohol License Required:** ☐ Yes ☒ No

If yes, application submitted: ☐ Yes ☐ No

**Sound Amplification System utilized:** ☒ Yes ☐ No (*Only available for the Square*) If yes, hours of operation: 12-2

**Funding request of the Council:** ☐ Yes ☒ No

Amount requested: \$

Purpose for Funding: \_\_\_\_\_

**Street Dept:** Signage, Barricades, Street Closures (Specify): n/a

**Electric Dept:** Electrical Service, Lighting (Specify): As long as the plugs work around the square, we'll be fine. We don't need anything extra, but we do need to plug things in.

**Public Safety:** If anything needed in addition to below (Specify): n/a

**HCS Services:** Wi-Fi or other technological needs (Specify): n/a

**Other City Services:** Restrooms, City Officials (Specify): As long as the public restrooms next to Shafly are available, we don't need anything extra.

**Refuse Dumpsters (Charges Apply):** Contact Republic Services at 618-656-6883 to request a temporary dumpster.

**Signs:** Per the City of Highland's Municipal Code, signs are disallowed on public right-of-way. If you wish to display signs on right-of-way, please indicate the requested location of signs:

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*If approval is granted, signs must not be displayed within roundabouts or within any area that is difficult for vehicles to see around and creates a traffic safety issue. All signs within right-of-way must be displayed no more than two weeks prior to the event unless specifically requested and removed within two days after the event.*

**Specify Special Event or Ongoing Event** (*as defined above*)

**Specify Route Option #** (listed on attached Maps) **Route must be approved by Public Safety director before application can be brought to council for approval.**

**Check the boxes below for what Services apply and number of each service needed**  
(See *Page 1&2 and Race Option/Maps provided for more information*)

- **Police** – Number of officers needed for Event
- **EMS** – Number of Emergency Medics needed for Event
- **Fire** – Number of Firefighters needed for Event

**Application Checklist (Attachments):**

- Council Meeting Scheduled for approval
- Certificate of Insurance: (Must attached for approval)
  - Must be General liability

- \$1 Million per occurrence/\$2 million aggregate
- City named as “additional insured” If Event is on city property.
- Site Plan Rendering
- Evacuation Plan
- Fire Plan
- Parking Plan

Page 4 of 5

**City Services Requested:** – Please attach additional documents such as maps, flyers or any other detailed information.

**Event Sponsor Responsible Party Date City Manager Date**





Main St

Main St

Main St

Corn  
Pit

Soups

Cocoa  
Check  
In

Kid's  
Corner

Face  
Paint

Tent +  
Tables

Silent  
Auction

Games

Bounce  
House

BAND

Vendors

Google

Layers



# CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: MUSIC Recital for Highland Arts Center

Type of Event: ☒ Festival ☐ Race ☐ Other Fundraiser ☐ Service ☐ Parade  
☐ Other (please specify): \_\_\_\_\_

Description of Event: two Saturdays of Students playing music and artists creating for

Location of Event: Town Square stage

Sponsoring Organization/Individual: Highland Arts Center

Event Responsible Party: Angelina McLaughlin-Heil

Address: 917 Main St.

Phone(s): 618-791-3992

Email: amcloughlinheil@gmail.com

Date(s) of Set-up: Sat. Oct. 11, Sat. Oct. 18

Event Date(s) / Times: Sat. Oct. 11, Sat. Oct. 18 8AM-2PM

Date(s) of Tear-down: Same day events only two Saturdays.

Expected Attendance: 50-75 people

Alcohol License Required: ☐ Yes ☒ No

If yes, application submitted: ☐ Yes ☐ No

Sound Amplification System utilized: ☒ Yes ☐ No (Only available for the Square)

If yes, hours of operation: 8AM-2PM

Funding request of the Council: ☐ Yes ☒ No

Amount requested: \$ \_\_\_\_\_

Purpose for Funding: \_\_\_\_\_

Street Dept: Signage, Barricades, Street Closures (Specify): None

Electric Dept: Electrical Service, Lighting (Specify):

yes. Stage electrical on for our sound system

**Public Safety:** If anything needed in addition to below (Specify):

None

**HCS Services:** Wi-Fi or other technological needs (Specify):

None

**Other City Services:** Restrooms, City Officials (Specify):

Restrooms in between our building and Schlafly open.

**Refuse Dumpsters (Charges Apply):** Contact Republic Services at 618-656-6883 to request a temporary dumpster.

**Signs:** Per the City of Highland's Municipal Code, signs are disallowed on public right-of-way. If you wish to display signs on right-of-way, please indicate the requested location of signs: None

*If approval is granted, signs must not be displayed within roundabouts or within any area that is difficult for vehicles to see around and creates a traffic safety issue. All signs within right-of-way must be displayed no more than two weeks prior to the event unless specifically requested and removed within two days after the event.*

**Specify Special Event or Ongoing Event (as defined above)** \_\_\_\_\_

**Specify Route Option #** \_\_\_\_\_ (listed on attached Maps)

Route must be approved by Public Safety director before application can be brought to council for approval.

**Check the boxes below for what Services apply and number of each service needed**

(See Page 1 & 2 and Race Option/Maps provided for more information)

- ☐ **Police** – Number of officers needed for Event \_\_\_\_\_
- ☐ **EMS** – Number of Emergency Medics needed for Event \_\_\_\_\_
- ☐ **Fire** – Number of Firefighters needed for Event \_\_\_\_\_

**Application Checklist (Attachments):**

- ☐ Council Meeting Scheduled for approval
- ☐ Certificate of Insurance: (Must attached for approval)
  - o Must be General liability
  - o \$1 Million per occurrence/\$2 million aggregate
  - o City named as "additional insured" If Event is on city property.
- ☐ Site Plan Rendering
- ☐ Evacuation Plan
- ☐ Fire Plan
- ☐ Parking Plan



**City Services Requested:** – Please attach additional documents such as maps, flyers or any other detailed information.

  
\_\_\_\_\_  
**Event Sponsor Responsible Party**

9-2025  
Date

\_\_\_\_\_  
**City Manager**

\_\_\_\_\_  
Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/1/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

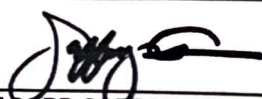
|   |  |  |               |
|---|--|--|---------------|
| <b>PRODUCER</b><br>JOE D DEVARY (24391)<br>128 WEST ST<br>EDWARDSVILLE, IL 62025-0000                             | <b>CONTACT NAME:</b> JOE D DEVARY                  | <b>FAX (A/C. No.):</b> 618-659-7495                    |               |
|   | <b>PHONE (A/C. No. Ext):</b> 618-288-6565          | <b>E-MAIL ADDRESS:</b> JOE.DEVARY@COUNTRYFINANCIAL.COM |               |
| <b>INSURED</b> 0005023273<br>HEIL MCLAUGHLIN ANGELINA DBA HIGHLAND MUSIC<br>917 MAIN ST<br>HIGHLAND, IL 622491507 | <b>INSURER(S) AFFORDING COVERAGE</b>               |  | <b>NAIC #</b> |
|   | <b>INSURER A:</b> COUNTRY Mutual Insurance Company |  | 20990         |
|   | <b>INSURER B:</b>                                  |  |               |
|   | <b>INSURER C:</b>                                  |  |               |
|   | <b>INSURER D:</b>                                  |  |               |
|   | <b>INSURER E:</b>                                  |  |               |
| <b>INSURER F:</b>   |  |  |               |

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSR   | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|---|---|----------|---------------|-------------------------|-------------------------|--|
| A        | <b>GENERAL LIABILITY</b>  |   |          | AB9411265     | 5/1/2025                | 5/1/2026                | EACH OCCURRENCE \$ 1,000,000                         |
|          | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY  |   |          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 |
|          | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR                            |   |          |               |                         |                         | MED EXP (Any one person) \$ 10,000                   |
|          |   |   |          |               |                         |                         | PERSONAL & ADV INJURY \$ 1,000,000                   |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:  |   |          |               |                         |                         | GENERAL AGGREGATE \$ 2,000,000                       |
|          | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC |   |          |               |                         |                         | PRODUCTS - COMP/OP AGG \$ 2,000,000                  |
|          | <b>AUTOMOBILE LIABILITY</b>   |   |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$               |
|          | <input type="checkbox"/> ANY AUTO   |   |          |               |                         |                         | BODILY INJURY (Per person) \$                        |
|          | <input type="checkbox"/> ALL OWNED AUTOS  | <input type="checkbox"/> SCHEDULED AUTOS                |          |               |                         |                         | BODILY INJURY (Per accident) \$                      |
|          | <input type="checkbox"/> HIRED AUTOS  | <input type="checkbox"/> NON-OWNED AUTOS                |          |               |                         |                         | PROPERTY DAMAGE (Per accident) \$                    |
|          |   |   |          |               |                         |                         | \$   |
|          | <b>UMBRELLA LIAB</b>  |   |          |               |                         |                         | EACH OCCURRENCE \$                                   |
|          | <b>EXCESS LIAB</b>  |   |          |               |                         |                         | AGGREGATE \$   |
|          | <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$  |   |          |               |                         |                         | \$   |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>  |   |          |               |                         |                         | WC STATUTORY LIMITS OTH-ER                           |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)                               | <input type="checkbox"/> Y / <input type="checkbox"/> N | N / A    |               |                         |                         | E.L. EACH ACCIDENT \$                                |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below  |   |          |               |                         |                         | E.L. DISEASE - EA EMPLOYEE \$                        |
|          |   |   |          |               |                         |                         | E.L. DISEASE - POLICY LIMIT \$                       |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

|  |   |
|--|---|
| <b>CERTIFICATE HOLDER</b><br><br>CITY OF HIGHLAND<br>1115 BROADWAY<br>PO BOX 218<br>HIGHLAND, IL 62249 | <b>CANCELLATION</b><br><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|--|---|

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMMENDING ORDINANCE 3354 OF THE CITY OF HIGHLAND,  
ILLINOIS, PASSED ON OCTOBER 21, 2024, IMPLEMENTING A MUNICIPAL  
GROCERY RETAILERS' OCCUPATION TAX AND A MUNICIPAL GROCERY  
SERVICE OCCUPATION TAX**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter "City"), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, City has the responsibility to provide programs and services to the residents of our community with limited resources available in order to provide for the health, safety and welfare of residents within Highland; and

**WHEREAS**, the State of Illinois eliminated its 1% tax on grocery items; and

**WHEREAS**, revenue from the State's 1% grocery sales tax was dedicated solely to municipalities, not the State of Illinois; and

**WHEREAS**, the elimination of this tax results in an approximate annual loss of \$325 million statewide to municipal governments and an approximate annual loss of between **\$330,000.00 - \$350,000.00** to Highland, which creates an undue hardship on City; and

**WHEREAS**, while eliminating said State-imposed Municipal Grocery Retailers' Occupation Tax, the General Assembly enacted a new law allowing each municipality to pass their own Municipal Grocery Retailers' Occupation Tax to replace the tax eliminated by the State; and

**WHEREAS**, 65 ILCS 5/8-11-24 provides that, beginning on January 1, 2026, all Illinois municipalities may impose a tax "upon all persons engaged in the business of selling groceries at retail in the municipality"; and,

**WHEREAS**, said tax, known as the Municipal Grocery Retailers' Occupation Tax may be imposed "at the rate of 1% of the gross receipts from these sales" (*see* 65 ILCS 5/8-11-24); and,

**WHEREAS**, Section 8-11-24 further requires any municipality imposing the Municipal Grocery Retailers' Occupation Tax under to also impose a Service Occupation Tax ("Municipal Grocery Service Occupation Tax") at the same rate, "upon all persons engaged, in the municipality, in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries" as "an incident to a sale of service" (*see* 65 ILCS 5/8-11-24); and,

**WHEREAS**, pursuant to Section 8-11-24, any Municipal Grocery Retailers' Occupation Tax and any Municipal Grocery Service Occupation Tax shall be administered, collected and enforced by the Illinois Department of Revenue ("IDR") (*see* 65 ILCS 5/8-11-24); and,

**WHEREAS**, City has determined it is in the best interests of public health, safety, general welfare and economic welfare to levy the Municipal Grocery Retailers' Occupation Tax and Municipal Grocery Service Occupation Tax pursuant to Section 8-11-24 of the Illinois Municipal Code to provide services for City residents and to fund the City government; and

**NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Highland, Illinois, as follows:**

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2a.* GROCERY RETAILERS' OCCUPATION TAX. A tax is hereby imposed upon all persons engaged in the business of selling groceries at retail in this municipality at the rate of 1% of the gross receipts from such sales made in the course of such business while this Ordinance is in effect. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24).

*Section 2b.* GROCERY SERVICE OCCUPATION TAX. A tax is hereby imposed upon all persons engaged in this municipality in the business of making sales of service, who, as an incident to making those sales of service, transfer groceries as an incident to a sale of service. This tax shall be imposed at the rate of 1% of the selling prices of groceries transferred incident to a sale of service. The imposition of this tax is in accordance with and subject to the provisions of Section 8-11-24 of the Illinois Municipal Code (65ILCS 5/8-11-24).

*Section 2c.* The taxes imposed by this Ordinance shall take effect on January 1, 2026.

*Section 3.* The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the IDR, which shall have full power to administer and enforce the provisions of this Ordinance.

*Section 4.* The City Clerk is hereby directed to file a certified copy of this Ordinance with the Illinois Department of Revenue on or before November 1, 2025.

*Section 5.* All ordinances, resolutions and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

*Section 6.* If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

*Section 7.* This Ordinance shall be known as Ordinance No. \_\_\_\_\_ and shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

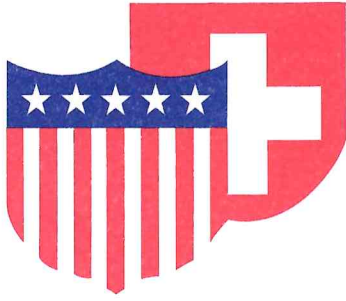
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Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

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Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois



# City of Highland

**MEMO TO:** Christopher Conrad, City Manager

**FROM:** Joe Gillespie, Director of Public Works

**DATE:** October 2, 2025

**SUBJECT:** Street and Alley Shop Roofing and Insulation Installation, PW-11-25  
Recommendation for Approval

## RECOMMENDATION

I recommend that you request council approval to waive competitive bidding requirements and award a construction contract to Joiner Sheet Metal and Roofing in Highland, Illinois, for \$129,294.00, through the TIPS (The Interlocal Purchasing System) program, as attached.

## DISCUSSION

TIPS reviews the quotes of contractors in the program against the going rate for a particular type of work in our area. The result is a quote with competitive values, much like a purchasing consortium. Joiner's quote was reviewed, and TIPS recommends that it is a good value for the proposed work. No work will commence until TIPS provides its approval. They also inspect the final product to ensure quality.

## FISCAL IMPACT

The work is budgeted in the FY 2026 Street and Alley/PW Admin fund.

## CONCURRENCE

Recommended by: \_\_\_\_\_  
Joe Gillespie, Director of Public Works

Approved by: \_\_\_\_\_  
Christopher Conrad, City Manager



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION WAIVING COMPETITIVE BIDDING REQUIREMENT AND  
AUTHORIZING A CONSTRUCTION CONTRACT WITH JOINER SHEET METAL  
AND ROOFING AND CITY OF HIGHLAND**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, the Director of Public Works requests waiver of the competitive bidding requirement for a construction contract with Joiner Sheet Metal and Roofing (“Joiner”); and

**WHEREAS**, the Director of Public Works has informed the City Council that Joiner was selected through The Interlocal Purchasing System (“TIPS”) which is a government purchasing consortiums similar to IL State Bid pricing; and

**WHEREAS**, the Director of Public Works has informed the City Council that TIPS reviews quotes of contractors in the program against the going rate for a particular type of work in the area; and

**WHEREAS**, the Director of Public Works has informed the City Council that TIPS has recommended that quote from Joiner is a good value for the proposed work; and

**WHEREAS**, the Director of Public Works has informed the City Council that the total pricing provided by Joiner for the construction contract is \$129,294.00 and is within budget expectations for Street and Alley/Public Works Admin fund (See “Joiner Price Quotation” attached hereto as **Exhibit A**); and

**WHEREAS**, the Director of Public Works has recommended City waive the competitive bidding requirement and award the construction contract to Joiner according to the Joiner Price Quotation (**Exhibit A**); and

**WHEREAS**, City finds the Joiner Price Quotation to be fair and reasonable, and City has determined the Joiner Price Quotation should be approved (**Exhibit A**); and

**WHEREAS**, City deems it to be in the best interests of City to waive the competitive-bidding requirement that would otherwise award the construction contract to Joiner according to the Joiner Price Quotation (**Exhibit A**); and

**WHEREAS**, City finds that the City Manager and/or Mayor should be authorized and directed, on behalf of City, to execute whatever documents are necessary to award the construction contract to Joiner according to the Joiner Price Quotation (**Exhibit A**).

**NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland, Illinois, as follows:**

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* The competitive bidding requirement is waived and the construction contract according to the Joiner Price Quotation (**Exhibit A**) is approved.

*Section 3.* The City Manager and/or Mayor is directed and authorized, on behalf of the City of Highland, to execute whatever documents are necessary to make the purchase (**Exhibit A**).

*Section 4.* This Resolution shall be known as Resolution No. \_\_\_\_\_ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

---

Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois



Joiner Sheet Metal & Roofing  
205 Madison Street  
Highland, IL  
62249

618-664-9488 – Office  
618-664-9441 – Fax  
618-581-0121 – Mobile  
sean@joinersmr.com



## Revised Roofing & Sheet Metal Proposal:

Streets and Alleys Building  
12263 Highland Rd  
Highland, IL 62249

### **METAL ROOF – TPO RETRO-FIT OVERLAY – Approx. 9,184 sq. ft.**

- Install new wood blocking in the flutes of the metal panels and then another 2 layers around entire roof.
- Remove existing penetrations that are no longer being used and patch in deck.
- Install new ISO flute filler insulation in flutes of metal panels
- Install layer of 3" Secureshield ISO, mechanically fastened 1 fastener per every 2 sq. ft.
- Install Versico .060 mil TPO membrane system, fully adhered to 3"
- Flash all curbs, penetrations to meet manufacturers specs
- Install new drip fascia metal at all perimeters.
- Install 2-piece edge metal up rake edges.
- Install 6" Kstyle gutters with termination bar
- Provide a 20-year Manufacturer's Weathertightness Warranty

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**TOTAL PRICE FOR TPO OVERLAY:** **\$121,774.00**

**ADD TO REPLACE SKYLIGHT PANELS ON NORTH WALL** **add \$7,520.00**

### **NOTES:**

- Joiner Sheet Metal and Roofing TIPS # 24010402-6841
- Permits Excluded
- If there are any unforeseen conditions, it will be repaired on a time and material basis

*Sean Engelmann*

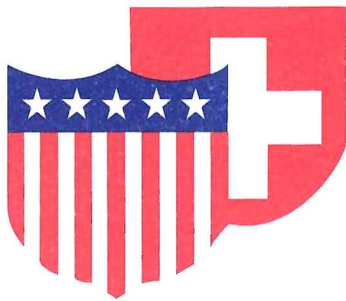
10/02/25

**Sean Engelmann**

**Date**

**Approved By**

**Date**



# City of Highland

**MEMO TO:** Christopher Conrad, City Manager

**FROM:** Joe Gillespie, Director of Public Works

**DATE:** September 11, 2025

**SUBJECT:** Street and Sanitary Sewer Improvements (Aldi Store)  
Recommendation for Approval of Preliminary Engineering Services

## RECOMMENDATION

I recommend that you request council approval of a preliminary engineering services agreement with Volkert, Inc. for the above-referenced project, for \$69,500.00.

## DISCUSSION

Aldi is constructing a new store just west of Scott Credit Union along State Route 143. The site layout doesn't support having two entrances from Route 143. We plan to build a city-owned street north of the store, adjacent to it, that will connect to Cally Lane, a street maintained by the city. Additionally, a sanitary sewer main will be extended along Cally Lane and the new street. These improvements will support future development in the area.

Volkert will provide engineering, prepare plans and specifications, and perform various administrative tasks for bidding on the construction.

## FISCAL IMPACT

We are reviewing options to secure funding and anticipate using TIF revenues for repayment.

## CONCURRENCE

Recommended by: \_\_\_\_\_  
Joe Gillespie, Director of Public Works

Approved by: \_\_\_\_\_  
Christopher Conrad, City Manager

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A  
PROFESSIONAL SERVICES AGREEMENT WITH VOLKERT INC. FOR STREET  
AND SANITARY SEWER IMPROVEMENTS**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, City desires to execute a professional services contract to retain Volkert Inc., (“Volkert”) for professional services to assist with street and sanitary sewer services for Cally Lane (“Services”); and

**WHEREAS**, Volkert has submitted a proposal for the Services, which includes a proposal for professional engineering and surveying services. (*see* “Volkert Proposal,” attached hereto as **Exhibit A**); and

**WHEREAS**, City finds that the terms of the Volkert Proposal (*see* **Exhibit A**) are fair and reasonable, and City has determined the Volkert Proposal should be approved; and

**WHEREAS**, City has determined it to be in the best interests of public health, safety, general welfare, and economic welfare of City to approve the Volkert Proposal (*see* **Exhibit A**); and

**WHEREAS**, City finds that the City Manager and/or Mayor should be authorized and directed, on behalf of City, to execute and date the Volkert Proposal and any other documents necessary to give it effect (*see* **Exhibit A**).

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF HIGHLAND, ILLINOIS, AS FOLLOWS:**

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* The Volkert Proposal (**Exhibit A**) is approved.

*Section 3.* The City Manager and/or Mayor is authorized and directed, on behalf of the City, to execute and date the Volkert Proposal and any other documents necessary to give it effect (*see* **Exhibit A**).

*Section 4.* This Resolution shall be known as Resolution No. \_\_\_\_\_ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

---

Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois

**AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN  
OWNER AND CONSULTANT ENGINEER**

This Agreement made and entered into this 12th day of September, 2025 ("Agreement"), by and between City of Highland, Illinois, having its principal place of business at 1115 Broadway Highland, IL 62249, hereafter referred to as the OWNER, and Volkert, Inc., having its principal place of business at 11 N. Water Street, Mobile, AL, hereinafter referred to as the CONSULTANT, which entities may also be referred to herein individually as "Party" and/or collectively as "Parties" as circumstances dictate;

WITNESSETH THAT:

WHEREAS, the OWNER desires to retain the CONSULTANT to perform certain professional planning, programming, engineering, and/or inspection services as outlined in the Scope of Services;

WHEREAS, the CONSULTANT desires to perform said professional services for the OWNER;

And WHEREAS, the SUBCONSULTANT shall abide by the provisions of USDOT 1050.2A- Appendix A and Appendix E, with said provisions to apply to all contracted services including procurements of materials and leases of equipment, if any.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter stipulated to be kept and performed, the Parties hereto agree as follows:

**ARTICLE 1  
DEFINITIONS**

Wherever used in this Agreement (including the Exhibits hereto) terms (including the singular and plural forms) printed with initial capital letters have the meanings indicated in the text above, in the exhibits, or in the following definitions.

**1.1 PROJECT or PROJECTS.** The total undertaking to be accomplished for Owner by the Consultant, other engineers, contractors, and others, including planning, study, design, construction, testing, commissioning, and start-up, and of which the Services to be performed or furnished by Consultant under this Agreement are a part.

**1.2 AGREEMENT.** This written contract for professional services between OWNER and CONSULTANT including any and all attachments, exhibits, amendments, addenda, or Work Authorizations, and any other agreements or other documents that are incorporated herein by reference.

**1.3 WORK AUTHORIZATION.** A written order authorizing CONSULTANT to perform Services in accordance with the terms of this Agreement. This term shall also include any supplemental agreement executed in association with this Agreement or any task order issued by OWNER defining the particular scope of services, cost, and schedule for an assigned task and setting forth any additional obligations of the Parties pursuant thereto.

**1.4 BASIC SERVICES.** The professional services to be performed by CONSULTANT under this Agreement, as set out in Article 3 and which may be described in Exhibit A and/or any Work Authorization as “Basic Services”, “Scope of Work”, or similar. Referred to herein as “Services”.

**1.5 ADDITIONAL SERVICES.** Any services beyond Basic Services as described in Article 3, and as may be more fully set forth in any duly issued Work Authorization, as mutually agreed to in writing between OWNER and CONSULTANT. Where requested by OWNER or made necessary to complete CONSULTANT’s Services under the Project, all items set forth in Section 3.3 of this Agreement are specifically designated as Additional Services for purposes of this Agreement. Additional Services also referred to herein as “Services” as circumstances dictate.

**1.6 EXCLUDED SERVICES.** Without attempting to be a complete list or description of all services or potential services that are excluded from this Agreement and which will not be performed by CONSULTANT, the Parties specifically acknowledge that the CONSULTANT does not undertake responsibility in any way for discovering, handling, identifying, removing, or disposing of any hazardous materials, pollutants, contaminants, or wastes.

**1.7 EFFECTIVE DATE.** The date indicated in this Agreement on which it becomes effective, but if no such date is indicated, the date on which the Agreement is signed and delivered by the last of the two Parties to sign and deliver.

**1.8 CONTRACTOR.** A Contractor is any person or entity which enters into an agreement with OWNER to perform the construction of or any construction on any project, including, without limitation, the providing of labor, materials, and equipment incorporated or to be incorporated into the Project. The term “Contractor” means the Contractor or its authorized representative but excludes the CONSULTANT and its subconsultants.

**1.9 CONSTRUCTION CONTRACT.** To the extent that such may be relevant to the terms of the Agreement, or may be included in the Scope of Services, this term refers to the entire and integrated written agreement, or agreements, between OWNER and Contractor concerning the Contractor’s Work.

**1.10 CONSTRUCTION CONTRACT DOCUMENTS.** To the extent that such may be relevant to

the terms of the Agreement, or may be included in the Scope of Services, this term refers to those items so designated in the Construction Contract, including the Drawings, Specifications, Construction Contract, and general and supplementary conditions. Where the OWNER shall authorize the use of digital files for the submission and conveyance of official Construction Contract Documents, such digital files shall be deemed acceptable and reliable to the same extent as if said documents had been provided in a print format. Reviewed Shop Drawings, other Contractor submittals, and the reports and drawings of subsurface and physical conditions are not Contract Documents.

**1.11 DRAWINGS.** To the extent that such may be relevant to the terms of the Agreement, or may be included in the Scope of Services, this term refers to that part of the Contract Documents which graphically shows the scope, extent, and character of the Contractor's Work. Shop Drawings are not Drawings as so defined.

**1.12 SPECIFICATIONS.** To the extent that such may be relevant to the terms of the Agreement, or may be included in the Scope of Services, this term refers to that part of the Contract Documents consisting of written technical descriptions of materials, equipment, systems, standards, and workmanship as applied to the Contractor's Work and certain administrative details applicable thereto.

**1.13 SHOP DRAWINGS.** To the extent that such may be relevant to the terms of the Agreement, or may be included in the Scope of Services, this term refers to all drawings, diagrams, illustrations, schedules, and other data or information which are specifically prepared or assembled by or for Contractor by someone other than CONSULTANT and submitted by Contractor to illustrate some portion of the Contractor's Work.

**1.14 RECORD DRAWINGS.** To the extent that such may be relevant to the terms of the Agreement, or may be included in the Scope of Services, the term Record Drawings, also referred to as "as-builts" and "as-built plans," shall mean drawings depicting the completed Project, which may be prepared by CONSULTANT as an Additional Service or by others in accordance with the terms of this Agreement, and based solely on Contractor's record copy of all Drawings, Specifications, addenda, change orders, work change directives, field orders, and written interpretations and clarifications, as delivered to CONSULTANT or such other entity as may be charged with preparation under the terms of this Agreement and which shall be annotated by Contractor to show changes made during construction.

**1.15 CONSTRUCTION OBSERVER.** Where this role is included in the Consultant's Services per the Scope of Services, the authorized representative of CONSULTANT assigned to assist CONSULTANT at the site during construction. As used herein, the term CONSTRUCTION OBSERVER includes any assistants or field staff of CONSTRUCTION OBSERVER agreed to by OWNER. The duties and responsibilities of the CONSTRUCTION OBSERVER, if any, are as set

forth in Exhibit A. Parties acknowledge that CONSULTANT's provision of a CONSTRUCTION OBSERVER shall not constitute approval of any construction work nor shall it be construed to relieve any Contractor of its obligations and/or responsibilities.

**1.16 APPLICABLE LAWS/LAWS AND REGULATIONS.** The terms Applicable Laws and Laws and Regulations, as used herein, shall mean the law of the state set forth in Section 8.11 ("Governing Law/Jurisdiction/Venue") as well as applicable regulations, codes, and licenses promulgated or issued by any board, commission, or agency having authority and jurisdiction over this Agreement. (May also be referred to herein as "Governing Law").

**1.17 CONSULTANT'S SERVICES.** The jobs, services, goods, deliverables, duties, and activities to be performed or provided by or on behalf of Consultant under this Agreement inclusive of all Basic Services and any duly authorized Additional Services, including professional services more specifically defined as roadway design, sanitary sewer design, and survey in relation to a construction project, as well as provision of all necessary ancillary equipment, personnel, and tools of trade in accordance with the terms of this Agreement.

**1.18 CONTRACTOR'S WORK.** To the extent that such may be relevant to the terms of the Agreement, this term refers to any and all jobs, goods, deliverables, duties, activities, and services to be performed or provided by a Contractor for Owner pursuant to the terms of a Construction Contract.

## **ARTICLE 2 RELATIONSHIP OF THE PARTIES**

**2.1** CONSULTANT is providing professional engineering services pursuant to this Agreement. Nothing in this Agreement shall be construed to mean that CONSULTANT assumes any responsibility or duties of any Contractor(s) or can be held liable for such Contractor's (or its employees, agents, officers, suppliers, or others as may be under Contractor's control and direction) failure to perform their obligations and duties to OWNER.

**2.2** The Contractor(s) will be solely responsible for means, methods, techniques, sequences, and procedures used in the construction of the Project and for the safety of its personnel, property, and its operations, and for performing in accordance with its contract(s) with OWNER, as well as for any damages for construction defects caused, in whole or in part, by the Contractor's Work. CONSULTANT shall be able to rely upon the Contractor for the proper performance of its obligations to OWNER. CONSULTANT neither guarantees the performance of the Contractor nor assumes responsibility for the Contractor's failure to furnish and perform the Contractor's Work in accordance with the Construction Contract Documents.

**2.3** Where CONSULTANT does not have a contractual relationship with the Contractor



regarding the Project, OWNER acknowledges and takes into account the fact that CONSULTANT does not have a contract with Contractor(s) and, as such, cannot direct its respective means and methods, its forces, its personnel, its subcontractors, suppliers, and/or subconsultants. CONSULTANT cannot require those parties with which it has no contract to refrain from or perform any acts. Requiring action or conduct out of Contractor is the responsibility of the OWNER.

### **ARTICLE 3 SCOPE OF SERVICES**

**3.1** Generally. CONSULTANT shall perform the Basic Services as set forth in this Article 3, in Exhibit A, and/or in any Work Authorizations that may be issued, as well as any Additional Services duly authorized in accordance with the terms and conditions herein. Such items, taken together, shall be referred to herein as the “Scope of Services”.

CONSULTANT’s Scope of Services as set out hereunder is finite, and CONSULTANT is not being compensated by OWNER to provide or perform services which are not specifically set out herein. Anything not expressly stated in this provision, or in Exhibit A, or in any subsequent Work Authorizations agreed upon between OWNER and CONSULTANT, is expressly not a part of CONSULTANT’s Scope of Services.

**3.1.1** Safety. Consistent with and pursuant to Section 3.2.6, CONSULTANT shall not be responsible for site safety, or for the safety of Contractor or its employees or subcontractors. CONSULTANT is not being retained to, and shall not be expected or required to, research or review the safety record or history of OSHA violations of any potential bidding contractor, and shall not be expected, required, or retained to undertake vetting, pre-screening, researching, or approving any potential bidding contractor based on its safety record.

**3.1.2** Permits. CONSULTANT shall, as part of its performance of the Basic Services, assist OWNER in meeting OWNER’s duty to obtain those permits and approvals which are typical of and necessary to the performance of CONSULTANT’s Services on this contract. Any assistance beyond that inherent in the Basic Services shall be considered as Additional Services, as defined herein. The Parties acknowledge that many factors which impact permitting and approval are outside the realm of control of CONSULTANT and its agents, and CONSULTANT bears no responsibility for the OWNER’s obligation to obtain such permitting and approval items as may be necessary for the completion of the Project.

## **3.2 Standards of Performance.**

**3.2.1 Standard of Care.** CONSULTANT shall at all times endeavor to perform its Services in conformance with the generally accepted care and skill ordinarily exercised by professionals of the same type practicing under similar circumstances at the same time and in the same locality. CONSULTANT makes no warranties, express or implied, under this Agreement or otherwise, in connection with CONSULTANT's Services, and guarantees no particular result. CONSULTANT neither guarantees the performance of any Contractor(s), nor assumes the responsibility of the Contractor(s) to furnish or perform its obligations to OWNER, whether arising from the Construction Contracts, the Contract Documents, or otherwise.

**3.2.2 SUBCONSULTANTS.** CONSULTANT may retain such subconsultants as CONSULTANT deems necessary to assist in the performance or furnishing of the Services, subject to timely approval by OWNER, which shall not be unreasonably withheld.

**3.2.3 Reliance on Others.** Subject to the Standard of Care set forth in Paragraph 3.2.1, CONSULTANT and its subconsultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, OWNER, Contractor, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

**3.2.4** The CONSULTANT shall not be required to sign any documents, no matter by whom requested, that would result in the CONSULTANT having to certify, guarantee, or warrant the existence of conditions whose existence CONSULTANT cannot reasonably ascertain. OWNER, therefore, agrees not to make any resolution of any dispute with CONSULTANT or payment of any amount due to CONSULTANT in any way contingent upon CONSULTANT signing any such documents.

**3.2.5** The Parties acknowledge that, where the Scope of Services may include such, any opinions issued by CONSULTANT regarding probable construction cost are made on the basis of CONSULTANT's experience and qualifications and represent CONSULTANT's judgement as a professional generally familiar with the industry. However, Parties further acknowledge that because CONSULTANT has no control over the costs of labor, materials, equipment, or services furnished by others, or over any Contractor's methods of determining prices, or over competitive bidding or market conditions, CONSULTANT cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from any opinion of probable construction cost that may be prepared by CONSULTANT.

### **3.2.6 CONSULTANT and Contractor.**

**3.2.6.1** CONSULTANT shall not at any time supervise, direct, control, or have authority over any Contractor Work, nor shall CONSULTANT have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by

the Contractor, or the safety precautions and programs incident thereto, for security or safety at any Project site, nor for any failure of the Contractor to comply with Applicable Law and Contract Documents as it pertains to the Contractor's furnishing and performing of the Contractor's Work.

**3.2.6.2** Parties agree that where, in the course of performance of its Services hereunder, CONSULTANT may have the authority to reject any Contractor Work which, in the professional opinion of the CONSULTANT does not generally conform to any Construction Contract Documents, that authority shall in no way be construed as a duty to reject such work. Neither such authority, nor the decision to exercise or not exercise such authority, nor any action or inaction of CONSULTANT, shall give rise to a duty or responsibility of CONSULTANT for site safety or construction means, methods, or techniques; or create any express or implied duty or responsibility to any Contractor, subcontractor, other consultants or subconsultants, materials and/or equipment suppliers, or the employees of any of them.

**3.2.6.3** CONSULTANT shall not be responsible for the acts or omissions of the Contractor, or of any subcontractor, supplier, or any of their agents or employees, or of any other persons (except CONSULTANT's own agents, employees, and subconsultant(s) at the Project site or where otherwise furnishing or performing any Services; or for any decision made regarding the Contract Documents, or any application, interpretation, or clarification, of the Contract Documents, other than those made by CONSULTANT, pursuant to its Scope of Services as defined herein.

**3.2.6.4** While at the Project site, CONSULTANT's employees and representatives shall comply with the specific applicable requirements of Contractor's and OWNER's safety programs of which CONSULTANT has been informed in writing.

### **3.3**     Additional Services

It is mutually understood and agreed that the OWNER will compensate the CONSULTANT for services resulting from changes in the scope of the Project or its design, including but not necessarily limited to, change in size, complexity, project schedules, or character of construction; revisions to previously accepted studies, reports, design documents, or contract documents; and preparation of documents for separate bids, when such revisions are due to causes beyond the CONSULTANT's control and when requested or authorized by the OWNER.

When requested by OWNER, or when circumstances otherwise reasonably require, CONSULTANT shall furnish or obtain from others Additional Services of the types listed below.

- (a) Preparation of applications and supporting documents (in addition to those furnished under Basic Services, if any) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining

approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

- (b) Services (in addition to those furnished under Basic Services, if any) to assist OWNER in obtaining bids from contractors.
- (c) Services (in addition to those furnished under Basic Services, if any) to make measured drawings of or to investigate existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by OWNER or others.
- (d) Services resulting from significant changes in the scope, extent, or character of the portions of the Project applicable to CONSULTANT's Services including, but not limited to, changes in size, complexity, OWNER's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond CONSULTANT's control.
- (e) Services required as a result of OWNER's providing incomplete or incorrect Project information to CONSULTANT.
- (f) Undertaking investigations and studies including, but not limited to, detailed consideration of operations, maintenance, and overhead expenses; the preparation of financial feasibility and cash flow studies, rate schedules, and appraisals; detailed quantity surveys of materials, equipment, and labor; and audits or inventories required in connection with construction performed by OWNER.
- (g) Furnishing services of CONSULTANTS for other than Basic Services.
- (h) Services during out-of-town travel required of CONSULTANT other than for visits to the site or OWNER's office as required in Basic Services.
- (i) Preparing additional bidding documents or Contract Documents for alternate bids or prices requested by OWNER for the Contractor's Work or a portion thereof.
- (j) Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services.
- (k) Providing construction surveys and staking (in addition to those furnished under Basic Services, if any) to enable Contractor to perform its work and any type of property surveys or related engineering services; and providing other special field surveys.

- (l) Providing Basic Services beyond the original date for completion and readiness for final payment of Contractor, unless the nature of SUBCONSULTANT's Services would typically dictate performance of the Services at such time, and the performance of the Services at such time was clearly contemplated in the original Scope of Services with such timeline set forth specifically therein.
- (m) Preparing Record Drawings (in addition to those furnished under Basic Services, if any) showing appropriate record information based on Project annotated record documents received from Contractor and furnishing such Record Drawings to OWNER.
- (n) Supplementing Record Drawings with information regarding the completed Project, site, and immediately adjacent areas obtained from field observations, OWNER, utility companies, and other reliable sources.
- (o) Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, OWNER, utility companies, and other sources; revising and supplementing Record Drawings as needed.
- (p) Preparing to serve or serving as an advisor, consultant, or witness for OWNER in any litigation, arbitration, or other dispute resolution process related to the Project.
- (q) Preparation of operation and maintenance manuals; assistance to OWNER in training OWNER's staff to operate and maintain Project equipment and systems; assistance to OWNER in developing procedures for (a) control of the operation and maintenance of Project equipment and systems, and (b) related record-keeping.
- (r) Overtime work requiring higher-than-regular rates.
- (s) Providing more extensive services required to enable CONSULTANT to issue notices or certifications requested by OWNER.
- (t) Extensive services required during any correction period, or with respect to monitoring Contractor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).
- (u) Other services performed or furnished by CONSULTANT not otherwise provided for in this Agreement.
- (v) Services in connection with work change directives and change orders to reflect changes requested by OWNER.

- (w) Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
- (x) Additional or extended services during construction made necessary by (1) emergencies or acts of God endangering the Project work (advance notice not required), (2) the presence at the site of any items of historical or cultural significance, (3) Project work damaged by fire or other cause during construction, (4) a significant amount of defective, neglected, or delayed work by Contractor, (5) acceleration of the progress schedule involving services beyond normal working hours, or (6) default by Contractor.
- (y) Evaluating an unreasonable claim or an excessive number of claims or requests for information submitted by Contractor or others in connection with the Project work.

**3.4 Changed Conditions.** Parties acknowledge that it is possible that unforeseen or changed conditions may be encountered which could substantially alter the necessary services or the risk involved in completing CONSULTANT's Services. Where such changed conditions may require the renegotiation of the Scope of Services or termination of Services, Owner shall rely on CONSULTANT's judgement as to the continued adequacy of this Agreement in light of the discovery of conditions that were not anticipated or known. If renegotiation is necessary, CONSULTANT and OWNER shall in good faith enter into renegotiation of this Agreement to permit CONSULTANT to continue to meet OWNER's needs. If the Parties cannot reach an agreement as to renegotiated terms, OWNER agrees that CONSULTANT shall have the right to terminate this Agreement and be paid in accordance with the Agreement for all Services conducted and all Expenses incurred up to the date of termination, plus any reasonable termination costs.

## **ARTICLE 4 COMPENSATION OF CONSULTANT**

**4.1** CONSULTANT shall be compensated by OWNER in accordance with Exhibit A hereto.

**4.1.1** OWNER shall pay all costs associated with Additional Services authorized by the OWNER.

**4.1.2** For any project utilizing a task order in accordance with terms of this Agreement, the scope of services, schedule, and amount of compensation to be paid shall be included therein.

**4.1.3** The OWNER will pay the CONSULTANT for services performed by subconsultants at the actual invoice amount times a factor of 1.10 for assisting and coordinating the subconsultants' services.

**4.1.4** Reimbursable expenses are defined as follows: travel and subsistence cost, printing and reproduction, computer services, advertising costs, mail distribution costs, permit fees, application fees or deposits, and all other costs incidental to performing the assignment ("Expenses").

**4.1.5** The OWNER as purchaser of the Services described herein shall pay any applicable sales tax in the manner and in the amount as required by law.

**4.2** Invoices. CONSULTANT shall prepare invoices in accordance with its standard invoicing practices. CONSULTANT shall submit its invoices to OWNER on a monthly basis. Invoices are due and payable within 30 days of receipt.

**4.3** Payments. Application to Interest and Principal: Payment will be credited first to any interest owed to CONSULTANT and then to principal.

**4.3.1** Payment shall be made payable to Volkert, Inc. and submitted to the following address:

Department #2042, Volkert, Inc.  
P. O. Box 11407  
Birmingham, AL 35246-2042

**4.3.2** Failure to Pay. If OWNER fails to make any payment due CONSULTANT for Services and Expenses within 30 days after receipt of CONSULTANT's invoice, then:

- (a) amounts due CONSULTANT will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and
- (b) CONSULTANT may, after giving seven days written notice to OWNER, suspend services under this Agreement until OWNER has paid in full all amounts due for services, expenses, and other related charges. OWNER waives any and all claims against CONSULTANT for any such suspension.
- (c) OWNER shall reimburse CONSULTANT for any expenses, including legal costs, incurred in collection of outstanding amounts due from OWNER.

**4.4** Disputed Invoices. If OWNER contests an invoice, OWNER shall promptly advise CONSULTANT of the specific basis for doing so, may withhold only that portion so contested, and must pay the undisputed portion, in accordance with the terms of this Agreement.

**4.5 Redesign Fees.** Where circumstances arise due to any cause, other than the negligence of CONSULTANT in the performance of its Services hereunder, which circumstances require or lead OWNER to request the redesign of all or a part of the Project by CONSULTANT, Parties hereby agree that both Parties will negotiate in good faith the terms of payment for such, which shall be considered Additional Services, and CONSULTANT shall be compensated fairly for any such redesign work.

## **ARTICLE 5 RESPONSIBILITIES OF THE OWNER**

In addition to other responsibilities of OWNER as set forth in this Agreement, where the responsibility for providing such Project-related information and/or data as set forth below in this Article 5 is not specifically allocated to Consultant as a part of the Basic Services in the Scope of Services, OWNER shall, at its expense:

**5.1** Provide CONSULTANT with all criteria and full information regarding OWNER's requirements for the Project, including, as appropriate, any design objectives and constraints; space, capacity, and performance requirements; flexibility and expandability requirements; and any budgetary limitations.

**5.2** Where applicable to the Project or Consultant's Services, give instructions to CONSULTANT regarding OWNER's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), OWNER's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of OWNER's bidding-related documents (or requests for proposals or other construction procurement documents) and Construction Contract Documents.

**5.3** Furnish copies (or give specific directions requesting CONSULTANT to use copies already in CONSULTANT's possession) of all design and construction standards, OWNER's standard forms, general conditions, supplementary conditions, text, and related documents and content for CONSULTANT to include in draft bidding-related documents (or requests for proposals or other construction procurement documents), where appropriate in accordance with the Scope of Services, and draft construction Contract Documents, when applicable. OWNER shall have responsibility for the final content of (1) such bidding-related documents (or requests for proposals or other construction procurement documents) where such may be appropriate to the Scope of Services, and (2) those portions of any Construction Contract other than, where applicable, the design (as set forth in the Drawings, Specifications, or otherwise), and other engineering or technical matters; and OWNER shall seek the advice of OWNER's legal counsel, risk managers, and insurance advisors with respect to the drafting and content of such documents.

**5.4** Furnish to CONSULTANT any other available information pertinent to the Project, including reports and data relative to previous designs, investigation, site conditions, or work performed at or adjacent to the Project site(s).



**5.5** Advise CONSULTANT of and provide CONSULTANT with all information and data in its possession concerning the type and location of all underground utilities, both public and private, where such may be relevant to CONSULTANT's Services. CONSULTANT shall be entitled to rely on such information provided by OWNER as complete and accurate.

**5.6** Furnish or otherwise make available to CONSULTANT such Project-related information and data as are reasonably required to enable CONSULTANT to complete its Basic and Additional Services hereunder (where the responsibility for providing such Project-related information and/or data is not specifically allocated to Consultant as a part of the Basic Services). As related to the Scope of Services, such information and data may be expected to include, but not necessarily be limited to, the following:

**5.6.1** Property descriptions;

**5.6.2** Zoning, deed, and other land use restrictions;

**5.6.3** Utility and topographic mapping and surveys;

**5.6.4** Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points;

**5.6.5** Explorations and tests of subsurface conditions at or contiguous to the Project site, drawings of physical conditions relating to existing surface or subsurface structures at the Project site, or hydrographic surveys, with appropriate professional interpretation thereof; and

**5.6.6** Environmental assessments, audits, investigations, impact statements, and other relevant environmental or cultural studies as to the Project, the Project site, and adjacent areas.

**5.7** Arrange for safe access to, and make all provisions for, CONSULTANT to enter upon public and private property as may be required for CONSULTANT to perform Services hereunder. CONSULTANT shall take reasonable precautions to minimize damage to the property during the course of its Services. OWNER acknowledges that a certain amount of damage, wear and tear, and depreciation is likely to result from CONSULTANT's operations on the property in furtherance of CONSULTANT's Services under this Agreement. The cost for restoration or remediation of damaged property which may result from CONSULTANT's operations is not included in CONSULTANT's compensation hereunder unless explicitly stated otherwise in this Agreement. If the property is damaged during CONSULTANT's operations and if OWNER desires CONSULTANT to restore or remediate the property to its former condition, CONSULTANT will do so for additional compensation.

**5.8** Examine all alternate solutions ("value engineering"), studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by CONSULTANT (including obtaining the advice of an attorney, insurance counselor, and other advisors or consultants as OWNER deems appropriate with respect to such examination and render timely written decisions pertaining thereto.

**5.9** Obtain and provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project as designed or specified by CONSULTANT, and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.

**5.10** Provide the following services in recognition and acknowledgement that CONSULTANT's Services do not include them:

**5.10.1** Accounting, bond, and financial advisory; independent cost estimating; and insurance counseling services, and

**5.10.2** Legal services and advice with regard to issues pertaining to the Project as OWNER requires, as Contractor raises, and/or as CONSULTANT reasonably requests.

**5.11** Inform CONSULTANT in writing of any specific safety or security plans or requirements to which CONSULTANT will be required to adhere while on the Project site.

**5.12** Designate and identify to CONSULTANT a person to act with authority on OWNER's behalf.

**5.13** Communicate to CONSULTANT in writing with regard to any issues that impact project safety or the project schedule or cost.

**5.14** Provide prompt review of all CONSULTANT submittals.

## **ARTICLE 6 INSURANCE AND INDEMNIFICATION**

**6.1** Insurance. CONSULTANT shall procure and maintain the types and amounts of insurance as are set forth below, to be provided by an insurer with an AM Best rating of A- or higher and in the most recent form edition. CONSULTANT shall cause OWNER to be an additional insured on CONSULTANT's policy of commercial general liability and automobile liability insurance and shall provide endorsement evidencing same, specifically to include CG 20.10 and 20.37 endorsements.

### **6.1.1 Commercial General Liability**

|     |                    |             |
|-----|--------------------|-------------|
| (a) | Each Occurrence:   | \$1,000,000 |
| (b) | General Aggregate: | \$2,000,000 |

### **6.1.2 Automobile Liability (Combined Single Limit BI/PD)**

|     |                |             |
|-----|----------------|-------------|
| (a) | Each Accident: | \$1,000,000 |
|-----|----------------|-------------|

### **6.1.3 Worker Compensation:** Statutory

#### **6.1.4 Employers' Liability**

|     |                         |             |
|-----|-------------------------|-------------|
| (a) | Each Accident:          | \$1,000,000 |
| (b) | Disease, Each Employee: | \$1,000,000 |
| (c) | Disease, Policy Limit:  | \$1,000,000 |

#### **6.1.5 Professional Liability**

|     |                   |             |
|-----|-------------------|-------------|
| (a) | Each Claim:       | \$2,000,000 |
| (b) | Annual Aggregate: | \$2,000,000 |

**6.1.6** OWNER shall require Contractor to purchase and maintain policies of insurance covering worker compensation, general liability, property damages (other than to the Work itself), motor vehicle damage and injuries, builder's risk, and other insurance necessary to protect OWNER's and CONSULTANT's interests in the Project. OWNER shall require Contractor to be fully licensed and bonded. OWNER shall require Contractor to cause OWNER and CONSULTANT, their officers, directors, employees, agents, representatives, assigns and subconsultants to be named, listed, or otherwise made additional insureds with respect to such liability and other insurance purchased and maintained by Contractor for the Project and provide CONSULTANT with appropriate endorsements indicating CONSULTANT's designation as an additional insured on each policy that allows the addition of additional insureds.

**6.2** OWNER and CONSULTANT hereby mutually waive all rights of subrogation, as well as all claims and other rights they may have against each other for loss of and/or damage to (a) the Work and any Project therein, (b) all materials, machinery, equipment and other items used in the Project and/or to be incorporated into the Project, while the same are in transit, at Project sites, during erection and otherwise, and (c) all property owned by or in the custody of OWNER and its affiliates, however such loss or damage shall occur, except such rights as they may have to the proceeds of such insurance held by the OWNER as trustee. If OWNER is not the sole Owner of the Project sites and all property at and adjacent thereto, OWNER shall obtain an undertaking from the other owners thereof sufficient to provide CONSULTANT the same protection from liability for loss or damage as would be afforded to CONSULTANT under this Agreement if OWNER were the sole owner. OWNER shall cause all policies of property insurance relating to the Project to contain a provision or endorsement to the effect that in the event of payment of any loss or damage, the insurers will have no rights of recovery against CONSULTANT or its subconsultants, or any insureds, additional insureds, or loss payees thereunder.

#### **6.3 INDEMNIFICATION.**

**6.3.1 INDEMNIFICATION BY CONSULTANT.** TO THE FULLEST EXTENT PERMITTED BY LAW, **AND UP TO THE LIMITS OF THE EXCLUSIVITY OF REMEDIES PROVISION CONTAINED HEREIN**, CONSULTANT SHALL INDEMNIFY OWNER AND OWNER'S OFFICERS, DIRECTORS AND EMPLOYEES FOR COSTS, LOSSES, JUDGMENTS, DAMAGES AND EXPENSES (INCLUDING ANY REASONABLE ATTORNEYS' FEES) ACTUALLY INCURRED AND PAID, TO THE EXTENT CAUSED BY THE NEGLIGENT ACTS, ERRORS AND OMISSIONS OF CONSULTANT IN THE PERFORMANCE OF ITS

PROFESSIONAL SERVICES HEREUNDER. IN ANY MATTERS INVOLVING ALLEGATIONS OF NEGLIGENT PERFORMANCE OF PROFESSIONAL SERVICES BY CONSULTANT, CONSULTANT'S DEFENSE DUTIES UNDER THIS INDEMNIFICATION PROVISION (WHICH ARE EXPRESSLY DISCLAIMED) SHALL INCLUDE ONLY REIMBURSEMENT OF REASONABLE DEFENSE COSTS TO THE EXTENT INCURRED AS A PROXIMATE RESULT OF CONSULTANT'S ACTUAL NEGLIGENT PERFORMANCE.

**6.3.2 INDEMNIFICATION BY OWNER.** TO THE FULLEST EXTENT PERMITTED BY LAW, OWNER SHALL INDEMNIFY AND HOLD HARMLESS CONSULTANT AND ITS OFFICERS, DIRECTORS, MEMBERS, PARTNERS, AGENTS, EMPLOYEES, AND SUBCONSULTANTS FROM AND AGAINST ANY AND ALL CLAIMS, COSTS, LOSSES, AND DAMAGES (INCLUDING BUT NOT LIMITED TO ALL FEES AND CHARGES OF ENGINEERS, ARCHITECTS, ATTORNEYS, AND OTHER PROFESSIONALS, AND ALL COURT, ARBITRATION, OR OTHER DISPUTE RESOLUTION COSTS) ARISING OUT OF OR RELATING TO THE PROJECT, PROVIDED THAT ANY SUCH CLAIM, COST, LOSS, OR DAMAGE IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE, OR DEATH OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY, INCLUDING THE LOSS OF USE RESULTING THEREFROM, BUT ONLY TO THE EXTENT CAUSED BY ANY NEGLIGENT ACT, OMISSION, OR WILLFUL MISCONDUCT OF OWNER OR OWNER OFFICERS, DIRECTORS, MEMBERS, PARTNERS, AGENTS, EMPLOYEES, CONSULTANTS, OR OTHERS RETAINED BY OR UNDER CONTRACT TO THE OWNER WITH RESPECT TO THIS AGREEMENT OR TO THE PROJECT.

**6.3.3 ENVIRONMENTAL INDEMNIFICATION.** TO THE FULLEST EXTENT PERMITTED BY LAW, OWNER SHALL INDEMNIFY AND HOLD HARMLESS CONSULTANT AND ITS OFFICERS, DIRECTORS, EMPLOYEES, AND SUBCONSULTANTS FROM AND AGAINST ANY AND ALL CLAIMS, COSTS, LOSSES, AND DAMAGES (INCLUDING BUT NOT LIMITED TO ALL FEES AND CHARGES OF ENGINEERS, ARCHITECTS, ATTORNEYS, AND OTHER PROFESSIONALS AND ALL COURT, ARBITRATION, OR OTHER DISPUTE RESOLUTION COSTS) CAUSED BY, ARISING OUT OF, RELATING TO, OR RESULTING FROM ANY SUBSTANCE, PRODUCT, WASTE, OR OTHER MATERIAL OF ANY NATURE WHATSOEVER (INCLUDING, BUT NOT LIMITED TO, ASBESTOS, PETROLEUM, RADIOACTIVE MATERIAL, AND PCBs) WHICH IS OR BECOMES LISTED, REGULATED, OR ADDRESSED PURSUANT TO (A) THE COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION AND LIABILITY ACT, 42 U.S.C. §§9601 ET SEQ. ("CERCLA"); (B) THE HAZARDOUS MATERIALS TRANSPORTATION ACT, 49 U.S.C. §§1801 ET SEQ.; (C) THE RESOURCE CONSERVATION AND RECOVERY ACT, 42 U.S.C. §§6901 ET SEQ. ("RCRA"); (D) THE TOXIC SUBSTANCES CONTROL ACT, 15 U.S.C. §§2601 ET SEQ.; (E) THE CLEAN WATER ACT, 33 U.S.C. §§1251 ET SEQ.; (F) THE CLEAN AIR ACT, 42 U.S.C. §§7401 ET SEQ.; AND (G) ANY OTHER FEDERAL, STATE, OR LOCAL STATUTE, LAW, RULE, REGULATION, ORDINANCE, RESOLUTION, CODE, ORDER, OR DECREE REGULATING, RELATING TO, OR IMPOSING LIABILITY OR STANDARDS OF CONDUCT CONCERNING ANY HAZARDOUS, TOXIC, OR DANGEROUS WASTE, SUBSTANCE, OR MATERIAL AT, ON, OR UNDER THE PROJECT SITE, PROVIDED THAT (1) ANY SUCH CLAIM, COST, LOSS, OR DAMAGE IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE, OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY (OTHER THAN THE WORK ITSELF), INCLUDING THE LOSS OF USE RESULTING THEREFROM, AND (2) NOTHING IN THIS PARAGRAPH SHALL OBLIGATE OWNER TO INDEMNIFY ANY INDIVIDUAL OR ENTITY FROM AND AGAINST THE CONSEQUENCES OF THAT INDIVIDUAL'S OR ENTITY'S OWN NEGLIGENCE OR WILLFUL MISCONDUCT.

**6.3.4 PERCENTAGE SHARE OF LIABILITY.** OWNER AND CONSULTANT HEREBY EXPRESSLY AGREE THAT EACH PARTY'S TOTAL LIABILITY UNDER THIS AGREEMENT SHALL NOT EXCEED THE PARTY'S PERCENTAGE SHARE OF THE TOTAL LIABILITY OF A CLAIM OR DISPUTE ARISING UNDER THIS AGREEMENT **UP TO THE LIMITS OF THE EXCLUSIVITY OF REMEDIES PROVISION CONTAINED HEREIN.**

## **ARTICLE 7 TERMINATION AND SUSPENSION**

### **7.1 Suspension.**

**7.1.1 By OWNER.** OWNER may suspend the Project for up to 90 days upon seven days written notice to CONSULTANT.

**7.1.2 By CONSULTANT.** CONSULTANT may, after giving seven days written notice to OWNER, suspend services under this Agreement if CONSULTANT's performance has been substantially delayed through no fault of CONSULTANT, or due to OWNER's failure to pay CONSULTANT as set forth in Section 4.3.2 above.

**7.2 Termination.** The obligation to provide further Services under this Agreement may be terminated:

#### **7.2.1 For cause,**

(a) By either Party upon 30 days written notice in the event of substantial failure by the other Party to perform in accordance with the terms hereof through no fault of the terminating Party.

(b) By CONSULTANT:

(1) upon seven days written notice if OWNER demands that CONSULTANT furnish or perform services contrary to CONSULTANT's responsibilities as a licensed professional; or

(2) upon seven days written notice if the CONSULTANT's Services for the Project are delayed or suspended for more than 90 days for reasons beyond CONSULTANT's control.

(c) In the event of termination for cause, CONSULTANT shall have no liability to OWNER on account of such termination.

(d) Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 7.2.1(a) if the Party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such

substantial failure cannot be reasonably cured within such 30 day period, and if such Party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

**7.2.2** For convenience,

(a) By OWNER effective upon CONSULTANT's receipt of notice from OWNER.

**7.3** Effective Date of Termination. The terminating Party under Paragraph 7.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow CONSULTANT to demobilize personnel and equipment from the Project site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

**7.4.** Payments Upon Termination

**7.4.1** In the event of any termination under Paragraph 7.2, CONSULTANT will be entitled to invoice OWNER and to receive full payment for all Services performed or furnished in accordance with this Agreement and all reimbursable Expenses incurred through the effective date of termination. Upon making such payment, OWNER shall have the limited right to the use of Documents, at OWNER's sole risk, subject to the provisions of Paragraph 8.2 ("Ownership and Reuse of Documents").

**7.4.2** In the event of termination by OWNER for convenience, or by CONSULTANT for cause, CONSULTANT shall be entitled, in addition to invoicing for those items identified in Paragraph 7.4.1, to invoice OWNER for and obtain payment of a reasonable amount for Services and Expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with CONSULTANT's subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth herein.

## **ARTICLE 8 MISCELLANEOUS PROVISIONS**

**8.1** Contract Period: All contracts, agreements, provisions, and stipulations of this Agreement shall remain in full force for a period of **two (2) years** from the date of the Agreement, and for such periods as the contract time may be extended by mutual written agreement between the OWNER and the CONSULTANT.

**8.2** Ownership and Reuse of Documents. All Project documents, including but not necessarily limited to reports, Drawings, studies, findings, correspondence, specifications, survey notes, estimates, maps, computations, calculations, computer files, computer assisted design and drafting (CADD) files (electronic and hard copy), and other data, as well as any and all other

documents and other materials prepared, generated, or furnished by or for CONSULTANT and/or its subconsultant(s) for the Project pursuant to this Agreement (hereinafter referred to in this Paragraph 8.2 as “Documents”) are instruments of service with respect to the Project, and CONSULTANT shall retain an ownership and intellectual property interest therein regardless of whether the Project is completed. OWNER may make and retain copies thereof for information and reference in connection with the use and/or occupancy of the Project by OWNER and others. However, such Documents are not intended for reuse or future use by OWNER or others for any purpose whatsoever or on any other project. No representation is made that such Documents are or will be suitable for reuse or future use by OWNER or others for any purpose whatsoever or on any other project. Any use of such Documents by OWNER or others on any project other than the Project which is the subject of this Agreement is not advised and shall be done without warranty, representation, or liability to any extent whatsoever on the part of CONSULTANT. OWNER shall defend, indemnify, save, and hold harmless CONSULTANT, its officers, directors, employees, agents, successors, and assigns against any and all liability for any and all claims, demands, fines, fees, damages, actions, causes of action, lawsuits, expenses (including attorneys’ fees), mediations, and arbitrations arising out of, resulting from, or relating in any way to the OWNER’s or others’ use of such Documents. It shall be deemed acceptable for CONSULTANT to deliver to OWNER the original record version of such Documents in a digital format, signed and sealed according to Applicable Laws and Regulations. Provided, however, that where another format for the original record version is required under Applicable Laws or Regulations, SUBCONSULTANT may provide the original record version in such approved format.

### **8.3     Electronic Transmittals.**

**8.3.1** OWNER and CONSULTANT may transmit, and shall accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly or through access to a secure project website, in accordance with a mutually agreeable protocol.

**8.3.2** If this Agreement does not establish protocols for electronic or digital transmittals, then OWNER and CONSULTANT shall jointly develop such protocols.

**8.3.3** When transmitting items in electronic media or digital format, the transmitting Party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient’s use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

### **8.4     Municipal Advisor Disclosure and Disclaimer**

CONSULTANT is not acting or being retained to act as a “municipal advisor,” as that term is defined by Section 15B(e)(4)(A)(i) and (ii) of the Securities and Exchange Act of 1934, as amended, and does not owe a fiduciary duty to OWNER or an “obligated person,” as that term is defined by Section 15B(e)(10) of the Securities and Exchange Act of 1934, as amended. CONSULTANT shall not provide advice or recommendations to or on behalf of OWNER or an

obligated person regarding municipal financial products or the issuance of municipal securities. CONSULTANT is not recommending an action to OWNER or an obligated person; CONSULTANT is not acting as an advisor to OWNER or an obligated person and does not owe a fiduciary duty pursuant to Section 15B of the Securities and Exchange Act to OWNER or an obligated person with respect to the information and material communicated pursuant to this Agreement or the Project; CONSULTANT is acting for its own interests; and OWNER and any obligated persons should discuss any information and material contained in any communications with any and all internal or external advisors and experts that OWNER or obligated person deems appropriate before acting on any information or material. CONSULTANT will not be providing advice or recommendations that are particularized to the specific needs, objectives, or circumstances of OWNER or an obligated person with respect to municipal financial products or the issuance of municipal securities, including with respect to the structure, timing, terms, and other similar matters concerning such financial products or issues. CONSULTANT will not be asked or expected to provide anything other than general information that does not involve a recommendation regarding municipal financial products or the issuance of municipal securities; nor will CONSULTANT be asked or expected to provide anything other than information of a factual nature without subjective assumptions, opinions, or views, and information that is not particularized to OWNER.

## **8.5     Force Majeure/Delays and Extensions of Time.**

**8.5.1** CONSULTANT and OWNER agree that no Party shall be liable or responsible to the other Party, nor be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement (except for any obligation to make previously owned payments to the other Party due hereunder) to the extent that an act beyond the impacted Party's reasonable control, including without limitation, acts of God, flood, fire, earthquake, explosion, war, invasion, hostilities, terrorist threats, riots, civil unrest, government order or law or action or inaction of governmental authority, embargo or blockade, strikes, labor stoppages, industrial disturbances, encountering hazardous materials and/or concealed/unknown conditions, shipping delays, national or regional emergency, pandemic, epidemic, or other widespread medical or natural disasters or similar events, ("Force Majeure Events") may impact, interfere with, delay, or frustrate a Party's ability to so perform under the Agreement.

**8.5.2** If CONSULTANT is delayed, impacted, or frustrated from commencing or progressing the Services at any time by a Force Majeure Event or any cause deemed to be beyond the reasonable control of CONSULTANT, the schedule will be automatically extended and compensation will be equitably adjusted to the extent reasonably necessary to compensate CONSULTANT for any increases in the cost of the Services caused by such delay.

**8.6     Exclusivity of Remedies.** To the fullest extent permitted by law, the total liability, in the aggregate, of CONSULTANT and CONSULTANT's officers, directors, employees, agents and subconsultants, and of any of them, to OWNER and anyone claiming by, through, or under OWNER, for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to CONSULTANT's Services, the Project, or this Agreement from any cause



or causes whatsoever, including but not limited to the negligence, errors, omissions, strict liability, or breach of contract by CONSULTANT or CONSULTANT's officers, directors, employees, agents, or subconsultants, or any of them, shall be limited to and shall not exceed the total compensation received by CONSULTANT under this Agreement, but in no event shall exceed the amount of insurance required under this Agreement.

## **8.7**     Successors and Assigns

**8.7.1** OWNER and CONSULTANT are each hereby bound and the partners, successors, executors, administrators, and legal representatives of OWNER and CONSULTANT (and to the extent permitted by Paragraph 8.7.2, the assigns of OWNER and CONSULTANT) are hereby bound to the other Party to this Agreement and to the partners, successors, executors, administrators, and legal representatives (and said assigns) of such other Party, in respect of all covenants, agreements, and obligations of this Agreement.

**8.7.2** Neither OWNER nor CONSULTANT shall assign, sublet, or transfer any rights under or interest in (including, but without limitation, monies that may become due or monies that are due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent CONSULTANT from employing such independent professional associates and consultants as CONSULTANT may deem appropriate to assist in performance of Services hereunder.

**8.7.3** Nothing under this section or the within the other terms of this Agreement shall be construed to give any right or benefits in this Agreement to anyone other than OWNER and CONSULTANT, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and CONSULTANT and not for the benefit of any other Party. OWNER agrees that the substance of the provisions of this Paragraph 8.7.3 shall appear in any Construction Contract Documents.

**8.8**     Dispute Resolution. If a dispute arises out of or relates to this Agreement or its alleged breach, the OWNER and CONSULTANT shall direct their representatives to endeavor to settle the dispute first through direct discussions. If the dispute cannot be resolved through direct discussions, the OWNER and CONSULTANT shall participate in mediation before recourse to litigation. The OWNER's and CONSULTANT's representatives shall attend all mediation sessions. Engaging in mediation is a condition precedent to litigation. Only after the Parties have exhausted direct discussions AND mediation in accordance with the foregoing shall either of them be entitled to initiate litigation. The Prevailing Party shall be entitled to recover its reasonable and necessary attorneys' fees, costs, and expenses. "Prevailing Party" shall be defined as a party which receives a final judgement in an amount greater than 75% of said Party's initial claim. Should neither Party attain the status of Prevailing Party as defined herein, each Party shall bear its own costs in respect to the claim.

ANY PROVISIONS HEREIN TO THE CONTRARY NOTWITHSTANDING, OWNER AND CONSULTANT HEREBY AGREE THAT ANY DISPUTES BETWEEN THEM WILL BE TRIED TO THE BENCH AND NOT TO A JURY, AND EACH OF THEM WILLFULLY AND VOLUNTARILY WAIVES ITS RIGHT TO TRIAL BY JURY FOR ANY DISPUTE ARISING OUT OF THIS AGREEMENT.

**8.9 Disclaimer of Third-Party Benefits.** OWNER and CONSULTANT expressly disclaim third-party beneficiaries hereunder and no one not a Party to the Agreement shall be entitled to seek enforcement against OWNER and/or CONSULTANT of any provision herein, or to otherwise seek damages from either Party for the alleged breach of any provision contained herein or purported duty or standard created or conferred hereunder. It is specifically agreed between the Parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create in the public or any member thereof a third party beneficiary hereunder, or to authorize anyone not a Party to the Agreement to maintain a claim, cause of action, lien, or any other damages or any relief of any kind pursuant to the terms and provisions of this Agreement.

**8.10 Waiver of Consequential Damages.** Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither OWNER nor CONSULTANT, their respective officers, directors, agents, partners, employees, contractors, or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect, or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation, or any other consequential damages that either Party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty. Both OWNER and CONSULTANT shall require similar waivers of consequential damages protecting all the entities and persons named herein in all contracts and subcontracts with others involved in the Project.

**8.11 Governing Law/ Jurisdiction/Venue.** It is expressly agreed and stipulated between the Parties that this Agreement shall be deemed to have been executed in the state that is the situs of the Services to be performed herein. This Agreement shall be governed by the laws of that State, and any disputes related to or arising out of this Agreement or its alleged breach, shall be brought in **Illinois**, exclusive of that state's choice of law provisions. In any such litigation, both Parties hereby waive their rights to jury trial and mutually agree that any disputes between them arising out of this Agreement that are subject to litigation shall be tried to the bench only.

**8.12 Accrual of Claims.** To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion of the Services.

**8.13 Severability.** Any provision or part hereof which is held to be void or unenforceable under Applicable Laws shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and CONSULTANT, which hereby agree that, in such instance, the Agreement shall be reformed to replace such stricken provision or part hereof with a valid and enforceable provision that comes as close as possible to expressing the intent of the stricken

provision.

**8.14 Total Agreement.** This Agreement (together with the exhibits referenced herein) constitutes the entire agreement between OWNER and CONSULTANT and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a written instrument duly executed by both Parties.

**8.15 Confidentiality.** CONSULTANT shall maintain the confidentiality of all information specifically designated as confidential by OWNER, unless withholding such information would violate the law, create a risk of significant harm to the public, or prevent CONSULTANT from establishing a claim or defense in an adjudicatory proceeding. Parties, however, acknowledge that CONSULTANT shall have the right to include photographic or artistic representations of the Project and descriptions of both the Project and CONSULTANT's Services to OWNER on the Project in the preparation CONSULTANT's marketing materials, such as proposals, presentations, etc. Parties agree that such usage by CONSULTANT shall not include OWNER's confidential information, where the OWNER has previously notified CONSULTANT in writing of the confidential nature of such information. It is understood and agreed that CONSULTANT may retain electronic copies of confidential information created by automatic computer generated backup systems in the ordinary course of business, but such copies shall be deleted in the ordinary course of Subconsultant's file maintenance, shall not be accessed by CONSULTANT, and shall nevertheless remain subject to this Agreement.

**8.16 Construction.** The Parties acknowledge that this Agreement is the result of careful negotiation and that both Parties have had the opportunity to carefully review the terms of the Agreement. CONSULTANT and OWNER therefore agree that this Agreement will be considered to have been drafted jointly by the Parties to it and shall not be construed or interpreted against any particular Party, regardless from which Party the base document may have originated or who may have originally drafted any particular portion of the Agreement. Any principal of construction or rule of law that provides for any latent ambiguities within an Agreement to be construed against the drafter are, therefore, agreed by both Parties to be inapplicable to the terms of this Agreement.

**8.17 Designated Representative.** With the execution of this Agreement, CONSULTANT and OWNER shall designate specific individuals to act as CONSULTANT's and OWNER's representatives with respect to the services to be performed or furnished by CONSULTANT and responsibilities of OWNER under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to this Agreement on behalf of the respective Party whom the individual represents.

Address for OWNER's receipt of notices:  
1115 Broadway  
Highland, IL 62249

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Address for CONSULTANT's receipt of notices:  
1500 Eastport Plaza Drive, Suite 200  
Collinsville, IL 62234

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Designated Representative (Paragraph 8.17):  
Name: Joe Gillespie  
Title: Public Works Director  
Phone Number: 618-654-6823  
E-Mail Address: [igillespie@highlandil.gov](mailto:igillespie@highlandil.gov)

---

---

Designated Representative (Paragraph 8.17):  
Name: Clint Reilson  
Title: Project Manager  
Phone Number: 618-550-9016  
E-Mail Address: [clint.reilson@volkert.com](mailto:clint.reilson@volkert.com)

---

**8.18 Notice of Security Event.** OWNER hereby agrees to notify CONSULTANT by email to [itsecurity@volkert.com](mailto:itsecurity@volkert.com) with copy to the CONSULTANT's Designated Representative, as soon as reasonably possible (but in no case later than twenty-four (24) hours) after it becomes aware of any Security Event. (Security Event to be defined herein as any compromise by unauthorized access, unauthorized use, or inadvertent disclosure that impacts the confidentiality, integrity, or availability of CONSULTANT's data or information, including but not limited to a data breach as defined under the Applicable Laws and Regulations.) All notices of the Security Event shall summarize such event in reasonable detail, including but not limited to (i) the effect on CONSULTANT, if known, and (ii) the date and time identified.

OWNER will designate a representative to serve as the point of contact during the Security Event, if different from the OWNER's Designated Representative identified in this Agreement. OWNER shall cooperate fully with CONSULTANT and fully remediate all the effects of such Security Event, develop and execute a plan that reduces the likelihood of the same or similar Security Event from occurring in the future, and provide CONSULTANT with such assurances as CONSULTANT shall request that such Security Event is not likely to recur. The content of any filing, communication, notice, press release, or report related to any Security Event with inference to or identification of CONSULTANT must be approved by CONSULTANT prior to any publication or communication.

Upon determining that a Security Event has been resolved, or otherwise upon request by CONSULTANT after a reasonable time has elapsed since the Security Event was reported, OWNER shall within ten (10) business days provide to CONSULTANT a written executive summary or other similar document detailing the (i) suspected or confirmed cause of the Security Event; (ii) CONSULTANT data, including Confidential Information affected; (iii) steps taken to address the Security Event and steps to be implemented by OWNER's management to prevent reoccurrences

of Security Events of a similar nature; (iv) a list of communications made to third parties, including data subjects and law enforcement agencies, as a result of the Security Event; and (v) a statement certifying that the underlying cause of the Security Event has been mitigated.


**8.19** Headings for Reference Only. Where used, titles and headings within this Agreement are for reference only, are intended solely to provide convenience and organization, and will not be used to modify, interpret, construe, expand, or explain any of the provisions of this Agreement or the intentions of the Parties.

**IN WITNESS WHEREOF, the Parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.**

OWNER: CITY OF HIGHLAND, ILLINOIS

CONSULTANT: VOLKERT, INC.

By: \_\_\_\_\_ (signature)  
Print name: Joe Gillespie  
Title: Public Works Director  
Date Signed: \_\_\_\_\_

By: \_\_\_\_\_ (signature)   
Print name: Jason Watters  
Title: Senior Vice President  
Date Signed: 9/12/2025

# EXHIBIT A

## SCOPE OF SERVICES/ TERMS OF COMPENSATION

SEE SUBSEQUENT PAGES.

**Volkert, Inc.**  
1500 Eastport Plaza Drive  
Suite 200  
Collinsville, Illinois 62234  
618.345.8918  
[www.volkert.com](http://www.volkert.com)



August 29<sup>th</sup>, 2025

Mr. Joe Gillespie  
Public Works Director  
City of Highland, Illinois

Subject: Proposal – New Roadway & Sanitary Sewer Extension – Cally Lane to Future Aldi Inc. Site

Dear Mr. Gillespie:

It is our pleasure to submit the following proposal to the City of Highland to furnish professional engineering and surveying services regarding the above-mentioned project in Highland. We have reviewed the information in your request and offer the following information for your review.

1. **Scope of Work and Schedule of Fees:** The scope of work and schedule of fees for the project is outlined in the attached document with breakdown of each line item in the request for proposal.
  - a. The estimate of cost is lump sum.
2. **Preliminary Listing of Permits for Project:** At this time, we anticipate the need to obtain permits from the following agencies to facilitate the construction of this project:
  - a. Illinois Environmental Protection Agency (IEPA) Construction & Operating Permit
3. **Schedule:** A proposed schedule is included to complete the scope of work which is outlined herein.

Thank you for offering us the opportunity to propose our services on this project. If you have any questions concerning this proposal, please do not hesitate to call or email myself or Brian Schmidt ([brian.schmidt@volkert.com](mailto:brian.schmidt@volkert.com) or 618.910.1974).

Respectfully Submitted,  
VOLKERT, INC.

A handwritten signature in blue ink that reads 'Clint Reilson'.

Clint Reilson, P.E.  
Project Manager  
618.550.9016  
[clint.reilson@volkert.com](mailto:clint.reilson@volkert.com)



## Proposal for Professional Engineering and Surveying Services

### SCOPE OF ENGINEERING AND SURVEYING SERVICES

Volkert will prepare the following items for the previously referenced projects. All work shall conform to the latest issue of IDOT's Standard Specifications for Road and Bridge Construction, Standard Specifications for Water and Sewer Construction in Illinois, and City of Highland Standards.

- **ADMINISTRATION / MANAGEMENT (13 Hours)**
- **SITE SURVEY (45 Hours)**
  - Topographic survey and boundary/Right-of-Way survey, see attached Figure A.
- **SANITARY SEWER EXTENSION (80 Hours)**
  - Design approximately 1,000 feet of sanitary sewer north along Cally and west along the future roadway
  - Determine proposed alignment based off existing utility locations and established right-of-way.
  - Horizontal and vertical design of the proposed sanitary sewer in plan & profile sheet format.
  - Sanitary Sewer Details
  - Permits/Agreements
    - Engineer to prepare permitting documents for submittal and approval by:
      - IEPA for Sanitary Sewer Extension
      - Coordination with IDOT for potential Utility Permit
- **ROADWAY DESIGN & PLAN PREPARATION (309 Hours)**
  - Kick off meeting.
    - Confirm project scope and schedule.
    - Obtain information from the City of Highland and Aldi's Development
  - Alignment
    - Determine proposed alignment based off existing utility locations and established right-of-way.
  - The Engineer will provide the following sheets as part of the construction documents:
    - Cover Sheet
    - General Notes – all general construction notes will be prepared to reflect Technical Documents mentioned above.
    - Typical Sections, Summary of Quantities, and Schedule of Quantities
    - Roadway Plan/Profile – Horizontal and vertical design of the proposed roadway in plan & profile sheet format. Sheets will include storm sewer improvements.
    - Intersection Details



**Volkert, Inc.**  
1500 Eastport Plaza Drive  
Suite 200  
Collinsville, Illinois 62234  
618.345.8918  
www.volkert.com



- Construction Details – all special and typical items included with plans.
  - Technical Specifications/Supporting Documents – the Engineer shall compile a book of specifications.
- Project meetings – The Engineer assumes one virtual meeting to discuss project and one on site meeting for the preconstruction meeting.
- Cost Estimate – The Engineer shall prepare and submit a cost estimate with the 100% drawings for the City of Highland to review.
- Deliverables for the project include:
  - Conceptual Plans (30% Documents, Sanitary Sewer Only)
  - Preliminary Plans (60% Documents)
  - Prefinal Plans (90% Documents)
  - Final Construction Plans & Permit Documents (100% Documents)
    - Signed/Sealed by Illinois Professional Engineer
- Bidding/Specifications/Pre-construction
  - Final plans and specifications to be provided to the City.
  - Assist the City of Highland with any questions during bidding bid evaluation, contract documents, award and notice of letting.
- **QUALITY CONTROL / QUALITY ASSURANCE (20 Hours)**
  - The project deliverables shall be reviewed by Volkert Senior Project Manager for QA/QC. Approximately 5% of total project hours.
- **ASSUMPTIONS / CLARIFICATIONS**
  - This proposal does not include any private utility locating of IDOT underground electrical facilities in the vicinity of IL 143 and Cally Lane.

**TOTAL PROPOSAL FEE \$69,500**

## FEE SCHEDULE (HOURLY RATES)

| Title                             | Rate     | Title                           | Rate     |
|-----------------------------------|----------|---------------------------------|----------|
| Principal Project Manager         | \$230.00 | ROW Senior Project Manager      | \$170.00 |
| Senior Structural Project Manager | \$220.00 | ROW Project Manager             | \$150.00 |
| Senior Project Manager            | \$210.00 | Appraisal Manager               | \$150.00 |
| Project Manager                   | \$195.00 | Senior Appraiser                | \$140.00 |
|                                   |          | Staff Appraiser                 | \$125.00 |
| Senior Project Engineer, PE       | \$190.00 | Senior Title Researcher         | \$125.00 |
| Structural Engineer, SE           | \$190.00 | Title Researcher                | \$100.00 |
| Project Engineer II, PE           | \$170.00 | Senior Right-of-Way (ROW) Agent | \$130.00 |
| Project Engineer I, PE            | \$145.00 | ROW Agent II                    | \$115.00 |
| Project Engineer, EIT             | \$125.00 | ROW Agent I                     | \$95.00  |
| Senior Designer                   | \$150.00 | ROW Agent                       | \$80.00  |
| Technician II                     | \$115.00 |                                 |          |
| Technician I                      | \$105.00 | Senior Construction Inspector   | \$155.00 |
| Designer I                        | \$95.00  | Construction Inspector II       | \$115.00 |
| Intern                            | \$75.00  | Construction Inspector I        | \$90.00  |
|                                   |          |                                 |          |
| Survey Manager                    | \$215.00 | Environmental Project Manager   | \$200.00 |
| Sr. Professional Land Surveyor    | \$180.00 | Environmental Scientist         | \$140.00 |
| Professional Land Surveyor        | \$145.00 | Environmental Technician        | \$115.00 |
| Survey Crew Chief                 | \$110.00 |                                 |          |
| Survey Technician II              | \$120.00 | Senior QA/QC Manager            | \$180.00 |
| Survey Technician I               | \$100.00 |                                 |          |
| Survey Instrument Person          | \$80.00  | IT Specialist                   | \$105.00 |
| Survey Rodman                     | \$70.00  | Invoice Analyst                 | \$100.00 |
|                                   |          | Clerk II                        | \$75.00  |
| GIS Manager                       | \$155.00 | Clerk I                         | \$60.00  |
| GIS Technician II                 | \$125.00 |                                 |          |
| GIS Technician I                  | \$105.00 |                                 |          |

Rates may increase as much as 5% annually for multi-year contracts.

## DIRECT COSTS

|                           |           |                           |              |
|---------------------------|-----------|---------------------------|--------------|
| Vehicle                   | CONUS     | Office Supplies & Postage | At Cost      |
| Per Diem*                 | CONUS     | Copies (B/W 8.5 x 11)     | \$0.10/Sheet |
| Standard Survey Equipment | \$12.5/Hr | Copies (Color 8.5 x 11)   | \$0.40/Sheet |
| Terrestrial Lidar         | \$17.5/Hr | Copies (B/W 11 x 17)      | \$0.20/Sheet |
| Drone - Lidar             | \$150/Hr  | Copies (Color 11 x 17)    | \$0.80/Sheet |
| Drone - Photogrammetric   | \$55/Hr   | Copies ("C" Bond)         | \$1.00/Sheet |

\*Per Diem costs apply to travel away from Collinsville, IL when the distance exceeds 75 miles. Direct costs may also include any other incidental expense required to complete the work as required by and approved by the client.

These rates are valid for January 1<sup>st</sup>, 2025 – December 31<sup>st</sup>, 2025

1500 Eastport Plaza Drive, Suite 200 • Collinsville, IL 62234  
Office: 618-345-8918 • Fax: 618-345-9018

4 Industrial Drive • Freeburg, IL 62243  
Office: 618-539-3178 • Fax: 618-539-3174

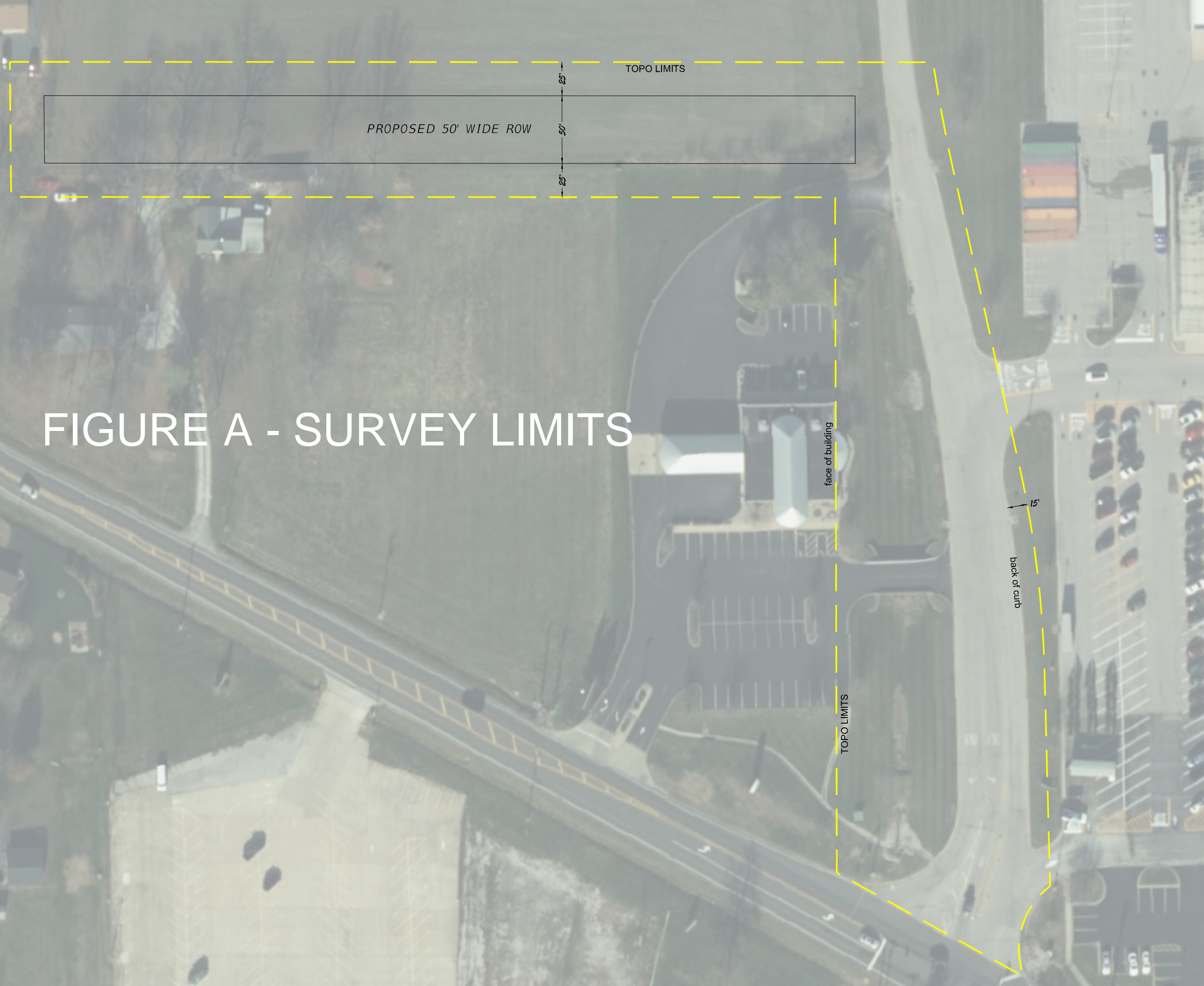
1075 N. Reed Station Road, Suite 2 • Carbondale, IL 62902  
Office: 618-345-8918 • Fax: 618-345-9018

2960 Baker Drive, Suite A • Springfield, IL 62703  
Office: 217-425-3530 • Fax: 618-539-3174

11124 S. Towne Square, Suite 300 • St. Louis, MO 63123  
Office: 314-925-7326 • Fax: 618-345-9018

206 N. Market Street • Paxton, IL 60957  
Office: 618-345-8918 • Fax: 618-345-9018

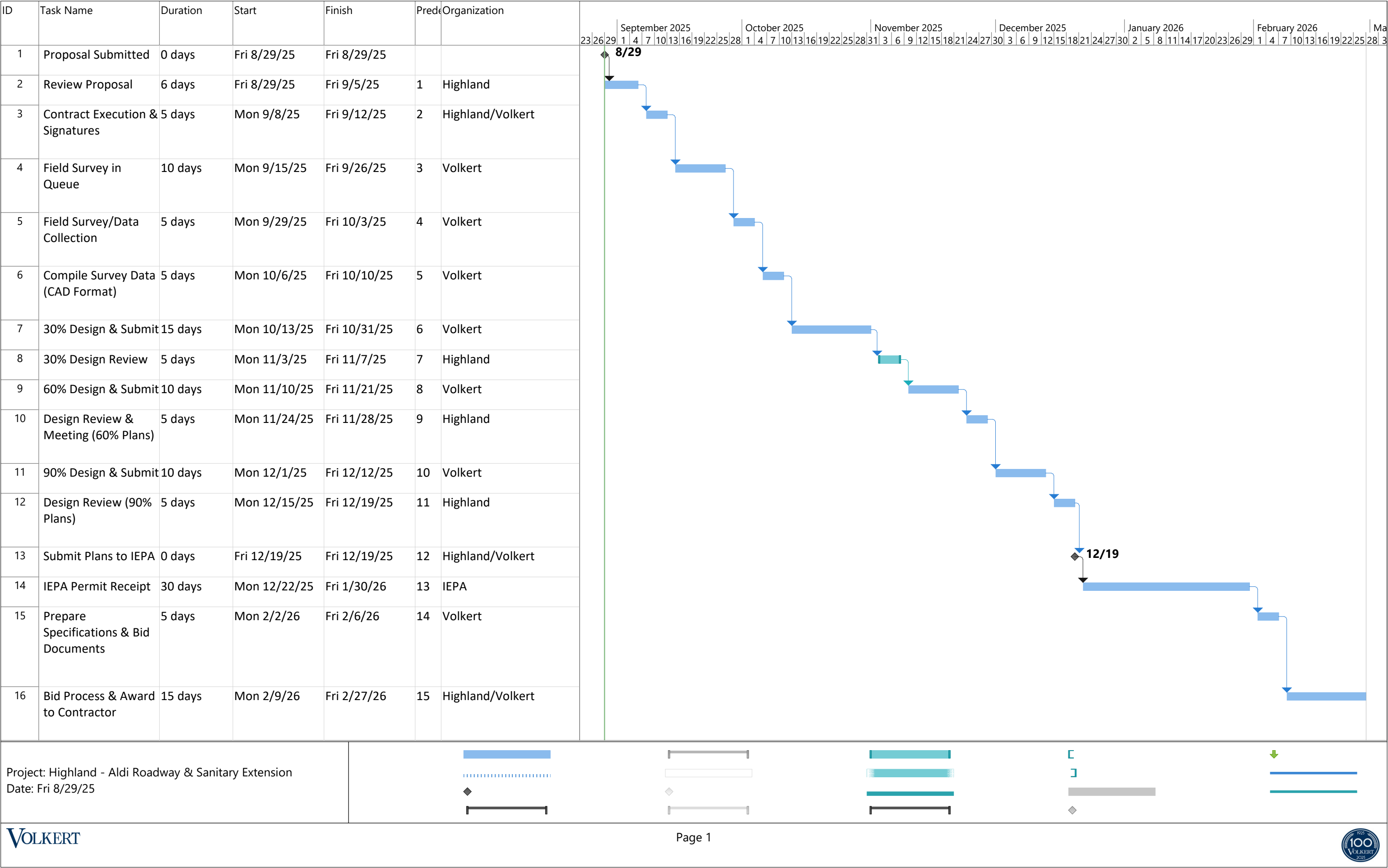
# FIGURE A - SURVEY LIMITS



# EXHIBIT B SCHEDULE

SEE SUBSEQUENT PAGE.





**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION  
BONDS (ALTERNATE REVENUE SOURCE) OF THE CITY OF HIGHLAND,  
ILLINOIS TO FINANCE CERTAIN STREET PROJECTS**

**WHEREAS**, the City of Highland, Illinois (the “City”) is a duly organized and existing non-home rule unit of government and municipality of the State of Illinois and is now operating under the provisions of the Illinois Municipal Code, as amended (the “Code”); and

**WHEREAS**, the City Council of the City (the “City Council”) has determined that it is advisable, necessary and in the best interests of the City to construct and improve certain streets, including sidewalks, curbs, gutters and related facilities (the “Project”), all in accordance with the preliminary plans and estimates on file in the office of the City Clerk, and there are insufficient funds on hand and lawfully available to pay such costs; and

**WHEREAS**, the estimated cost of the Project, including capitalized interest, underwriter’s discount, and all other costs of issuance related to the issuance of bonds, does not exceed \$2,000,000; and

**WHEREAS**, the City is authorized under the provisions of the Code and the Local Government Debt Reform Act, as amended (collectively, the “Act”) to incur indebtedness and issue and sell its General Obligation Bonds (Alternate Revenue Source) in an aggregate principal amount not to exceed \$2,000,000 (the “Bonds”) to finance the costs of the Project; and

**WHEREAS**, the revenue source or sources that will be pledged to the payment of the Bonds are (a) proceeds received by the City from time to time from the issuance of its general obligation bonds to the fullest extent permitted by law, including Section 8-5-16 of the Code, and (b) such other funds of the City as may be lawfully available and annually appropriated for such payment (collectively, the “Pledged Revenues”); and

**WHEREAS**, if the Pledged Revenues are insufficient to pay the principal and interest when due on the Bonds, ad valorem property taxes levied upon all taxable property in the City without limitation as to rate or amount will be authorized to be extended and collected to pay the

principal of and interest on the Bonds;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, ILLINOIS, AS FOLLOWS:**

**Section 1. Incorporation of Recitals.** The City Council hereby finds that the recitals to this Ordinance are true, complete and correct and hereby incorporates them in to this Ordinance.

**Section 2. Determination to Issue Bonds.** It is necessary and in the best interests of the City to undertake the Project in accordance with the preliminary plans and estimates described above and the Bonds are hereby authorized to be issued for such purpose and sold from time to time in an aggregate principal amount not to exceed \$2,000,000.

**Section 3. Publication.** This Ordinance, together with a notice in substantially the form attached hereto as **Exhibit A**, shall be published in a newspaper of general circulation in the City, and if no petition asking that the issuance of the Bonds be submitted to referendum, signed by the greater of (1) 7.5% of the registered voters in the City, or (2) 200 of those registered voters or 15% of those registered voters, whichever is less, is filed with the City Clerk within thirty (30) days after the date of the publication of this Ordinance and said notice, then the Bonds shall be authorized to be issued.

**Section 4. Additional Ordinances.** If no petition meeting the requirements of applicable law is filed during the petition period referred to above, then the City Council may adopt additional ordinances or proceedings supplementing or amending this Ordinance providing for the issuance and sale of the Bonds and prescribing all the details of the Bonds, so long as the maximum amount of the Bonds as set forth in this Ordinance is not exceeded and there is no material change in the Project or the purposes described herein. Such additional ordinances or proceedings shall in all instances become effective immediately without publication or posting or any further act or requirement. This Ordinance, together with such additional ordinances or proceedings, shall constitute complete authority for the issuance of the Bonds under applicable law.

**Section 5. Reimbursement.** The City expects to make capital expenditures after the date of this Ordinance in connection with the Project and the City intends to reimburse itself for such expenditures with the proceeds of the Bonds. The maximum principal amount of Bonds expected to be issued for the Project is \$2,000,000.

**Section 6. Severability.** If any section, paragraph, clause or provision of this Ordinance shall be held invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

**Section 7. Repealer.** All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

---

Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois



## **EXHIBIT A**

### **FORM OF NOTICE**

#### **NOTICE OF INTENT TO ISSUE BONDS AND RIGHT TO FILE PETITION**

Notice is hereby given that pursuant to an ordinance (the “Ordinance”) adopted by the City Council of the City of Highland, Illinois (the “City”), on the 6<sup>th</sup> day of October, 2025, the City intends to issue its General Obligation Bonds (Alternate Revenue Source) in an aggregate principal amount not to exceed \$2,000,000 (the “Bonds”) for the purpose of providing funds to construct and improve certain streets, including sidewalks, curbs, gutters and related facilities (the “Project”). The revenue sources that will be pledged to the payment of the principal of and interest on the Bonds will be (a) proceeds received by the City from time to time from the issuance of its general obligation bonds to the fullest extent permitted by law, including Section 8-5-16 of the Code, and (b) such other funds of the City as may be lawfully available and annually appropriated for such payment (collectively, the “Pledged Revenues”). The City will also levy ad valorem property taxes upon all taxable property in the City without limitation as to rate or amount to pay the principal of and interest on the Bonds. A complete copy of the Ordinance follows this notice.

Notice is hereby further given that a petition signed by 544 or more electors of the City (said number of electors being equal to the greater of (1) 7.5% of the registered voters in the City, or (2) 200 of those registered voters or 15% of those registered voters, whichever is less) may be submitted to the City Clerk within 30 days after the date of publication of this notice and the Ordinance asking that the question of the issuance of the Bonds be submitted to referendum. If such petition is filed with the City Clerk within thirty (30) days of the publication of this notice and the Ordinance, the question of the issuance of the Bonds shall be submitted to the electors of the City at the primary election to be held on March 17, 2026, if such question can be and is presented at such election, and otherwise at the next election at which such question could be presented under the general election laws. The Circuit Court may declare that an emergency referendum should be held prior to said election date pursuant to the provisions of Section 2A-1.4 of the Election Code of the State of Illinois, as amended. If no such petition is filed with the City Clerk within said 30-day period, the Bonds shall be authorized to be issued.

By order of the City Council of the City of Highland, Illinois.

Dated this 6<sup>th</sup> day of October, 2025.

/s/

---

Barbara Bellm  
City Clerk  
City of Highland, Illinois

STATE OF ILLINOIS                    )  
  ) SS.  
COUNTY OF MADISON                    )

I, the undersigned, do hereby certify that I am the duly qualified and acting City Clerk of the City of Highland, Illinois, and as such officer I am the keeper of the records and files of the City Council of said City.

I, do further certify, that the foregoing constitutes a full, true and complete copy of an ordinance adopted by the City Council of the City at a meeting held on October 6, 2025 entitled:

**ORDINANCE AUTHORIZING THE ISSUANCE OF  
GENERAL OBLIGATION BONDS (ALTERNATE REVENUE  
SOURCE) OF THE CITY OF HIGHLAND, ILLINOIS TO  
FINANCE CERTAIN STREET PROJECTS**

I do further certify that the deliberations of the City Council of said City on the adoption of said ordinance were taken openly; that the vote on the adoption of said ordinance was taken openly; that said meeting was held at a specified time and place convenient to the public; that notice of said meeting was duly given to all news media requesting such notice; that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the City Council of said City at least 48 hours in advance of the holding of said meeting on a day other than a Saturday, a Sunday or a legal holiday for municipalities in the State of Illinois; that said agenda contained a specific reference to said ordinance; and that said meeting was called and held in strict accordance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Illinois Municipal Code, as amended, and that said City Council has complied with all of the applicable provisions of said Act, said Code and its procedural rules in the adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the seal of said City, this 6<sup>th</sup> day of October, 2025.

(SEAL)

---

City Clerk, City of Highland, Illinois



# CITY OF HIGHLAND

To: Chris Conrad, City Manager  
From: Mallord Hubbard, Director of Economic Development  
  
CC: Mayor and City Council  
Date: September 23, 2025  
Re: Redevelopment Agreement with Sweet Stays LLC

---

RECOMMENDATION: It is the Staff recommendation that Council approve the attached Business District Redevelopment Agreement with terms detailed below.

---

DISCUSSION: Sweet Stays LLC is proposing to renovate the property at 821 Main Street. The project location falls within the Business District, and is eligible for incentives including property tax rebates and City permit fee reimbursements.

Sweet Stays LLC is proposing to make substantial improvements totaling \$230,000 in eligible project costs. The Redevelopment Agreement would rebate 75% of the increment of the city's portion of property taxes, generated as a result of the project's completion. Building permit fees charged by the City will also be rebated to the Developer up to \$5,000.

The maximum incentives the project would be eligible for is \$46,000, or 20% of the projects costs. The total property tax rebate is estimated to be \$1,902 per year for a period of 10 years. Based on the projection, total property tax incentives and permit fee reimbursements are estimated to be \$24,020.

**Note: Reimbursement estimates are based solely on projections provided by developer and are **estimates only**. Actual reimbursements will be based on property & sales tax documents submitted with future requests for reimbursement.**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING AND AUTHORIZING REDEVELOPMENT  
AGREEMENT WITH SWEET STAYS, LLC FOR A PROJECT IN THE BUSINESS  
DISTRICT, AND OTHER ACTIONS RELATED THERETO**

**WHEREAS**, the City of Highland, Madison County, Illinois (“City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, Sweet Stays, LLC (“Developer”) owns the following described real estate located in the City of Highland, Madison County (the “Property”), to wit:

Madison County Parcel No. 01-2-24-05-06-104-019  
823 Main St.  
Highland, IL 62249

and

**WHEREAS**, the Property is located within the City’s Business Development and Redevelopment District (referred to herein as “Business District”) pursuant to Illinois Business District Development and Redevelopment Law, 65 ILCS 5/11-74.3-1 et seq., the “Business District Law”; and

**WHEREAS**, the Developer desires to renovate the existing building on the Property by converting the second and third floor of the Property into livable space (the “Project”); and

**WHEREAS**, the Project will require the Developer to incur certain costs that will be eligible for reimbursement from Business District Redevelopment Project Area funds derived from the Project; and

**WHEREAS**, the Developer has informed the City, and the City hereby specifically finds, that without the financial support that may be provided via a Business District to reimburse some of the Project costs, the Project is not financially feasible and the Project will not move forward; and

**WHEREAS**, the City is authorized under the provisions of the Business District Law to approve development and redevelopment proposals for the Business District, to enter into contracts with a private agency or person, to expend such public funds as may be necessary for the implementation of the Plan for the Business District; and

**WHEREAS**, it is the desire of the City and the Developer that the City assist in the improvements on the Property under the City's grant of authority under the Business District Law; and

**WHEREAS**, City desires to authorize the execution of a Business District Redevelopment Agreement ("Redevelopment Agreement") by and between City and Developer to provide financial assistance for the Project (see Redevelopment Agreement, attached hereto as **Exhibit A**); and

**WHEREAS**, City has determined it is in the best interests of public health, safety, general welfare, and economic welfare to authorize the City Manager and/or Mayor to execute the Redevelopment Agreement between City and Developer (*see* **Exhibit A**).

**NOW THEREFORE BE IT ORDAINED, by the City Council of the City of Highland, as follows:**

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland.

*Section 2.* The City of Highland hereby makes the following findings:

- a. The Developer's Project is expected to create job opportunities within City.
- b. The Developer's Project will serve to further the development of adjacent areas.
- c. The Developer's Project will strengthen the retail commercial sector of City.
- d. The Developer's Project will enhance the tax base of City; and
- e. The Redevelopment Agreement (**Exhibit A**) is made in the best interests of public health, safety, general welfare and economic welfare of City.

*Section 3.* The Redevelopment Agreement attached hereto as **Exhibit A**, is approved.

*Section 4.* The Mayor and/or City Manager is authorized and directed to execute the Redevelopment Agreement with Sweet Stays, LLC. (**Exhibit A**).

*Section 5.* This Ordinance shall be effective upon its passage, approval, and publication in pamphlet form in accordance with Illinois law.

Passed by the City Council of the City of Highland, Illinois, approved by the Mayor, and deposited and filed in the Office of the City Clerk, on the \_\_\_\_ day of \_\_\_\_\_, 2025, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

---

Kevin Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois

## **BUSINESS DISTRICT REDEVELOPMENT AGREEMENT**

This Agreement is entered into on the date and by execution shown hereafter, by and between the **City of Highland**, Illinois, an Illinois Municipal Corporation, (hereinafter referred to as “City”) and **Sweet Stays, LLC**, an Illinois limited liability company (hereinafter referred to as “the Developer”).

### **PREAMBLES**

**WHEREAS**, the Developer owns the following described real estate located in the City of Highland, Madison County (the “Property”), to wit:

Madison County Parcel No. 01-2-24-05-06-104-019  
823 Main St.  
Highland, IL 62249

and

**WHEREAS**, the City wishes to encourage the Developer to renovate the existing building on the Property by converting the second and third floor of the Property into livable space (the “Project”); and

**WHEREAS**, the Property is located within the City’s Business Development and Redevelopment District (referred to herein as “Business District”) pursuant to Illinois Business District Development and Redevelopment Law, 65 ILCS 5/11-74.3-1 et seq., the “Business District Law”; and

**WHEREAS**, the Developer has informed the City, and the City hereby specifically finds, that without the financial support that may be provided via a Business District to reimburse some of the Project costs, the Project is not financially feasible and the Project will not move forward; and

**WHEREAS**, it is the desire of the City and the Developer that the City assist in the improvements on the Property under the City’s grant of authority under the Business District Law; and

**WHEREAS**, the City is authorized under the provisions of the Business District Law to approve development and redevelopment proposals for the Business District, to enter into contracts with a private agency or person, to expend such public funds as may be necessary for the implementation of the Plan for the Business District; and

**WHEREAS**, financing the rehabilitation and retrofitting of buildings is consistent with the objectives of the Business District Plan.

**NOW, THEREFORE**, in consideration of the premises and agreements set forth below, the parties, for and in consideration of the representations relative to the proposed improvements of said real property owned by the Developer, hereby agree as follows:

**Section 1. Incorporation of Recitals.** The Parties agree that all of the recitals contained in the Preambles to this Agreement are true and correct, and said recitals are hereby incorporated into the Agreement as though they were fully set forth in this Section 1.

**Section 2. Obligation of the Developer.** Upon the approval by the City of the Development Agreement, the Developer shall proceed with the Project as described above. The Project shall be substantially complete within 24 months of the date of execution of this Development Agreement.

**Section 3. Obligation of the City.** The City agrees to provide assistance to the Developer for up to ten (10) years. The total dollar amount of economic incentives shall not exceed 20% of the total City approved eligible project costs with a maximum of \$46,000.00. This maximum is calculated based on 20% of the estimated City approved eligible project costs in the Developer application. Funding assistance is broken down as follows:

**Sales Tax Incentive**

- a. Total Estimated Business District Eligible Costs: \$230,000.00
- b. The City will reimburse 75% of the City's portion of incremental EAV of the property taxes for up to ten (10) years or until the maximum funding amount is reached.

1) 01-2-24-05-06-104-019

- a. The present base EAV for assessment year 2024 is \$48,880.00.
- b. The estimated EAV after redevelopment is \$200,000.00.
- c. The estimated property tax reimbursement is \$1,902.00 annually for up to ten (10) years, or until maximum funding amount is reached.
- d. Developer shall submit to City's Director of Finance a written statement setting forth the amount of cost incurred by the Developer. Each Request shall be accompanied by such bills, invoices, lien waivers or other evidence as the City may require for documenting the Developer's costs incurred for the Project. These Requests shall be submitted after January 1st of each year. Developer may continue to provide Requests until all Project costs have been incurred and the Project is completed. City reserves the right to withhold payment if documents requested by City to validate payment of Project costs are not timely produced.
- e. Reimbursement of approved Project costs shall be made annually within sixty days upon receipt from the County of the property tax proceeds for the applicable tax year. Approved Project costs shall only be reimbursed to the extent that tax increment is generated by the



Property and if there are monies available for such purpose. To the extent money is not available to reimburse the Developer for approved Project costs, such costs shall be reimbursed in subsequent years.

- f. Prior to making an annual payment to the Developer for reimbursement of approved redevelopment project costs, the Developer shall provide evidence that the real property tax bill for the Property for the applicable tax year has been paid in full along with the previous year's State of Illinois sales tax returns.
- g. The City's Finance Department shall maintain an account of all payments to the Developer under this Agreement and may set up sub-accounts in the Business District Fund to track the tax increment, sales tax, and payments made to the Developer for this Property.
- h. THE CITY'S OBLIGATIONS TO REIMBURSE THE DEVELOPER UNDER THIS AGREEMENT IS A LIMITED OBLIGATION PAYABLE SOLELY FROM THE CITY'S PORTION OF THE INCREMENTAL TAXES GENERATED BY THE PROPERTY AND THE 1% CITY SALES TAX GENERATED FROM THE DEVELOPMENT AND DEPOSITED IN THE CITY'S FUNDS FROM TIME TO TIME AND SHALL NOT BE A GENERAL OBLIGATION OF THE CITY OR SECURED BY THE FULL FAITH AND CREDIT OF THE CITY.
- i. The City's obligations to reimburse the Developer for sales tax and to rebate the incremental EAV for the City's portion of the property taxes, pursuant to Section 3 of this agreement, shall terminate upon the occurrence of any of the following:
  - A. Voluntary or involuntary bankruptcy;
  - B. Voluntary or involuntary closure of the business;
  - C. Substantial change in the nature of the business without the City's written approval;
  - D. Sale of the business (or a change of ownership of more than 50% of the shares of stock in the corporation) without the City's written approval.

#### **Abatement of City Permit Fees**

City will reimburse Developer for the fees which the Developer pays to City for the permits required by municipal ordinances for the completion of the Project, up to a maximum amount of \$5,000.00.

#### **Limitation on Obligation**

Reimbursement estimates are based solely on projections provided by Developer and are **estimates only**. Actual reimbursements will be based on property & sales tax documents submitted with future requests for reimbursement.

**Section 4. Indemnification.** The Developer shall indemnify and hold harmless the City, its agents, officers and employees against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses (including any liabilities, judgments, costs and expenses and reasonable attorney's fees) which may arise directly or indirectly from (i) the failure of the Developer or any contractor, subcontractor or agent or employee thereof to timely pay any contractor, subcontractor, laborer or materialman; (ii) from any default or breach of the terms of this Agreement by the Developer; or (iii) from any negligence or reckless or willful misconduct of the Developer or any contractor, subcontractor or agent or employee thereof (so long as such contractor, subcontractor or agent or employee is hired by the Developer). The Developer shall, at its own cost and expense, appear, defend and pay all charges of attorneys, costs and other expenses arising therefrom or incurred in connection therewith. If any judgment shall be rendered against the City, its agents, officers, officials or employees in any such action, the Developer shall, at its own expense, satisfy and discharge the same. This paragraph shall not apply, and the Developer shall have no obligation whatsoever, with respect to any acts of negligence or reckless or willful misconduct on the part of the City or any of its officers, agents, employees or contractors.

In no way limiting the foregoing, the Developer shall also indemnify and hold harmless the City, its agents, officers and employees against all damages, claims, suits, liabilities, judgments, fines, penalties, costs and expenses (including reasonable attorney's fees) which may arise directly or indirectly from any violation of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et. seq.*, in connection with the Project.

**Section 5. Default and Remedies** Except as otherwise provided in this Agreement, in the event of any default in or breach of any term or conditions of this Agreement by either party or any successor or assign, the defaulting or breaching party (or successor or assign) shall, upon written notice from the other party, proceed immediately to cure or remedy such default or breach as follows: (a) in the event of a nonmonetary default, within thirty (30) days after receipt of notice, commence to cure or remedy such default, and (b) in the event of a monetary default, within ten (10) days after receipt of notice, commence to cure or remedy such default. In case such cure or remedy is not taken or not diligently pursued, or the default or breach shall not be cured or remedied within a reasonable time, the aggrieved party may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including without limitation proceedings to compel specific performance by the defaulting or breaching party. If either party shall prevail in any court proceeding to enforce any term, covenant or condition hereof, the non-prevailing party shall reimburse the prevailing party its costs and reasonable attorneys' fees on account of such proceeding.

**Section 6. Assignment.** This Agreement may not be assigned by the Developer without prior written approval of the City, which shall not be unreasonably withheld.

**Section 7. Partial Invalidity.** If any section, subsection, term or provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section subsection, term or provision of this Agreement or the application of the same to parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby.

**Section 8. Notices.** All notices, demands, requests, consents, approvals or other instruments required or permitted by this Agreement shall be in writing and shall be executed by the party or an officer, agent or attorney of the party, and shall be deemed to have been effective as of the date of actual delivery, if delivered personally, or as of the third (3<sup>rd</sup>) day from and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid, addressed as follows:

To the Developer:

Sweet Stays, LLC  
15 Westwood Dr.  
Hillsboro, IL 62049

To the City:

Attention: City Clerk  
City of Highland  
1115 Broadway  
P.O. Box 218  
Highland, IL 62249

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by their duly authorized officers on this \_\_\_\_ day of \_\_\_\_\_, 2025.

CITY OF HIGHLAND, ILLINOIS:

\_\_\_\_\_  
Chris Conrad, City Manager

DEVELOPER:

\_\_\_\_\_  
Sweet Stays, LLC

By: \_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title



**City of Highland, Illinois  
Business Assistance Program**

# City of Highland



## Business Assistance Application

**Project Name:** The Sweet Stays

**Address of Proposed Project:** 823 Main Street, Highland, IL 62249

### Applicant Information:

**Company Name:** Sweet Stays LLC

**Company Address:** 15 Westwood Dr

**City, State, Zip:** Hillsboro, IL 62049

**Contact Person/Title:** Dylan Richter, Owner

**Type of Business:** Corporation ☐ Partnership ☐ Sole Proprietor ☐ Trust ☐ LLC ☒

**Office Phone:**

**Alt.Phone:** 847-807-0253

**Fax:**

**Years in Business:** 1

**Email:** dylrich20@gmail.com

| <u>Project Costs:</u>               | Projected Costs |
|-------------------------------------|-----------------|
| Architectural & Engineering Fees    |                 |
| Legal & Other Professional Fees     |                 |
| Cost of Marketing the Sites         |                 |
| Purchase Land                       |                 |
| Purchase of Existing Facility       |                 |
| Demolition Cost                     |                 |
| Site Improvements                   |                 |
| Rehab, remodel of existing building | \$215,000       |
| Construction of New Building(s)     |                 |
| Contingency                         | \$15,0000       |
| Working Capital (Equity)            |                 |
| Other (Please Specify)              |                 |

## Total Project Costs:

\$ Assistance Requested

## Current Information:

**Sales**                      **Current Annual Gross Sales**

**Sales Tax**                **Current Annual Taxable Sales  
for Sales Tax**

**Jobs**                      **Current Number of full time  
jobs (proof from IDES)**

## Property Tax:

**Attach a copy of the most current property tax bill**

|   |                 |
|---|-----------------|
| Real Estate Taxes for the Year                                  | \$3,638.14      |
| Parcel ID Number for each property within your development area | 012240506104019 |
| Parcel ID Number for each property within your development area | n/a             |
| Parcel ID Number for each property within your development area | n/a             |
| Township (Helvetia Saline Marine)                               | Helvetia        |
| Fair Market Value (or Current Appraisal Value)                  | \$345,000       |
| Taxable Value   |                 |
| Combination Tax Rate  |                 |
| Total Tax   |                 |

## Estimates After Redevelopment:

|   |           |
|---|-----------|
| Acreage or total square footage of the project area   | 2,500     |
| Square Footage of Building / Structures               | 2,500     |
| Estimated Market Value after redevelopment            | \$600,000 |
| EAV after redevelopment (approx. 1/3 of Market Value) | \$200,000 |
| Estimated Annual Gross Sales (Includes Labor)         | \$20,000  |
| Estimated Annual Taxable Sales for Sales Tax          | \$20,000  |
| Estimated Number of Newly Created Full Time Jobs      | 0         |
| Type of Jobs (Clerical Production Sales and Service)  |           |
| Estimated Annual Salary for each newly created job    |           |
| Estimated Number of Jobs Retained – Full Time         |           |

**Please include a narrative that will address the following:**

1. Description of Business / Company
2. Project Description
  - a. Construction information that may include the number of square feet to be demolished and constructed, the number and square footage of units, parking, and the number of construction phases;
  - b. Evaluation of site or other constraints;
  - c. Benefit or Service to the Community;
3. A request for the City's assistance with the project that specifies the type(s) of assistance needed and why it is needed.
4. Construction start date and timeline for Project Completion.
5. Applicant may need to also submit any additional information such as site plans, environmental studies, marketing studies, business plans, engineering or architectural drawings to be included for review and consideration.

**Certification of Applicant**

The applicant certifies that it will comply with all the rules, regulations, and ordinances of the City of Highland. Applicant hereby certifies that all information contained above and in exhibits attached hereto is true to his/her best knowledge and belief and are submitted for the purpose of obtaining financial assistance from the City of Highland, Illinois. Additional cost, above the amount of deposit, incurred by the City for outside professional review or expertise will be the responsibility of the applicant.

Applicant Signature



Print Name and Title

Dylan Richter, Owner

Date

9/5/25

Print Company Name

Sweet Stays, LLC

**Return Application to City  
of Highland**

Attn: Mallord Hubbard 1115

Broadway, PO Box 218

Highland, IL 62249

(618) 654-9891

To Mallored & BAP Committee,

I purchased 821/823 Main St. late '24 in order to open The Sweet Spot candy shop. While the first floor retail space that the candy shop occupies was generally in good condition, we invested heavily in the space & exterior of the building (e.g. new siding & soffits) to create an attractive aesthetic for the square and community. The remaining first floor retail space in the building and 2nd/3rd floor unfinished apartments were in much worse shape than anticipated and while we're already underway finishing the first floor space (fully funding ourselves, separate from this BAP application) to help bring new tenants to the square, we're seeking assistance to finish the 2nd/3rd floor renovations required to make the space habitable.

### **1. Description of Business/Company**

Sweet Stays LLC plans to convert the 2nd floor into two candy-inspired short term rental units to be listed on airbnb/VRBO in partnership with Tricia Feyerabend (Tricia will manage construction & rental listings once complete). Given their location above a candy store, we plan to create a differentiated experience for consumers and (hopefully) a regional attraction drawing not only out of town travel, but locals as well.

### **2. Project Description**

#### **2a. 2,500 square footage, single phase construction**

#### **2b. No constraints**

The entire 2nd and 3rd floor of the building must be renovated in order to convert them into livable space. Internal repairs/renovations:

- Demolition and removal of existing junk, plaster and unnecessary walls
- Installation and tuckpointing of missing interior/exterior brickwork
- Installation of sliding doors out to balcony off northeast unit
- Addition of exterior staircase/stoop/exit to north end of the building
- Restore flooring & install new flooring in rooms where flooring cannot be salvaged
- Repair of damaged ceilings
- Update decorative lighting throughout the space
- Installation of bathrooms to both units.
- Tether various small repairs throughout both floors.
- Update plumbing to bathroom, kitchen, and laundry room.
- Build and install new staircases to 2nd and 3rd floors
- Erect multiple walls, drywall, paint and select wallpaper
- Add appliances/fixtures to all rooms (bedroom, living room, kitchen, etc)
- Replacement of damaged drop ceiling panels.
- Updated windows (if funding allows)
- Install air conditioning throughout the upstairs

#### **2c. Benefit or Service to the Community.**



In addition to salvaging the building adding to the aesthetic of Highland's downtown square, the units have potential to draw in visitors from various communities supporting economic growth and other businesses in the area while providing the local community members a unique, charismatic location for a staycation or hosting an event. The added rental inventory will support Highland and our event spaces (e.g. Olde Wicks Factory) in becoming the premier event destination outside STL capable of supporting and entertaining event guests during their visit.

### **3. Request for assistance**

We request assistance from the city in the way of Municipal Property Tax Rebate, Rebate of City Imposed Fees, and the Maximum funding assistance calculation to assist in the renovation work required to restore the top floors of the building into a unique and premier short term rental destination. All current funding comes from personal means as the existing business (Sweet Spot) is a separate entity that hasn't turned profitable yet given how recently we launched. Due to the number of renovations needed to restore the space while keeping its original charm, we're seeking the City of Highland's help, in above listed ways, with these renovations that will ultimately support Highland's downtown square and local businesses. .

### **4. Construction timeline**

Construction is scheduled to begin in earnest as soon as possible (some junk removal has already taken place in preparation). Our goal is to complete construction by the end of the year if possible with units launching as early as possible in '26.

Thank you for your time and consideration! We're excited to contribute to the restoration and continued growth of Highland's historic square and community!

Dylan Richter

September 12, 2025



# CITY OF HIGHLAND

To: Chris Conrad, City Manager  
From: Mallord Hubbard, Director of Economic Development  
CC: Mayor and City Council  
Date: September 23, 2025  
Re: Approval of Façade Improvement Program Agreement with Denny Knebel for project located at 2702 State Route 160.

---

RECOMMENDATION: Staff is recommending the approval of a Façade Improvement Program Agreement with Denny Knebel for project located at 2702 State Route 160.

---

DISCUSSION: The Façade Improvement Review Committee has reviewed the application and determined eligible improvements estimated to be \$17,457.88.

FISCAL IMPACT: Developer will be eligible for a maximum of \$4,364.47 (25% of estimated eligible project costs or \$10k maximum) to be reimbursed after invoices have been submitted. Reimbursement will be issued from Business District A.

---

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING APPLICATION AND AWARDING CERTAIN  
FINANCIAL INCENTIVES UNDER THE CITY OF HIGHLAND FAÇADE  
IMPROVEMENT PROGRAM TO DENNY KNEBEL FOR 2702 St. Rt. 160, HIGHLAND,  
ILLINOIS**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 *et seq.* of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, Denny Knebel (“Developer”) is the owner of 2702 St. Rt. 160, Highland, Illinois (“Property”); and

**WHEREAS**, Developer has submitted a Façade Improvement Program Application (“Application”) (*See Exhibit A*); and

**WHEREAS**, Developer has submitted a Façade Improvement Program Agreement (“Agreement”) (*See Exhibit B*); and

**WHEREAS**, City wishes to encourage Developer to make improvements and repairs to the exterior facade of Developer’s commercial building in City Business District A, and assist Developer with costs, including:

|   |            |
|---|------------|
| 1. City of Highland                               | \$1,733.63 |
| 2. E-mix – Dress & Seal                           | \$130.62   |
| 3. Sachs – Doors and More 14’2” x 12’0”           | \$7,900.00 |
| 4. Lou Lux – Misc Painting                        | \$717.63   |
| 5. Commercial Door & Hardware                     | \$4,045.65 |
| 6. Prepare & Paint 3 outside doors 2 HR E.P.      | \$420.00   |
| 7. Paint for above doors                          | \$100.00   |
| 8. Werner Construction Co – Recaulk outside front | \$475.00   |
| 9. Tham Sign Inc – New Watch Fire Louvers         | \$740.36   |
| 10. Martin Glass – Repair Tempered Windows        | \$1,194.99 |

Total Estimated Eligible Project Costs: \$17,457.88

(“Project”); and

**WHEREAS**, under the City Façade Improvement Program, City will incentivize Developer up to 25% of eligible costs of the Project up to a \$10,000.00 cap; and

**WHEREAS**, because the Property is located in City Business District A, the Project is eligible for reimbursement of certain expenditures related to repair and improvement of the exterior façade at the Property; and

**WHEREAS**, City has determined it is in the best interest of public health, safety, general welfare, and economic welfare to approve the Application and Agreement submitted by Developer (*See Exhibits A, B*); and

**WHEREAS**, the City Council also finds that the City Manager and/or Mayor should be authorized and directed, on behalf of the City of Highland, to execute whatever documents are necessary to approve the Application and Agreement submitted by Developer (*See Exhibits A, B*).

**NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland as follows:**

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* The Application and Agreement submitted by Developer (*See Exhibits A, B*) are approved.

*Section 3.* The City Manager and/or Mayor is authorized and directed, on behalf of the City of Highland, to execute the Application and Agreement submitted by Developer (*See Exhibits A, B*).

*Section 4.* This Resolution shall be known as Resolution No. \_\_\_\_\_ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk, on the \_\_\_\_ day of \_\_\_\_\_, 2025, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

---

Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois



## City of Highland

### Façade Improvement Program Application

Property Address: 2702 ST. RT. 160

Owner Name: DENNY KNEBEL

Phone Number: 618 581-1242

Address: 2702 ST RT 160

Email: CLKDLK2672@YAHOO

Current Tenant(s): \_\_\_\_\_

Estimated Project Cost: 17,457.88

Requested Reimbursement Amount(max 25% of Project Costs): 4364.47

| Proposed Improvements  | Estimated Cost Per Improvement |
|------------------------|--------------------------------|
| 1. <u>SEE ATTACHED</u> | <del>1735.88</del>             |
| 2.                     |                                |
| 3.                     |                                |
| 4.                     |                                |
| 5.                     |                                |
| 6.                     |                                |
| 7.                     |                                |
| 8.                     |                                |
| 9.                     |                                |
| 10.                    |                                |
| 11.                    |                                |
| 12.                    |                                |

Please attach the following and label as numbered attachments:



## City of Highland

**Attachment #1:** Current photos of the façade(s)

**Attachment #2:** Proposed rendering

**Attachment #3:** Any other applicable attachments (quotes from contractors, material samples, color swatches, narrative statements, etc.)

Denny Knebel

**Signature**

9-23-25

**Date**

Please submit applications to Mallord Hubbard, Director of Economic Development, at [mhubbard@highlandil.gov](mailto:mhubbard@highlandil.gov) or at City Hall, 1115 Broadway.

|   |  |                  |
|---|--|------------------|
| ① | City of Highland                               |                  |
| ② | E-MIX - Dress + Seal                           | INC → \$1,733.63 |
| ③ | SACHS - DOORS + MORE 14' 2" x 12' 0"           | \$130.62         |
| ④ | LOU LUX - MISC PAINTING                        | \$7,900.00       |
| ⑤ | COMMERCIAL DOOR + HARDWARE                     | \$717.63         |
|   | PREPARE + PAINT 3 OUTSIDE DOORS 2 HRS EA.      | \$4,045.65       |
|   | PAINT FOR ABOVE DOORS                          | \$420.00         |
| ⑥ | WERNER CONSTRUCTION CO - RECAULK OUTSIDE FRONT | \$100.00         |
| ⑦ | THAM SIGN INC - NEW WATCH FIRE LOUVERS         | \$475.00         |
| ⑧ | MARTIN GLASS - REPAIR TEMPERED WINDOWS         | \$740.36         |
|   |  | \$1,194.99       |

## **FAÇADE IMPROVEMENT PROGRAM AGREEMENT BUSINESS DISTRICT A**

This Façade Improvement Program Agreement (“Agreement”) is entered into on the date and by execution shown hereafter, by and between the City of Highland, an Illinois Municipal Corporation ("City") and Denny Knebel (“Developer”). City and Developer may be referred to individually as “Party” and together as “Parties.” This Agreement shall be effective when signed by both Parties, and approved by the corporate authorities of the City of Highland, Illinois (the “Effective Date”):

### **PREAMBLES**

**WHEREAS**, City is an Illinois municipal corporation pursuant to the laws and constitution of the State of Illinois with general powers as a unit of local government within its corporate limits; and

**WHEREAS**, Developer is the owner of 2702 St. Rt. 160 Highland, IL 62249 in Highland, Illinois ("Property"), which is located in City Business District A; and

**WHEREAS**, Developer has submitted a “Façade Improvement Program Application” (*See Exhibit A*); and

**WHEREAS**, City wishes to encourage Developer to make improvements and repairs to the exterior facade of Developer’s commercial building in City Business District A, and assist Developer with eligible costs, including:

|   |            |
|---|------------|
| 1. City of Highland                               | \$1,733.63 |
| 2. E-mix – Dress & Seal                           | \$130.62   |
| 3. Sachs – Doors and More 14’2” x 12’0”           | \$7,900.00 |
| 4. Lou Lux – Misc Painting                        | \$717.63   |
| 5. Commercial Door & Hardware                     | \$4,045.65 |
| 6. Prepare & Paint 3 outside doors 2 HR E.P.      | \$420.00   |
| 7. Paint for above doors                          | \$100.00   |
| 8. Werner Construction Co – Recaulk outside front | \$475.00   |
| 9. Tham Sign Inc – New Watch Fire Louvers         | \$740.36   |
| 10. Martin Glass – Repair Tempered Windows        | \$1,194.99 |

Total Estimated Eligible Project Costs: \$17,457.88

("Project"); and

**WHEREAS**, because the Property is located in City Business District A, the Project is eligible for reimbursement of certain expenditures related to repair and improvement of the exterior façade at the Property; and



**WHEREAS**, to ensure the Project is constructed in a manner consistent with City's applicable ordinances and regulations, City and Developer deem it in their mutual interest to enter into an agreement with regard to any conditions or other factors affecting the health, safety, general welfare, and economic welfare of City residents and users of the Property; and

**WHEREAS**, the Project at the Property will help to eradicate blight, enhance property values, improve aesthetics, and otherwise benefit and protect the health, safety, general welfare, and economic welfare of City residents, including, but not limited to, anyone utilizing the Property; and

**WHEREAS**, City has determined the Project is consistent with the objectives of the City's Business District A Plan, and it is in the best interest of City to promote repair, improvement, renovation, addition, rehabilitation and expansion of the Property through the use of the Façade Improvement Program and Business District A funds.

**NOW, THEREFORE**, in consideration of the premises and agreements set forth below, the Parties, for and in consideration of the representations relative to the proposed improvements to the Property by the Developer, hereby agree as follows:

**Section 1. Incorporation of Recitals.** The Parties agree that all of the recitals contained in the Preambles to this Agreement are true and correct, and said recitals are hereby incorporated into the Agreement as though they were fully set forth in this Section 1.

**Section 2. Obligations of the Developer.** Upon the approval by City of the Agreement, Developer shall proceed with the Project as described above, and construction of the exterior façade improvements shall commence within ninety (90) days. The Project shall be substantially complete within twelve (12) months of the date of approval by City of this Agreement. Any extension of time permitted for Developer to substantially complete the Project pursuant to the Agreement shall be agreed to in writing by both parties. Specifically, Developer agrees as follows:

1. Developer will complete the Project in accordance with this Agreement, and the Façade Improvement Program plans shall be submitted to City for review. This includes any renovations which may be needed for exterior construction and improvements.
2. Developer will obtain any and all building and zoning permits in association with the Project, including permits for construction, repair, demolition, and/or renovation on the Property, consistent with the City's most recently adopted Building Code requirements.
3. City shall be entitled to a comprehensive inspection of the Property for the purpose of identifying potential fire, safety, electric, plumbing, and general building safety concerns to ensure the health, safety and welfare of the general public.

4. Developer is fully responsible for identifying and mitigating any building-related concerns identified by City.
5. Developer understands and agrees all City Zoning Ordinances, Land Development Codes, Landscape and Screening Codes, Building Code requirements and other City Ordinances shall remain in full force and effect.
6. Developer shall submit to the City Clerk a written statement in the form attached to this Agreement as Exhibit B ("Form of Request for Reimbursement") setting forth the amount of cost incurred by the Developer to complete the Project. Each Request shall be accompanied by such bills, invoices, lien waivers or other evidence City may require for documenting Developer's costs incurred for the Project. Developer may continue to provide Requests until all Project costs have been incurred and the Project is completed. City reserves the right to request any information from Developer deemed necessary by City to verify any information associated with this Agreement.
7. Developer understands the Prevailing Wage Act of the State of Illinois and judicial interpretation thereof, requires that recipients of municipal grants pay laborers, mechanics and other workers the general prevailing rate of hourly wages for work performed on projects financed by municipalities (See 820 ILCS 130, Prevailing Wage Act).
8. Developer states that he/she shall pay laborers, mechanics and other workers who performed work on the Project pursuant to the Prevailing Wage Act of the State of Illinois and according to the most recent Madison County Prevailing Wages.

**Section 3. Obligations of the City.** The City agrees to provide assistance to the Developer under the Façade Improvement Program as follows:

1. The Façade Improvement Program will provide up to 25% of the documented cost to improve the exterior façade of eligible commercial buildings in Business District A.
2. The maximum payment under the Façade Improvement Program, regardless of the total cost to improve the exterior façade of eligible commercial buildings in Business District A, shall not exceed \$10,000.00.
3. To be eligible for payment under the Façade Improvement Plan, the minimum total cost to improve the exterior façade of eligible commercial buildings in Business District A shall be \$10,000.00.
4. City shall allocate \$75,000.00 from Business District A sales tax proceeds for the Façade Improvement Program, with said proceeds to be paid out from May 1 to April 30 of any given year where the Façade Improvement Plan has been approved by City.
5. City shall award Façade Improvement Program incentives according to the order in which the applications were accepted by City as approved.

6. City shall not award incentives under the Façade Improvement Program in an amount to exceed \$75,000 in any given year; the cap for Façade Improvement Program incentives shall be \$75,000 for each year the Program has been authorized by City.
7. The Façade Improvement Program shall include total approved costs incurred by commercial building owners, whether incurred personally or paid to third-party independent contractors, for improvements and repairs to the exterior facades of commercial buildings in Business District A.
8. Reimbursement of approved Project costs may be made within 45 days of passing inspection and receipt verification, but City shall not be obligated to make any payment according to any deadline.

CITY'S OBLIGATION TO REIMBURSE DEVELOPER UNDER THIS AGREEMENT IS A LIMITED OBLIGATION PAYABLE SOLELY FROM THE CITY'S PORTION OF THE TAXES GENERATED BY BUSINESS DISTRICT A AND DEPOSITED IN CITY'S FUNDS FROM TIME TO TIME AND SHALL NOT BE A GENERAL OBLIGATION OF CITY OR SECURED BY THE FULL FAITH AND CREDIT OF CITY.

**Section 4. Indemnification.** Developer shall indemnify and hold harmless City, its agents, officers, lawyers, and employees against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses (including any liabilities, judgments, costs and expenses and attorneys' fees) which may arise directly or indirectly from: (i) the failure of Developer or any contractor, subcontractor or agent or employee thereof to timely pay any contractor, subcontractor, laborer or material man; (ii) any default or breach of the terms of this Agreement by Developer; (iii) any negligence, or reckless or willful misconduct of Developer or any contractor, subcontractor or agent or employee thereof working on the Project; (iv) any claim brought against City arising in any way from this Agreement or the Project. Developer shall, at its own cost and expense, appear, defend and pay all charges of attorneys, costs and other expenses arising therefrom or incurred in connection therewith. If any judgment shall be rendered against City, its agents, officers, officials, lawyers, or employees in any such action, Developer shall, at its expense, satisfy and discharge the same.

In no way limiting the foregoing, Developer shall also indemnify and hold harmless City, its agents, officers and employees against all damages, claims, suits, liabilities, judgments, fines, penalties, costs and expenses (including attorneys' fees) which may arise directly or indirectly from any violation of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01 *et. seq.*, in connection with the Project.

**Section 5. Default and Remedies.** Except as otherwise provided in this Agreement, in the event of any default in or breach of any term or conditions of this Agreement by either party or any successor or assign, the defaulting or breaching party (or successor or assign) shall, upon written notice from the other party, proceed immediately to cure or remedy such default or breach as follows: (a) in the event of a nonmonetary default, within thirty (30) days after receipt of notice, commence to cure or remedy such default, and (b) in the event of a monetary

default, within ten (10) days after receipt of notice, commence to cure or remedy such default. In case such cure or remedy is not taken or not diligently pursued, or the default or breach shall not be cured or remedied within a reasonable time, the aggrieved party may institute such proceedings as may be necessary or desirable in its opinion to cure and remedy such default or breach, including without limitation proceedings to compel specific performance by the defaulting or breaching party. If either party shall prevail in any court proceeding to enforce any term, covenant or condition hereof, the non-prevailing party shall reimburse the prevailing party its costs and reasonable attorneys' fees on account of such proceeding.

**Section 6. Assignment.** This Agreement may not be assigned by Developer without prior written approval of City.

**Section 7. Partial Invalidity.** If any section, subsection, term or provision of this Agreement or the application thereof to any party or circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section subsection, term or provision of this Agreement or the application of the same to parties or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby.

**Section 8. Termination of Agreement.** Developer may opt out of this Agreement following written notice of at least sixty (60) days. If Developer opts out of this Agreement, Developer shall return all monies paid by City to Developer pursuant to this Agreement within sixty (60) days. City reserves the right to opt out of this Agreement, with sixty (60) days' notice to developer, should Developer not perform pursuant to this Agreement. In the event City opts out of this Agreement, Developer shall return any monies paid by City to Developer pursuant to this agreement within sixty (60) days. Developer's failure to return all monies paid by City within sixty (60) days shall be deemed a breach of this Agreement by Developer, and City reserves all rights at law and equity to recover monies paid by City to Developer, including costs of collection (Court Costs, Attorneys' Fees, Interest at 9% per annum, any other costs associated with collection).

**Section 9. Entire Agreement.** This Agreement constitutes the entire agreement between the Parties. No representation or covenant made by either party shall be binding unless contained in this agreement or subsequent written amendments hereto agreed upon by both Parties.

**Section 10. Notices.** All notices, demands, requests, consents, approvals or other instruments required or permitted by this Agreement shall be in writing and shall be executed by the party or an officer, agent or attorney of the party, and shall be deemed to have been effective as of the date of actual delivery, if delivered personally, if emailed, or as of the third (3<sup>rd</sup>) day from and including the date of posting, if mailed by registered or certified mail, return receipt requested, with postage prepaid, addressed as follows:

To the Developer:  
Denny Knebel  
2702 St. Rt. 160  
Highland, IL 62249

To the City:  
Attention: City Manager  
PO Box 218.115  
Highland, IL 62249

DEVELOPER:

CITY OF HIGHLAND

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Denny Knebel

---

Chris Conrad, City Manager



City of Highland  
1115 Broadway, PO Box 218  
Highland, IL 62249

**To:** Honorable Mayor Hemann and City Council

**From:** Chris Conrad-City Manager

**Date:** September 29, 2025

**Re:** CODE Update

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Recent requests and issues of code compliance or complaints that don't have obvious answers in our current code have caused staff to look into updating our current code for the City of Highland.

### **Discussion**

Often as staff either receive requests from developers or complaints about unique problems in subdivisions, it becomes apparent that we need to make modifications and updates to our current building and zoning codes. While we have made minor modifications in the past for specific issues, there are many parts of our code that have not been updated since the 1976 codification.

We strive to make our codes and rules as easy to navigate as possible for developers and our citizens. In an effort to try and make sure we are adopting rules that are similar to our neighbors and easy to both understand and enforce, we have asked our consultants at Moran Development to submit a proposal for updating our codes. We have been very pleased with the services we have been receiving from Moran Development both from Jared Kanallakan on our business districts and TIF's and Emily Calderon who has been providing planning services on a contractual basis since Breann left.

I have attached the proposal from Moran for your review which includes the price of \$42,250.00 and also a timeline of deliverables with the proposed adoption being in June of 2026. This would



City of Highland  
1115 Broadway, PO Box 218  
Highland, IL 62249

coincide well with our intent to begin our process of updating our Comprehensive Plan for the City in the next budget year.

### **Recommendation**

Staff recommends Council approve of and authorize the City Manager to execute the necessary documents to engage the services of Moran Development for the purpose of reviewing and updating the Zoning and Land Development Codes for the City of Highland.

We have sufficient reserves in the Building and Zoning Department to cover the costs of this engagement, so there is no negative budgetary impact.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A  
PROFESSIONAL SERVICES AGREEMENT WITH MORAN ECONOMIC  
DEVELOPMENT FOR REVIEWING AND UPDATING THE ZONING AND LAND  
DEVELOPMENT CODES FOR THE CITY OF HIGHLAND, ILLINOIS**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, City desires to execute a professional services contract to retain Moran Economic Development (“Moran”) for professional services to assist with reviewing and updating the Zoning and Land Development Codes for the City (“Services”); and

**WHEREAS**, Moran has submitted a proposal for the Services, which includes a proposal for identifying the key issues and concerns, preparing revisions, meeting with the Plan Commission to discuss changes, and attending City Council meeting to present and facilitate discussion of updates. (*see* “Moran Proposal,” attached hereto as **Exhibit A**); and

**WHEREAS**, City finds that the terms of the Moran Proposal (*see* **Exhibit A**) are fair and reasonable, and City has determined the Moran Proposal should be approved; and

**WHEREAS**, City has determined it to be in the best interests of public health, safety, general welfare, and economic welfare of City to approve the Moran Proposal (*see* **Exhibit A**); and

**WHEREAS**, City finds that the City Manager and/or Mayor should be authorized and directed, on behalf of City, to execute and date the Moran Proposal and any other documents necessary to give it effect (*see* **Exhibit A**).

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF HIGHLAND, ILLINOIS, AS FOLLOWS:**

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* The Moran Proposal (**Exhibit A**) is approved.

*Section 3.* The City Manager and/or Mayor is authorized and directed, on behalf of the City, to execute and date the Moran Proposal and any other documents necessary to give it effect (*see* **Exhibit A**).



*Section 4.* This Resolution shall be known as Resolution No. \_\_\_\_\_ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the \_\_\_\_ day of \_\_\_\_\_, 2025, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

---

Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois

**AGREEMENT FOR TECHNICAL SERVICES AND ASSISTANCE BETWEEN  
CITY OF HIGHLAND  
AND  
MORAN ECONOMIC DEVELOPMENT**

This Agreement, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2025 by and between City of Highland, hereinafter referred to as the "City" and Moran Economic Development, hereinafter referred to as the "Consultant".

**WHEREAS**, the City has a need for assistance with updates to the Zoning Code (Chapter 90) and Land Development Code (Chapter 66), hereinafter referred to as the "Codes"; and,

**WHEREAS**, the City is of the opinion that the Consultant has the necessary qualifications, experience, and abilities to provide such services to the City; and,

**WHEREAS**, the Consultant is agreeable to provide such services to the City on the terms and conditions set out in this Agreement.

**IN CONSIDERATION OF** the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the City and the Consultant agree as follows:

**SCOPE OF SERVICES**

The Consultants understand that the City desires to make updates to its zoning code, including

**Task 1 – Issues & Opportunities**

The Consultant will review the Zoning Code (Chapter 90) and Land Development Code (Chapter 66) in detail and will meet with City staff and developers / business owners to discuss key issues and concerns, as well as opportunities for improvement.

**Task 2 – Prepare Update**

The consultant will utilize the information gained during task 1, as well as knowledge of statutory requirements and best practices, to prepare edits to the Codes. A follow-up meeting with City Staff will take place, during which the edits will be reviewed and refined.

**Task 3 – Meeting with Plan Commission**

The consultant will attend up to two Plan Commission meetings to discuss changes to the Codes. Additional edits to the Codes will be made as needed, after the Plan Commission meetings.

**Task 4 – Approval**

The Consultant will attend up to two City Council meetings for the purposes of presentation and discussion of updates to the Codes. Additional edits will be made after these meetings, as needed.

**DELIVERABLES:**

The consultant will provide the City with the electronic files and data associated with the revisions to the Codes.

**MEETINGS**

The Consultant proposes a total of eight meetings for the outlined scope of work, which are as follows:

- Initial Meeting with City Staff
- Meeting with City staff and developers / business owners (1 meeting)
- Review Meeting with City Staff (1 meeting)
- Meeting with Plan Commission (up to 2 meetings)
- Meeting with City Council (up to 2 meetings)

## RESPONSIBILITIES OF THE CITY

The City of Highland will be responsible for the following tasks associated with the Code updates:

- Schedule meeting with developers / business owners
- Publish notices of public hearing
- Publish meeting agendas

The Consultant will provide language for public hearing notices and agendas, as needed.

## TIMING

The Consultant, with cooperation from the City, will coordinate an exact schedule for purposes of completing the requested work based on the schedule of Council Meetings and availability of City staff, with the anticipated completion of the associated tasks being as follows:

| Task                                  | 2025 |     |     | 2026 |     |     |     |     |     |
|---------------------------------------|------|-----|-----|------|-----|-----|-----|-----|-----|
|                                       | Oct  | Nov | Dec | Jan  | Feb | Mar | Apr | May | Jun |
| Task 1 – Issues & Opportunities       |      |     |     |      |     |     |     |     |     |
| Task 2 – Prepare Update               |      |     |     |      |     |     |     |     |     |
| Task 3 – Meeting with Plan Commission |      |     |     |      |     |     |     |     |     |
| Task 4 – Approval                     |      |     |     |      |     |     |     |     |     |

## COMPENSATION

The Consultants will provide services described herein, upon written communication from the City of Highland, for a total fee of \$41,500. Such fee is exclusive of reimbursable expenses, which shall be billed monthly to the Client at their direct and actual cost to the Consultants. Such reimbursable expenses shall not exceed \$750. Reimbursable expenses shall consist of actual costs incurred by the Consultants for printing, photographic work, production, delivery charges, travel and any other similar expenses required to provide the above Services.

Upon completion of Tasks 1 & 2 ..... \$21,000  
Upon completion of Tasks 3 & 4 ..... \$20,500  
Reimbursable Expenses ..... \$750

**Total fee for Scope of Services (Not to Exceed) ..... \$42,250**

At the request of the City, the Consultant will be available for any additional services beyond those outlined in the Scope of Services at a separate hourly rate of \$150/hour. Payment of current charges and reimbursable expenses shall be made to the Consultant within 30 days of receipt of the invoice concerning these items. Unpaid invoices shall accrue interest of 1.5% per month until paid.

1. Termination of Agreement. If for whatever reason the City determines that the work should be terminated, the City will inform the Consultant in writing that it wishes to terminate this agreement. The date of termination shall occur upon receipt of the written notice of termination by the Consultant pursuant to Section 8 of this agreement. The City will pay the Consultant an amount representing the work performed to the date of termination, plus any expenses the Consultant incurred to that date.
2. Confidentiality; FOIA Requests. "Confidential Information" means any information which the Consultant has designated as confidential in writing or ought to be considered confidential (however it is conveyed or on whatever media it is stored) including information that relates to a party's trade secrets, commercial information, proprietary information, and, private personal information. In the event the City, or an authorized representative thereof, receives a FOIA request for documents containing Confidential Information, the City shall notify the Consultant of the request. Upon receipt of such notice by email or facsimile, the Consultant shall notify the City within two business days whether, and if so why, it believes the requested documents are exempt from disclosure under the applicable FOIA law, or if any portion

of the requested documents is exempt from disclosure (and therefore should be redacted) under the Illinois Freedom of Information Act or other applicable rules, laws, or regulations.

3. Not Legal Advice. The City understands that any information or deliverables the Consultant provides to the City in connection with this agreement or the services provided hereunder is not, and should not be relied upon as legal advice.
4. Delay. The Consultant shall not be responsible for failure to perform or for delays in the performance of services which arise out of causes beyond the control and/or without the fault or negligence of the Consultant.
5. Relationship. The Consultant will act under this agreement as an independent contractor, and nothing contained herein will constitute either party as the employer, employee, or representative of the other party, or both parties as joint ventures or partners for any purpose.
6. Enforceability. The invalidity or unenforceability of any provision of this agreement does not affect the validity or enforceability of any other provisions of this agreement, which will remain in full force and effect.
7. Amendments. This agreement may not be amended or modified except in writing signed by the parties hereto.
8. Governing Law. The laws of the state of Illinois, without regard to conflicts of law principles thereof, govern all matters arising under this agreement.
9. Notices. All notices pursuant to this agreement must be in writing and delivered by hand, sent via telecopy or overnight delivery or by certified or registered mail to each party's address provided in this agreement.
10. Entire Understanding. This agreement sets forth the entire agreement and understanding between the Consultant and the City with respect to the subject matter hereof.
11. Execution. The signature of either party hereto that is transmitted to the other party or other party's authorized representative electronically (e.g., facsimile, e-mail, etc.) will be deemed for all purposes to be an original signature. This agreement may be executed in any number of counterparts with the same effect as if all parties hereto had signed the same document.

**IN WITNESS WHEREOF**, the parties have caused this Contract to be executed this \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

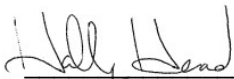
City of Highland

\_\_\_\_\_

\_\_\_\_\_  
Authorized Representative

ATTEST:

Moran Economic Development, LLC

  
\_\_\_\_\_  
Holly Head

  
\_\_\_\_\_  
Jared Kanallakan



City of Highland  
1115 Broadway, PO Box 218  
Highland, IL 62249

**To:** Honorable Mayor Hemann and City Council

**From:** Chris Conrad-City Manager

**Date:** September 29, 2025

**Re:** Health Insurance and Personnel Benefits

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As council is aware, health insurance benefits have been our single fastest growing line item for personnel. Employees and staff have been working diligently to educate our employees on how best to use the plan in order to mitigate the rising costs as much as possible. I'm very happy to report those efforts have been effective and for the first time in several years, the City of Highland has received competitive offers for our health insurance and personnel benefits package and staff are recommending a change in carrier from whom we receive these services.

### **Discussion**

For several years now we have received our benefits from Cigna Health insurance with Assured Partners (formerly Cornerstone) acting as the broker for those benefits. Last year we were able to negotiate a 0% increase (a first in the City's history) with a max increase of 9% this year. The initial renewal the City received from Cigna was at the 9% rate. I directed staff to begin shopping our options since we felt we had 2 years of pretty good numbers and perhaps now was the time to start shopping for options.

We quickly discovered that our change in usage did indeed make us desirable for the carriers. We shopped coverage both with other carriers and other brokers, including some national brokers. During this period of price checking, Assured Partners notified us that they had entered into a purchase agreement with Gallagher Insurance, which is another large national insurance brokerage. We then asked that they reprice our coverage.



City of Highland  
1115 Broadway, PO Box 218  
Highland, IL 62249

During this research, Administrative Services Director Heimbürger also sought out solutions both from the State of Illinois (CMS) which offers plans for local governments; and from an organization called Intergovernmental Personnel Benefit Cooperative, which is a cooperative formed under the Statutes in Illinois that allows local governments to band together for the procurement of Personnel Benefits. The best way I can describe this organization is that it is a joint action agency for Illinois local governments for the purposes of procuring employee benefits.

All options we looked at we were able to at a minimum negotiate down to a 0% increase. One option did stand out in both their proposal and the information we were getting from the communities who are involved.

### **Recommendation**

Staff recommends that council approve the City Manager to execute the necessary documents to move all personnel benefits to the Intergovernmental Personnel Benefits Corporation effective January 1, 2026. Staff asked the IPBC to price out the exact same plans as we currently offer and they returned with a 6.4% reduction in premiums across our PPO, Dental and Vision benefits. The benefits will be provided through Blue Cross Blue Shield, Delta Dental and VSP. IPBC also provides all the same coverages for life and disability insurance as our current brokers. IPBC will then become our permanent “broker” for benefits. IPBC comes highly recommended from the communities who are currently members, of which there are roughly 170 across the State. Highland was recently approved for membership at their last board meeting, the IPBC board action and quote is attached for your review.

Our current insurance expires November 1, 2025. Staff additionally asks council to approve the City Manager to execute the necessary documents to secure a 2-month extension with Cigna at a 7% increase over current premiums. The City budgeted for an increase



City of Highland  
1115 Broadway, PO Box 218  
Highland, IL 62249

in premiums this year which exceeds the cost of the 2-month increase, so it is the intent of staff that no rates on employees will be increased for the 2 months and the city will cover the cost to bridge the gap to the January 1 start date with IPBC. So there will be no negative impact to the budget with this decision.

I would like to highlight for council both the efforts of Directors Heimburger and Ohren in locating and securing these agreements and the efforts and actions of the employees who have been very good at their responsible use of our benefits making this possible.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ACCEPTING BLUE CROSS BLUE SHIELD FOR MEDICAL  
INSURANCE, DELTA DENTAL FOR DENTAL INSURANCE AND VSP FOR VISION  
INSURANCE FOR 2026-2027**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, City’s received an initial review from its initial provider, Cigna, that had an increase of 9%; and

**WHEREAS**, due to the increase, City began searching for an alternate carrier which could provide equal coverage for a lesser amount;

**WHEREAS**, City received an offer from Intergovernmental Personal Benefits Corporation which returned a 6.4% reduction in premiums across PPO, Dental, and Vision Benefits (“IPBC Proposal”). *See* IPBC Proposal attached hereto as **Exhibit A**.

**WHEREAS**, for 2026 – 2027, City shall provide health insurance, dental insurance and vision insurance to City employees as follows:

1. Health Insurance – Blue Cross Blue Shield;
2. Dental Insurance – Delta Dental;
3. Vision Insurance – VSP;

and

**WHEREAS**, the City Council finds that the City Manager and/or Mayor should be authorized and directed, on behalf of the City, to execute whatever documents are necessary to provide health insurance, dental insurance and vision insurance to City employees as stated herein.

**NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of**



**Highland, Illinois, as follows:**

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* The City shall offer insurance to City employees for 2026 – 2027 as follows:

**Medical Insurance – Blue Cross Blue Shield:**

**Base Plan:**

Employee Only: \$872.98  
Employee + Spouse: \$1,833.21  
Employee + Child(ren): \$1,658.65  
Family: \$2,618.45

**Buy Up Plan:**

Employee: \$921.73  
Employee + Spouse: \$1,935.68  
Employee + Child(ren): \$1,751.33  
Family: \$2,765.33

**HSA:**

Employee Only: \$763.50  
Employee + Spouse: \$1,603.38  
Employee + Child(ren): \$1,450.65  
Family: \$2,290.53

**Dental Insurance – Delta Dental:**

Employee Only: \$26.39  
Employee + Spouse: \$48.81  
Employee + Child(ren): \$66.67  
Family: \$100.19

\$1,000.00 Ann. Max, \$1,000.00 Ortho Max.

**Vision Insurance – VSP:**

Employee Only: \$4.32  
Employee + Spouse: \$8.03  
Employee + Child(ren): \$8.58  
Family: \$13.71

\$130.00 frames every other year, \$10.00 exam

*Section 3.* This Resolution shall be known as Resolution No. \_\_\_\_\_ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the \_\_ day of \_\_\_\_\_, 2025, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

---

Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

---

Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois



**Milliman**  
4370 La Jolla Village Drive  
Suite 700  
San Diego, CA 92122  
USA

milliman.com

## MEMO

September 12, 2025

To: Dave Cook, IPBC Executive Director  
From: Barb Dewey, FSA, MAAA  
Jacob Sargent, ASA, MAAA  
Re: **Quote for City of Highland**

City of Highland has expressed interest in joining the IPBC for medical, dental, vision, and life benefits. IPBC asked Milliman to prepare a quote for City of Highland to join IPBC's pool for these benefits from January 1, 2026 through December 31, 2026.

City of Highland currently has 105 employees enrolled in medical benefits through Cigna: 32 in the Base PPO plan, 18 in the Buyup PPO plan, and 55 in the HSA plan. City of Highland is eligible to join IPBC with BCBS under its cooperative guidelines. This would make City of Highland a Tier 2 IPBC member for the PPO. IPBC proposes to continue the current plan designs through BCBS with one minor change: increase the HSA deductible from \$3,300 to \$3,400 to maintain HSA-eligibility in 2026.

City of Highland currently has 87 employees enrolled in dental benefits through Lincoln Financial Group. IPBC proposes to continue the same plan design through Delta Dental on an ASO basis.

City of Highland currently has 83 employees enrolled in vision benefits through Vision Benefits of America. The current plan design offers a \$150 frame allowance every 24 months and a \$10 annual exam copay, among other benefits. IPBC proposes a plan design with a \$130 frame allowance every 24 months and a \$10 exam copay on a fully insured basis through VSP.

City of Highland currently provides basic life and AD&D benefits for active employees. IPBC proposes to continue the same plan design through Securian.

The IPBC proposed rate changes over the current rates are summarized in the table below.

| PRODUCT      | RATE CHANGE OVER<br>CURRENT |
|--------------|-----------------------------|
| PPO          | -6.8%                       |
| Dental       | 7.1%                        |
| Vision       | -9.8%                       |
| <b>Total</b> | <b>-6.4%</b>                |

## EXHIBITS

The following exhibits are included as attachments to this memo.

- Exhibit 1 - Current Premiums and Proposed IPBC Funding Rates
- Exhibit 2 - Detailed Calculation Underlying Proposed IPBC Funding Rates (PPO)
- Exhibit 3 - IPBC Banded Layer Analysis – PPO
- Exhibit 4 - Detailed Calculation Underlying Proposed IPBC Funding Rates (ASO Dental)

The remainder of this memo discusses the data sources and methodologies that were applied in preparing this quote.

## DATA SOURCES AND METHODOLOGY

| TYPE OF DATA                     | FILENAME  |
|----------------------------------|---|
| <b>Funding rates or premiums</b> | Health Insurance Rate Sheet.xlsx  |
| <b>Enrollment</b>                | Highland Census Info.xlsx   |
| <b>Current plan designs</b>      | Open Access Plus HSA Plan Booklet.pdf<br>Open Access Pluse BUY UP Plan Booklet.pdf<br>Open Access Plus BASE Plan Booklet.pdf<br>Current Vision Plan VBA.pdf<br>Dental Plan Info.pdf |
| <b>Experience data</b>           | Enrollments By Month Medical.xlsx<br>Health Paid Claims.xlsx  |

Exhibit 1 shows a summary of the proposed IPBC funding rates by plan design and dependent tier for each benefit.

Exhibit 2 shows the development of the IPBC medical PPO funding rates for City of Highland. The following table explains what considerations are applied to the calculations at each pooling layer:

| LAYER  | POOLING APPROACH  | DATA USED TO CALCULATE EXPECTED CLAIMS IN LAYER |
|--|---|---|
| <b>Claims costs under \$50,000</b>                                   | Claims in this layer are based on individual member experience for members with 51 employees or more.                             | City of Highland claims experience, trended.    |
| <b>Claims costs between \$50,000 and \$150,000</b>                   | Claims in this layer are constrained to be within +/- 5.0% of claims across other IPBC members with between 51 and 150 employees. | City of Highland claims experience, trended.    |
| <b>Claims costs between \$150,000 and individual stop loss (ISL)</b> | Claims in this layer are constrained to be within +/- 5.0% of claims across all IPBC members                                      | City of Highland claims experience, trended.    |
| <b>Claims over ISL</b>   | Pooled across all IPBC members without adjustment   | N/A   |

Exhibit 3 shows, for the PPO, the potential exposure to existing IPBC members associated with adding City of Highland District to the IPBC. We show the exposure under three different scenarios for Village Vernon Hills' claims costs PEPM at each layer: 1) best estimate using the projected experience from Exhibit 2, 2) the scenario where their claims are twice the average IPBC claims for the members pooled at that layer, and 3) the scenario where their claims are half the average IPBC claims for the members pooled at that layer. We also show the impact on existing IPBC members with 0% factor caps and the factor caps described in the table above.

For the PPO, in the layer from \$50,000 to \$150,000, City of Highland is expected to bring an additional savings of \$1.89 PEPM to other IPBC members in Tier 2. In the layer above \$150,000, City of Highland is expected to bring an additional savings of \$0.37 PEPM to all IPBC members.

Exhibit 4 shows the development of the IPBC ASO Dental PPO funding rates for City of Highland. We started with a cost model based on the Milliman Health Cost Guidelines and calibrated to IPBC average experience through March 2025. We then adjusted for City of Highland's demographics, region, and plan design to produce a proxy for claims experience for CY2025. We then trended based on the IPBC 2026 ASO dental renewal trends to project dental claims for the rating period. We also added the contracted administrative fees.

## **LIMITATIONS**

Milliman's work is prepared solely for the internal business use of the IPBC for the purposes of evaluating prospective members and communicating the projected financial impact (both on IPBC and the prospect) of bringing the prospect into the IPBC pools. Milliman's work may not be provided to third parties without Milliman's prior written consent. Milliman does not intend to benefit any third-party recipient of its work product, even if Milliman consents to the release of its work product to such third party.

Milliman has developed certain models to estimate the values included in this memo. We have reviewed the models, including their inputs, calculations, and outputs for consistency, reasonableness, and appropriateness to the intended purpose and in compliance with generally accepted actuarial practice and relevant actuarial standards of practice (ASOP). The models rely on data and information as input to the models. We have relied upon certain data and information provided by IPBC and accepted it without audit. To the extent that the data and information provided is not accurate, or is not complete, the values provided in this report may likewise be inaccurate or incomplete. The models, including all input, calculations, and output may not be appropriate for any other purpose.

Differences between our projections and actual amounts depend on the extent to which future experience conforms to the assumptions made for this analysis. It is certain that actual experience will not conform exactly to the assumptions used in this analysis. Actual amounts will differ from projected amounts to the extent that actual experience deviates from expected experience.

We performed a limited review of the data used directly in our analysis for reasonableness and consistency and have not found material defects in the data. If there are material defects in the data, it is possible that they would be uncovered by a detailed, systematic review and comparison of the data to search for data values that are questionable or for relationships that are materially inconsistent. Such a review was beyond the scope of our assignment.

Guidelines issued by the American Academy of Actuaries require actuaries to include their professional qualifications in all actuarial communications. The authors of this memo are members of the American Academy of Actuaries and meet the qualification standards for performing the analyses in this memo.

**Proposed IPBC Rates**  
**January 1, 2026 to December 31, 2026**  
**City of Highland**  
**Exhibit 1 - Current Premiums and Proposed IPBC Funding Rates**

|  |            |                            | Current<br>11/1/2024 to 10/31/2025        |                                    | IPBC - Current Plan Designs<br>1/1/2026 to 12/31/2026 |                                 |
|--|------------|----------------------------|---|------------------------------------|---|---------------------------------|
| PPO Plans  | Rate Tier  | Enrollment                 | Current<br>Monthly Premium                | Monthly Premium<br>@ Current Rates | IPBC Monthly<br>Funding Rates                         | Monthly Funding @<br>IPBC Rates |
| Current: Base Plan                                 | EE         | 23                         | \$933.84                                  | \$21,478                           | \$872.98  | \$20,078                        |
| Proposed: No Change                                | ES         | 4                          | \$1,961.02                                | \$7,844                            | \$1,833.21  | \$7,333                         |
|  | EC         | 2                          | \$1,774.29                                | \$3,549                            | \$1,658.65  | \$3,317                         |
|  | FAM        | 3                          | \$2,801.01                                | \$8,403                            | \$2,618.45  | \$7,855                         |
| Current: Buyup                                     | EE         | 8                          | \$985.99                                  | \$7,888                            | \$921.73  | \$7,374                         |
| Proposed: No Change                                | ES         | 4                          | \$2,070.64                                | \$8,283                            | \$1,935.68  | \$7,743                         |
|  | EC         | 1                          | \$1,873.43                                | \$1,873                            | \$1,751.33  | \$1,751                         |
|  | FAM        | 5                          | \$2,958.13                                | \$14,791                           | \$2,765.33  | \$13,827                        |
| Current: HSA \$3,300                               | EE         | 26                         | \$821.77                                  | \$21,366                           | \$763.50  | \$19,851                        |
| Proposed: HSA \$3,400                              | ES         | 7                          | \$1,725.75                                | \$12,080                           | \$1,603.38  | \$11,224                        |
|  | EC         | 11                         | \$1,561.37                                | \$17,175                           | \$1,450.65  | \$15,957                        |
|  | FAM        | 11                         | \$2,465.35                                | \$27,119                           | \$2,290.53  | \$25,196                        |
| Dental Plan  | Rate Tier  | Enrollment                 | Current<br>Monthly Premium                | Monthly Premium<br>@ Current Rates | IPBC Monthly<br>Funding Rates                         | Monthly Funding @<br>IPBC Rates |
| Current: \$1,250 Ann. Max, \$1,000 Ortho. Max      | EE         | 41                         | \$24.64                                   | \$1,010                            | \$26.39   | \$1,082                         |
| Proposed: \$1,000 Ann. Max, \$1,000 Ortho. Max     | ES         | 12                         | \$45.58                                   | \$547                              | \$48.81   | \$586                           |
|  | EC         | 12                         | \$62.26                                   | \$747                              | \$66.67   | \$800                           |
|  | FAM        | 22                         | \$93.56                                   | \$2,058                            | \$100.19  | \$2,204                         |
| Vision Plan  | Rate Tier  | Enrollment                 | Current<br>Monthly Premium                | Monthly Premium<br>@ Current Rates | IPBC Monthly<br>Funding Rates                         | Monthly Funding @<br>IPBC Rates |
| Current: \$150 frames every other year, \$10 exam  | EE         | 43                         | \$5.42                                    | \$233                              | \$4.32  | \$186                           |
| Proposed: \$130 frames every other year, \$10 exam | ES         | 12                         | \$8.65                                    | \$104                              | \$8.03  | \$96                            |
|  | EC         | 11                         | \$8.83                                    | \$97                               | \$8.58  | \$94                            |
|  | FAM        | 17                         | \$14.23                                   | \$242                              | \$13.71   | \$233                           |
| Life and AD&D                                      |            | Volume in<br>Thousands     | Current Monthly<br>Premium per<br>\$1,000 | Monthly Premium<br>@ Current Rates | IPBC Monthly<br>Funding Rate per<br>\$1,000           | Monthly Funding @<br>IPBC Rates |
| Current: Basic Life                                |            | \$2,026.0                  | Not Provided                              | N/A                                | \$0.053   | \$107                           |
| Proposed: No Change                                |            |                            |   |                                    |   |                                 |
| Current: Basic AD&D                                |            | \$2,026.0                  | Not Provided                              | N/A                                | \$0.017   | \$34                            |
| Proposed: No Change                                |            |                            |   |                                    |   |                                 |
| Benefit  | Enrollment | Current<br>Monthly Premium | Current Annual<br>Premium                 | IPBC Monthly<br>Funding Rates      | IPBC Annual<br>Funding Rates                          | % Change                        |
| PPO  | 105        | \$151,849                  | \$1,822,185                               | \$141,506                          | \$1,698,072   | -6.8%                           |
| Dental   | 87         | \$4,363                    | \$52,352                                  | \$4,672                            | \$56,064  | 7.1%                            |
| Vision   | 83         | \$676                      | \$8,111                                   | \$610                              | \$7,315   | -9.8%                           |
| <b>Total</b>                                       |            | <b>\$156,887</b>           | <b>\$1,882,648</b>                        | <b>\$146,788</b>                   | <b>\$1,761,451</b>                                    | <b>-6.4%</b>                    |

\* Life and AD&D enrollment is volume in thousands.

**Notes:**

City of Highland currently offers two PPO plans and a QHDHP through Cigna. IPBC proposes to continue the same plan designs through BCBSIL.

City of Highland currently offers dental benefits through Lincoln Financial Group. IPBC proposes to continue the same plan design on an ASO basis through Delta Dental.

City of Highland currently offers fully insured vision benefits through VBA. IPBC proposes a similar plan design on a fully insured basis through VSP.

City of Highland currently offers life and AD&D benefits. IPBC proposes to continue the same plan design through Securian.

Documentation about sources files used for current plans and premiums can be found in the accompanying memo.

**Proposed IPBC Rates**  
**January 1, 2026 to December 31, 2026**  
**City of Highland**

**Exhibit 2 - Detailed Calculation Underlying Proposed IPBC Funding Rates (PPO)**

|  | Sep-23 to Aug-24   | Sep-24 to Aug-25 | Total       | Notes   |
|--|--------------------|------------------|-------------|---|
| Total paid claims  | \$1,183,102        | \$1,068,491      |             |   |
| Claims over \$2,000,000 stoploss level                           | \$0                | \$0              |             |   |
| Net paid claims  | \$1,183,102        | \$1,068,491      |             |   |
| Claims under \$50,000  | \$1,041,802        | \$939,848        |             |   |
| Claims \$50,000 to \$150,000                                     | \$141,300          | \$128,643        |             |   |
| Claims \$150,000 to \$2,000,000                                  | \$0                | \$0              |             |   |
| Experience period employee months                                | 1,357              | 1,292            |             |   |
| PEPM adjusted claims under \$50,000                              | \$767.67           | \$727.44         |             |   |
| PEPM adjusted claims \$50,000 to \$150,000                       | \$104.12           | \$99.57          |             |   |
| PEPM adjusted claims \$150,000 to \$2,000,000                    | \$0.00             | \$0.00           |             |   |
| Annual trend to CY 2024  | 5.8%               | 5.8%             |             |   |
| Trend months   | 4.0                | 0.0              |             |   |
| Annual trend after CY 2024                                       | 7.4%               | 7.4%             |             |   |
| Trend months   | 25.0               | 17.0             |             |   |
| Trend factor   | 1.182              | 1.106            |             |   |
| Claim adjustment   | 0.0%               | 0.0%             |             |   |
| Dependent ratio adjustment                                       | 0.0%               | 0.0%             |             |   |
| Period weighting   | 50%                | 50%              |             |   |
| Trended PEPM claims under \$50,000                               | \$859.64           | \$779.96         | \$819.80    |   |
| Trended PEPM claims \$50,000 to \$150,000                        | \$170.53           | \$134.76         | \$152.64    |   |
| Trended PEPM claims \$150,000 to \$2,000,000                     | \$0.00             | \$0.00           | \$0.00      |   |
|  | <b>Credibility</b> | <b>Manual</b>    |             |   |
| Projection Period PEPM claims under \$50,000                     | 59%                | \$933.70         | \$866.32    | Credibility blending claims in each layer with a manual.  |
| Projection Period PEPM claims \$50,000 to \$150,000              | 59%                | \$246.02         | \$190.78    | The manual is based on City of Highland's current rates and IPBC average distribution of claims by layer.                       |
| Projection Period PEPM claims \$150,000 to \$2,000,000           | 14%                | \$155.90         | \$133.31    |   |
| Tier 2 average claims \$50,000 to \$150,000                      |                    |                  | \$299.57    | Based on IPBC claims data through 4/30/2025.  |
| IPBC average claims \$150,000 to \$2,000,000                     |                    |                  | \$203.38    | Based on IPBC claims data through 4/30/2025.  |
| Prospect claims \$50,000 to \$150,000, with Tier 2 factor cap    |                    |                  | \$284.59    |   |
| Prospect claims \$150,000 to \$2,000,000, with Tier 2 factor cap |                    |                  | \$193.21    |   |
| Adjustment for PBM contract improvement                          |                    |                  | -\$15.00    |   |
| Estimated pharmacy rebates                                       |                    |                  | -\$80.00    | SaveOnSp savings are included with estimated pharmacy rebates.  |
| Total projected PEPM claims with factor caps                     |                    |                  | \$1,249.12  |   |
| BCBS PPO admin fee   |                    |                  | \$43.64     | Assume 4.0% increase on 7/1/2026.   |
| BCBSIL Health Advocacy Solutions fee                             |                    |                  | \$17.50     |   |
| Stop loss  |                    |                  | \$6.07      | Assume a 15% increase on 7/1/2026.  |
| Wellness   |                    |                  | \$11.74     | Assume a 4.0% increase on 7/1/2026.   |
| IPBC   |                    |                  | \$23.85     | Assume a 4.0% increase on 7/1/2026.   |
| Total non-benefit expenses                                       |                    |                  | \$102.80    |   |
| Total PEPM monthly cost  |                    |                  | \$1,351.92  |   |
| ----- <b>Incorporating Benefit Changes</b> -----                 |                    |                  |             |   |
| Total PEPM monthly cost  |                    |                  | \$1,347.68  | Only benefit change is to increase the deductible on the HSA plan from \$3,300 to \$3,400 to maintain HSA eligibility for 2026. |
| Total projected monthly cost                                     |                    |                  | \$141,506   |   |
| Total projected annual cost                                      |                    |                  | \$1,698,072 |   |
| Current monthly premiums for prospect                            |                    |                  | \$151,849   |   |
| Change over current rates for prospect                           |                    |                  | -6.8%       |   |



**Proposed IPBC Rates**  
**January 1, 2026 to December 31, 2026**  
**City of Highland**  
**Exhibit 3 - IPBC Banded Layer Analysis - PPO**  
**Impact of Adding New Member to IPBC**

**Tier 2 Factor 1 Analysis**

Claims under \$50,000 are based on member specific experience in Tier 2.

| Category   | Expected | High<br>(2x IPBC Average) | Low<br>(1/2 of IPBC Average) |
|--|----------|---------------------------|------------------------------|
| Claims under \$50,000 are based on member specific experience in Tier 2. |          |                           |                              |

**Tier 2 Factor 2 Analysis**

Claims between \$50,000 and \$150,000 are shared on a PEPM basis across all members in Tier 2.

| Category   | Expected | High              | Low                   |
|--|----------|-------------------|-----------------------|
|  |          | (2x IPBC Average) | (1/2 of IPBC Average) |
| Projected Tier 2 Factor 2 Banded Layer without City of Highland                      | \$301.80 | \$301.80          | \$301.80              |
| Projected City of Highland Banded Layer  | \$190.78 | \$603.60          | \$150.90              |
| Projected Tier 2 Factor 2 Banded Layer with City of Highland                         | \$299.57 | \$307.87          | \$298.77              |
| Estimated Impact to Current Tier 2 Members' Banded Layer (PEPM) with 0% factor cap   | -\$2.23  | \$6.07            | -\$3.03               |
| Estimated Impact to Current Tier 2 Members' Banded Layer (PEPM) with 5.0% factor cap | -\$1.89  |                   |                       |

**IPBC Factor 3 Analysis**

Claims between \$150,000 and \$2,000,000 are shared on a PEPM basis across all IPBC members.

| Category  | Expected | High              | Low                   |
|---|----------|-------------------|-----------------------|
|   |          | (2x IPBC Average) | (1/2 of IPBC Average) |
| Projected Factor 3 Banded Layer without City of Highland                      | \$203.81 | \$203.81          | \$203.81              |
| Projected City of Highland Banded Layer                                       | \$133.31 | \$407.62          | \$101.91              |
| Projected Factor 3 Banded Layer with City of Highland                         | \$203.38 | \$205.06          | \$203.19              |
| Estimated Impact to Current Members' Banded Layer (PEPM) with 0% factor cap   | -\$0.43  | \$1.25            | -\$0.62               |
| Estimated Impact to Current Members' Banded Layer (PEPM) with 5.0% factor cap | -\$0.37  |                   |                       |

**Notes:**

City of Highland has 105 PPO enrollees and so would be categorized as a Tier 2 IPBC member.

|                             |                 |
|-----------------------------|-----------------|
| Claim Bucket 1 (< \$50k)    | Factor 1 (Tier) |
| Claim Bucket 2 (\$50-150k)  | Factor 2 (Tier) |
| Claim Bucket 3 (\$150k-ISL) | Factor 3 (IPBC) |

The expected banded layer claims for the entity were estimated using the Milliman's Health Cost Guidelines model of claims costs calibrated using the geographic and age/gender mix of the prospect as well as current premiums. Projections were made using the same trends as in Milliman's final renewal for 2026.

**Proposed IPBC Rates**  
**January 1, 2026 to December 31, 2026**  
**City of Highland**

**Exhibit 4 - Detailed Calculation Underlying Proposed IPBC Funding Rates (ASO Dental)**

|  | Jan-25 - Dec-25 | Total    | Notes  |
|--|-----------------|----------|--|
| Total paid claims                        | \$51,987        |          | No dental claims data available for City of Highland. This is a proxy based on the Milliman Health Cost Guidelines, calibrated to IPBC average experience. |
| In-Network Claims                        | N/A             |          |  |
| Out-of-Network Claims                    | N/A             |          |  |
| Experience employee months               | 1,044           |          |  |
| Total claims PEPM                        | \$49.80         |          |  |
| Assumed Delta Dental network penetration | N/A             |          | Rate development based on raw claims costs with no additional network savings.   |
| Discounted claims PEPM                   | \$49.80         |          |  |
| Annual trend to CY 2024                  | 1.9%            |          |  |
| Trend months                             | 0               |          |  |
| Annual trend after CY 2024               | 2.5%            |          |  |
| Trend months                             | 12              |          |  |
| Trend factor                             | 1.025           |          |  |
| Total projected PEPM claims              |                 | \$51.04  |  |
| Dental ASO fees PEPM                     |                 | \$2.66   | Rate lock to 7/1/2027. Assume 2.0% increase on 7/1/2027.   |
| Total PEPM monthly cost                  |                 | \$53.70  |  |
| Total projected monthly cost             |                 | \$4,672  |  |
| Total projected annual cost              |                 | \$56,064 |  |
| Current monthly premiums for prospect    |                 | \$4,363  |  |
| Change over current for prospect         |                 | 7.1%     |  |

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING THE ACCEPTANCE OF THE CONTRACT AND  
BY-LAWS DOCUMENT OF THE INTERGOVERNMENTAL PERSONNEL BENEFIT  
COOPERATIVE AND AUTHORIZING MEMBERSHIP IN THE IPBC BY A  
MUNICIPALITY**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, a number of Illinois local governments have entered into an intergovernmental agreement and created the Intergovernmental Personnel Benefit Cooperative (“IPBC”); and

**WHEREAS**, the IPBC has existed for several decades, and has provided benefit coverages for the officers and employees of many Illinois local governments; and

**WHEREAS**, the City desires to become a member of the IPBC; and

**WHEREAS**, the obligation of membership requires the acceptance by the Corporate Authorities of the Municipality of the Contract and By-Laws document of the IPBC as an intergovernmental contractual obligation to which the Municipality will become bound.

**WHEREAS**, City has determined it to be in the best interest of public health, safety, general welfare, and economic welfare to become a member of the IPBC; and

**WHEREAS**, the City Manager and/or Mayor is authorized and directed to execute any document necessary to become a member of the IPBC.

**NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Highland, Illinois, as follows:**

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* The City, as of the starting date at which admission to membership was or is granted by the IPBC Executive Board, shall become a member of that intergovernmental cooperative.

*Section 3.* The City assumes such terms and conditions as are imposed by the Executive Board of the IPBC in the acceptance motion, and the contractual obligations under the terms of the Contract and By-Laws of the IPBC as such document currently exists and as it may be amended in accordance with its terms.

*Section 4.* The City Manager and/or Mayor is directed and authorized, on behalf of the City of Highland, to execute any documents necessary to indicate the membership of the City in the IPBC.

*Section 5.* This Ordinance shall be known as Ordinance No. \_\_\_\_\_ and shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

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Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

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Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois



# HIGHLAND

PARKS & RECREATION... The *FUN* Theory!

To: City Manager, Chris Conrad

From: Brad Koehnemann, Director of Parks  
Laura Wilken, Director of Recreation

Date: September 16, 2025

Subject: Sale of Surplus Property - Truck

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## Recommendation

The Parks and Recreation Department is requesting City Council approval to declare the following vehicle as surplus property and authorize its disposal:

- **Vehicle:** 2003 Ford F-150 (VIN: 1FTRX18L43NB56198)
- **Reason for Disposal:** Vehicle has exceeded its useful life for departmental needs and is no longer cost-effective to maintain.

Pending Council approval, the vehicle will be offered for sale “as-is” through a sealed bid process, with appropriate public notice provided.

Signed by:  
*Brad Koehnemann*  
552CEED60B0C407...

DocuSigned by:  
*Laura Wilken*  
4C2044ABB54C43D...

Recommended By: Brad Koehnemann, Director of Parks  
Laura Wilken, Director of Recreation

DocuSigned by:  
*Christopher J Conrad*  
C0AF095A532746D...

10/1/2025 | 2:16 PM CDT

Approved By: Chris Conrad, City Manager

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE DECLARING PERSONAL PROPERTY OF THE CITY OF  
HIGHLAND, ILLINOIS, SURPLUS AND AUTHORIZING ITS SALE AND/OR  
DISPOSAL, INCLUDING A 2003 FORD F-150**

**WHEREAS**, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

**WHEREAS**, 65 ILCS 5/11-76-4 provides that whenever a municipality in the state of Illinois owns any personal property which, in the opinion of a simple majority of the corporate authorities then holding office, is no longer necessary or useful to, or in the best interests of the municipality to keep, a majority of the corporate authorities at any regular or special meeting called for that purpose, may: (1) by Ordinance authorize the sale of such personal property in whatever manner they designate with or without advertising the sale; or (2) may authorize any municipal officer to convert that personal property to the use of the City; or (3) may authorize any municipal officer to convey or turn in any specified article of personal property as part payment on a new purchase of any similar article; and

**WHEREAS**, the City of Highland Parks and Recreation Department (“Parks”) currently owns equipment which, in the opinion of this City Council, is no longer necessary or useful to or in the best interests of the City to retain, and should be declared surplus personal property, including a 2003 Ford F-150 (VIN: 1FTRX18L43NB56198) (“Vehicle”); and  
And

**WHEREAS**, the Director of Parks and Recreation has informed the City Council that the Vehicle has exceeded its useful life for departmental needs and is no longer cost effective to maintain; and

**WHEREAS**, City has determined the City Manager and/or his designee is permitted to trade in or sell the surplus personal property for the maximum value that can be obtained, or to dispose of the surplus personal property where appropriate, to be determined solely by the City Manager and/or his designee; and

**WHEREAS**, City has determined it to be in the best interest of public health, safety, general welfare and economic welfare to declare the aforementioned personal property surplus, and sell, trade in, and/or dispose of the same.

**NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Highland, Illinois, as follows:**

*Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

*Section 2.* That the City personal property, including the Vehicle, is hereby declared no longer useful to the City or necessary for City purposes, that the City personal property is declared surplus, and that it is in the best interest of the City to sell, trade in, and/or dispose of the same.

*Section 3.* That the City Manager and/or his designee is directed and authorized to sell, trade in, and/or surplus the personal property listed herein for the maximum value that can be obtained, or to dispose of the surplus personal property where appropriate, to be determined solely by the City Manager and/or his designee.

*Section 4.* That this Ordinance shall be known as Ordinance No. \_\_\_\_\_ and shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the \_\_\_\_\_ day of \_\_\_\_\_, 2025, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

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Kevin B. Hemann  
Mayor  
City of Highland  
Madison County, Illinois

ATTEST:

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Barbara Bellm  
City Clerk  
City of Highland  
Madison County, Illinois



| Check No.  | Vendor/Employee         | Transaction Description | Date       | Amount           |
|--|-------------------------|-------------------------|------------|------------------|
| Fund: 101 Electric Fund                          |                         |                         |            |                  |
| Department: 000 Balance Sheet Accounts           |                         |                         |            |                  |
| 15195  | KAYLA BRYARLY           | Refund Check 020581-003 | 09/19/2025 | 84.02            |
| 15196  | HIGHLAND COMMUNITY SCHO | Refund Check 006422-003 | 09/19/2025 | 12,257.05        |
| 15197  | WELLTOWER OP LLC        | Refund Check 024194-000 | 09/19/2025 | 5,997.82         |
| 15198  | AMANDA COOK             | Refund Check 023637-001 | 10/03/2025 | 20.79            |
| 15199  | LAURA MORAN             | Refund Check 024414-000 | 10/03/2025 | 14.05            |
| Total for Department: 000 Balance Sheet Accounts |                         |                         |            | 18,373.73        |
| Total for Fund: 101 Electric Fund                |                         |                         |            | 18,373.73        |
| Fund: 201 Water Fund                             |                         |                         |            |                  |
| Department: 000 Balance Sheet Accounts           |                         |                         |            |                  |
| 15195  | KAYLA BRYARLY           | Refund Check 020581-003 | 09/19/2025 | 3.57             |
| 15196  | HIGHLAND COMMUNITY SCHO | Refund Check 006422-003 | 09/19/2025 | 234.67           |
| 15197  | WELLTOWER OP LLC        | Refund Check 024194-000 | 09/19/2025 | 178.13           |
| 15199  | LAURA MORAN             | Refund Check 024414-000 | 10/03/2025 | 2.95             |
| Total for Department: 000 Balance Sheet Accounts |                         |                         |            | 419.32           |
| Total for Fund: 201 Water Fund                   |                         |                         |            | 419.32           |
| Fund: 301 Sewer Fund                             |                         |                         |            |                  |
| Department: 000 Balance Sheet Accounts           |                         |                         |            |                  |
| 15195  | KAYLA BRYARLY           | Refund Check 020581-003 | 09/19/2025 | 3.50             |
| 15196  | HIGHLAND COMMUNITY SCHO | Refund Check 006422-003 | 09/19/2025 | 9.89             |
| 15197  | WELLTOWER OP LLC        | Refund Check 024194-000 | 09/19/2025 | 90.81            |
| 15199  | LAURA MORAN             | Refund Check 024414-000 | 10/03/2025 | 2.93             |
| 15200  | SENIOR PLAZA APARTMENTS | Refund Check 007933-039 | 10/03/2025 | 708.46           |
| Total for Department: 000 Balance Sheet Accounts |                         |                         |            | 815.59           |
| Total for Fund: 301 Sewer Fund                   |                         |                         |            | 815.59           |
| Fund: 713 Solid Waste Fund                       |                         |                         |            |                  |
| Department: 000 Balance Sheet Accounts           |                         |                         |            |                  |
| 15195  | KAYLA BRYARLY           | Refund Check 020581-003 | 09/19/2025 | 8.91             |
| 15196  | HIGHLAND COMMUNITY SCHO | Refund Check 006422-003 | 09/19/2025 | 965.91           |
| 15198  | AMANDA COOK             | Refund Check 023637-001 | 10/03/2025 | 13.52            |
| 15199  | LAURA MORAN             | Refund Check 024414-000 | 10/03/2025 | 4.60             |
| Total for Department: 000 Balance Sheet Accounts |                         |                         |            | 992.94           |
| Total for Fund: 713 Solid Waste Fund             |                         |                         |            | 992.94           |
| <b>Grand Total</b>                               |                         |                         |            | <b>20,601.58</b> |

Accepted by City Council October 06, 2025

Mayor: \_\_\_\_\_ Clerk: \_\_\_\_\_



CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                            | DESCRIPTION                             | ACCOUNT/DESCRIPTION  | AMOUNT          | CHECK # | CHECK DATE |
|--|---|----------------------|-----------------|---------|------------|
| AMAZON CAPITAL SERVICES INC              | 1 QTY PENCILS, 1 QTY MECHANICAL PENCILS | 00100000-115700      | 20.73           | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | FILE FOLDER SW/TAB, STENO               | 00100000-115700      | 146.71          | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | 2 QTY ENVELOPES 6X9, 1 QTY LEGAL        | 00100000-115700      | 48.36           | 6521    | 10/3/2025  |
| CARROT-TOP INDUSTRIES INC                | USA 4X6 FLAGS                           | 00100000-115700      | 362.91          | 6402    | 9/19/2025  |
| Highland Optimist Club                   | SUPPLIES - CENTRAL PURCHASING           | 00100000-115700      | 712.00          | 6566    | 10/3/2025  |
| HIGHLAND'S TRU BUY INC                   | CENTRAL PURCHASING                      | 00100000-115700      | 47.96           | 6432    | 9/19/2025  |
| OFFICE ESSENTIALS INC                    | SUPPLIES - CENTRAL PURCHASING           | 00100000-115700      | 575.18          | 6457    | 9/19/2025  |
| OFFICE ESSENTIALS INC                    | SUPPLIES - CENTRAL PURCHASING           | 00100000-115700      | 498.90          | 6592    | 10/3/2025  |
| OFFICE ESSENTIALS INC                    | SUPPLIES - CENTRAL PURCHASING           | 00100000-115700      | 369.86          | 6592    | 10/3/2025  |
| OFFICE ESSENTIALS INC                    | SUPPLIES - CENTRAL PURCHASING           | 00100000-115700      | 69.49           | 6592    | 10/3/2025  |
| ULINE INC                                | SUPPLIES                                | 00100000-115700      | 519.00          | 6618    | 10/3/2025  |
|  | <b>FUND TOTAL:</b>                      | <b>001 -00100000</b> | <b>3,371.10</b> |         |            |
| SOLARWINDS                               | 2 QTY DAMEWARE REMOTE SUPPORT PER       | 00100018-539000      | 197.78          | 6472    | 9/19/2025  |
|  | <b>FUND TOTAL:</b>                      | <b>001 -00100018</b> | <b>197.78</b>   |         |            |
| LASHLY & BAER PC                         | METTLER DEVELOPMENT LLC V CITY OF       | 00110011-522000      | 1,995.00        | 6631    | 10/3/2025  |
| LASHLY & BAER PC                         | LABOR AND EMPLOYMENT                    | 00110011-522000      | 200.00          | 6631    | 10/3/2025  |
| LASHLY & BAER PC                         | AUGUST 2025 MONTHLY RETAINER INVOICE    | 00110011-522000      | 10,409.51       | 6631    | 10/3/2025  |
| LASHLY & BAER PC                         | AUGUST 2025 MONTHLY RETAINER INVOICE    | 00110011-522000      | 41.60           | 6631    | 10/3/2025  |
| MGT IMPACT SOLUTIONS LLC                 | CHRISTINA SMITH S.T. HOURS SEPTEMBER    | 00110011-523000      | 2,010.43        | 6582    | 10/3/2025  |
| MGT IMPACT SOLUTIONS LLC                 | CHRISTINA SMITH S.T. HOURS AUGUST 2025  | 00110011-523000      | 2,317.10        | 6451    | 9/19/2025  |
| CHRISTOPHER FLAKE                        | PERDIEM MCINSTITUTE ACADEMY 10/05/25-   | 00110011-524000      | 298.00          | 6538    | 10/3/2025  |
| Mastercard                               | AMTRAK - IML CONFERENCE CONRAD AND      | 00110011-524000      | 412.00          | 6506    | 9/19/2025  |
| Mastercard                               | SOUTHWEST AIRLINES- IML CONF -HEMANN    | 00110011-524000      | 496.97          | 6506    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                | 00110011-531000      | 118.14          | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                | 00110011-531000      | 39.38           | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                | 00110011-531000      | 118.14          | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                | 00110011-531000      | 39.38           | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                | 00110011-531000      | 47.17           | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                | 00110011-531000      | 9.52            | 6487    | 9/19/2025  |
| U S POSTAL SERVICE (QUADIENT-TMS)        | POSTAGE READINGS FROM 07/08/2025 TO     | 00110011-533000      | 778.09          | 6617    | 10/3/2025  |
| Ameren Illinois                          | GAS CHARGE                              | 00110011-533000      | 65.16           | 6522    | 10/3/2025  |
| City Utilities                           | UTILITIES-1115 BROADWAY                 | 00110011-533000      | 1,021.90        | 6629    | 10/3/2025  |
| DE LAGE LANDEN FINANCIAL SERVICES LLC    | COPIER USAGE/LEASE                      | 00110011-534000      | 266.67          | 6545    | 10/3/2025  |
| WATTS COPY SYSTEMS INC.                  | COPIER USAGE/LEASE                      | 00110011-534000      | 29.96           | 6622    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | BUSINESS PRIME ANNUAL MEMBERSHIP FEE    | 00110011-539000      | 56.50           | 6521    | 10/3/2025  |
| ASSURED PARTNERS CAPITAL INC             | COBRA ADMINISTRATION ANNUAL FEE         | 00110011-539000      | 187.50          | 6393    | 9/19/2025  |
| ASSURED PARTNERS CAPITAL INC             | 2 QTY COBRA QUALIFYING EVENT LETTERS    | 00110011-539000      | 20.00           | 6393    | 9/19/2025  |
| BEAR CREEK YARD CREATIONS LLC            | 12X20 METAL BUILDING                    | 00110011-539000      | 8,394.00        | 6529    | 10/3/2025  |
| HIGHLAND AREA CHRISTIAN SERVICE MINISTRY | AUGUST 2025 GOOD SAMARITAN              | 00110011-539000      | 90.21           | 6429    | 9/19/2025  |
| Highland Area Community Foundation       | 2025 GRANT BANQUET TICKETS (9 TICKETS)  | 00110011-539000      | 450.00          | 6564    | 10/3/2025  |
| HIGHLAND CHAMBER OF COMMERCE             | CHAMBER BOARD MBR LUNCHEES              | 00110011-539000      | 165.00          | 6565    | 10/3/2025  |
| HIGHLAND CHAMBER OF COMMERCE             | CHAMBER GIFT CERT- EMPLOYEE             | 00110011-539000      | 250.00          | 6565    | 10/3/2025  |

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                                    | DESCRIPTION                              | ACCOUNT/DESCRIPTION  | AMOUNT           | CHECK # | CHECK DATE |
|--|--|----------------------|------------------|---------|------------|
| Houseman Supply Inc                              | CLEANED AND CHECKED UNIT -100 POPLAR     | 00110011-539000      | 140.00           | 6567    | 10/3/2025  |
| IRON MOUNTAIN INCORPORATED                       | CITY HALL SHRED SERVICE                  | 00110011-539000      | 709.22           | 6438    | 9/19/2025  |
| Louis Latzer Memorial Public Library             | MEMORIAL BOOK FOR G SCHLARMANN           | 00110011-539000      | 15.00            | 6448    | 9/19/2025  |
| Mastercard                                       | A SPECIAL TOUCH- THE FAMILY OF RALPH     | 00110011-539000      | 75.00            | 6506    | 9/19/2025  |
| Mastercard                                       | CVS- CARD FOR INTERN                     | 00110011-539000      | 4.34             | 6506    | 9/19/2025  |
| Mastercard                                       | CVS- GIFT CARD FOR INTERN                | 00110011-539000      | 25.00            | 6506    | 9/19/2025  |
| Mastercard                                       | ZOOM.COM 08/21/25-09/20/25               | 00110011-539000      | 219.90           | 6506    | 9/19/2025  |
| RICKEY BARNETT                                   | MONTHLY COMMERCIAL PEST CONTROL          | 00110011-539000      | 20.00            | 6528    | 10/3/2025  |
| RICKEY BARNETT                                   | MONTHLY COMMERCIAL PEST CONTROL          | 00110011-539000      | 30.00            | 6528    | 10/3/2025  |
| THE KWIK KONNECTION PRINTING & PUBLISHING CO INC | 3 COL X5" AD W/COLOR (HAPPY LABOR DAY)   | 00110011-539000      | 180.00           | 6480    | 9/19/2025  |
| THIRD MILLENNIUM ASSOC INC                       | UTILITY BILL RENDERING                   | 00110011-539000      | 383.38           | 6613    | 10/3/2025  |
| THRYV INC.                                       | MONTHLY PHONE LISTING 09/01/25-          | 00110011-539000      | 36.00            | 6614    | 10/3/2025  |
| TIMES TRIBUNE                                    | LEGAL-ORDINANCE NO. 3399 REBERGER        | 00110011-539000      | 84.00            | 6482    | 9/19/2025  |
| Highland Communication Services                  | HCS SERVICE- CITY HALL                   | 00110011-539050      | 606.75           | 6430    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC                      | HCS SERVICE- HACSM                       | 00110011-539050      | 41.95            | 6430    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC                      | 1 QTY LINKDOC HIGH YIELD DRUM UNIT FOR   | 00110011-541000      | 59.95            | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC                      | 1 QTY TONER CARTRIDGE DEL, 1 QTY DRUM    | 00110011-541000      | 102.85           | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC                      | 1 QTY LARGE RUBBER BANDS                 | 00110011-541000      | 5.95             | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC                      | 1 QTY SPACE HEATER                       | 00110011-541000      | 35.99            | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC                      | 1 QTY ZIPPER POUCHES,LABELS, IDEALSEAL   | 00110011-541000      | 118.51           | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC                      | 1 QTY TONER CARTRIDGE BLACK, 1 QTY       | 00110011-541000      | 127.82           | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC                      | 1 QTY FASTENER FILE FOLDERS 2 PRONG      | 00110011-541000      | 25.63            | 6390    | 9/19/2025  |
| WEX BANK   | SEPTEMBER FUEL                           | 00110011-542000      | 117.74           | 6624    | 10/3/2025  |
| ACE HARDWARE                                     | ACE OPERATING SUPPLIES                   | 00110011-543000      | 31.96            | 6518    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC                      | PLACTIC ENVELOPES POLY ZIP - RETURN      | 00110011-543000      | -16.99           | 6521    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE                   | WAL-MART OPERATING ACCOUNT               | 00110011-543000      | 76.00            | 6621    | 10/3/2025  |
| CHRISTOPHER FLAKE                                | REIM ACADEMY- SHOES - C FLAKE            | 00110011-544000      | 86.67            | 6538    | 10/3/2025  |
|  | <b>FUND TOTAL:</b>                       | <b>001 -00110011</b> | <b>33,669.95</b> |         |            |
| LASHLY & BAER PC                                 | LABOR AND EMPLOYMENT                     | 00120012-522000      | 875.00           | 6631    | 10/3/2025  |
| LASHLY & BAER PC                                 | AUGUST 2025 MONTHLY RETAINER INVOICE     | 00120012-522000      | 4,792.87         | 6631    | 10/3/2025  |
| CHRISTOPHER CLEWIS                               | PER DIEM GST TRAINING 10/06/25-10/10/25- | 00120012-524000      | 370.00           | 6537    | 10/3/2025  |
| NATHAN BIGGS                                     | PER DIEM GST TRAINING 10/06/25-10/10/25- | 00120012-524000      | 370.00           | 6587    | 10/3/2025  |
| Verizon Wireless - State                         | VERIZON WIRELESS CHARGES                 | 00120012-531000      | 39.38            | 6487    | 9/19/2025  |
| Verizon Wireless - State                         | VERIZON WIRELESS CHARGES                 | 00120012-531000      | 275.66           | 6487    | 9/19/2025  |
| Verizon Wireless - State                         | VERIZON WIRELESS CHARGES                 | 00120012-531000      | 275.66           | 6487    | 9/19/2025  |
| Verizon Wireless - State                         | VERIZON WIRELESS CHARGES                 | 00120012-531000      | 9.52             | 6487    | 9/19/2025  |
| U S POSTAL SERVICE (QUADIENT-TMS)                | POSTAGE READINGS FROM 07/08/2025 TO      | 00120012-532000      | 18.24            | 6617    | 10/3/2025  |
| Ameren Illinois                                  | GAS CHARGE                               | 00120012-533000      | 486.95           | 6391    | 9/19/2025  |
| City Utilities                                   | UTILITIES- WATER FOUNTAIN                | 00120012-533000      | 10.60            | 6629    | 10/3/2025  |
| City Utilities                                   | UTILITIES- RADIO SHED                    | 00120012-533000      | 55.94            | 6629    | 10/3/2025  |
| City Utilities                                   | UTILITIES- COMMUNICATION TOWER           | 00120012-533000      | 242.26           | 6629    | 10/3/2025  |
| City Utilities                                   | UTILITIES- PSB                           | 00120012-533000      | 1,634.71         | 6629    | 10/3/2025  |
| SUMNER ONE INC.                                  | COPIER USAGE/LEASE                       | 00120012-534000      | 10.00            | 6609    | 10/3/2025  |
| WATTS COPY SYSTEMS INC.                          | COPIER USAGE/LEASE                       | 00120012-534000      | 47.99            | 6491    | 9/19/2025  |
| WATTS COPY SYSTEMS INC.                          | COPIER USAGE/LEASE                       | 00120012-534000      | 47.99            | 6491    | 9/19/2025  |



CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                         | DESCRIPTION                              | ACCOUNT/DESCRIPTION | AMOUNT    | CHECK # | CHECK DATE |
|---------------------------------------|--|---------------------|-----------|---------|------------|
| BRIAN E SILVESTER                     | 2024 FORD EXPLORER UTILITY SOLAR         | 00120012-536010     | 575.00    | 6471    | 9/19/2025  |
| CITY OF HIGHLAND                      | MTN/REPAIR- #10                          | 00120012-536010     | 251.84    | 6539    | 10/3/2025  |
| CITY OF HIGHLAND                      | MTN/REPAIR- #5                           | 00120012-536010     | 37.54     | 6405    | 9/19/2025  |
| CITY OF HIGHLAND                      | MTN/REPAIR- #4                           | 00120012-536010     | 37.54     | 6405    | 9/19/2025  |
| ACE HARDWARE                          | ACE OPERATING SUPPLIES                   | 00120012-538000     | 14.87     | 6518    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC           | 3 QTY FAST-TRAC TALON LIQUID DRAIN       | 00120012-538000     | 110.97    | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC           | 2 QTY ECOMOZZ 20 OZ TUMBLER              | 00120012-539000     | 127.98    | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC           | BUSINESS PRIME ANNUAL MEMBERSHIP FEE     | 00120012-539000     | 66.48     | 6521    | 10/3/2025  |
| GOVERNMENTAL CONSULTING SOLUTIONS INC | CONSULTING SERVICES OCTOBER 2025         | 00120012-539000     | 800.00    | 6556    | 10/3/2025  |
| Houseman Supply Inc                   | PSB & STATION 1 EMS BACKFLOW TESTING     | 00120012-539000     | 125.00    | 6433    | 9/19/2025  |
| Mastercard                            | CENTURION PROMOTIONAL GROUP              | 00120012-539000     | 285.00    | 6506    | 9/19/2025  |
| Mastercard                            | KORTE MEATS                              | 00120012-539000     | 359.00    | 6506    | 9/19/2025  |
| Mastercard                            | POSITIVE PROMOTIONS                      | 00120012-539000     | 370.95    | 6506    | 9/19/2025  |
| MAURICE KORTE                         | KORTE MEATS                              | 00120012-539000     | 12.11     | 6506    | 9/19/2025  |
| RICKEY BARNETT                        | POLICE DEPT AND ELEC DEPT CAR WASHES     | 00120012-539000     | 208.00    | 6605    | 10/3/2025  |
| THRIV INC.                            | MONTHLY COMMERCIAL PEST CONTROL          | 00120012-539000     | 50.00     | 6528    | 10/3/2025  |
| Highland Communication Services       | MONTHLY PHONE LISTING 09/01/25-          | 00120012-539000     | 22.25     | 6614    | 10/3/2025  |
| MOTOROLA SOLUTIONS INC                | HCS SERVICE - POLICE DEPT/PUBLIC SAFETY  | 00120012-539050     | 649.95    | 6430    | 9/19/2025  |
| MOTOROLA SOLUTIONS INC                | IN CAR VIDEO SYSTEM SUBSCRIPTION         | 00120012-539050     | 1,780.00  | 6632    | 10/3/2025  |
| Verizon Wireless - State              | VIDEO AS A SERVICE ANNUAL INV            | 00120012-539050     | 25,973.98 | 6632    | 10/3/2025  |
| Verizon Wireless - State              | VERIZON WIRELESS CHARGES                 | 00120012-539050     | 72.02     | 6487    | 9/19/2025  |
| CELLEBRITE USA INC                    | INSEYETS PRO UFED SUBSCRIPTION 08/27/25- | 00120012-539300     | 324.09    | 6487    | 9/19/2025  |
| BASS CO LLC                           | #2726 REG#10 ENVELOPES QTY1,000 BLACK    | 00120012-541000     | 115.00    | 6628    | 10/3/2025  |
| ACE HARDWARE                          | ACE OPERATING SUPPLIES                   | 00120012-542000     | 28.98     | 6518    | 10/3/2025  |
| WEX BANK                              | SEPTEMBER FUEL                           | 00120012-542000     | 4,083.75  | 6624    | 10/3/2025  |
| ACE HARDWARE                          | ACE OPERATING SUPPLIES                   | 00120012-543000     | 31.99     | 6518    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC           | 1 QTY HELICAL ANTENNA FOR KENWOOD        | 00120012-543000     | 28.49     | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC           | 1 QTY RFADAPTER RG8X COAXIAL CABLE-      | 00120012-543000     | 34.99     | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC           | 11 QTY GOODIE BAGS, 5 QTY STAMPS,2       | 00120012-543000     | 300.90    | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC           | 1 QTY LAUNDRY SOAP                       | 00120012-543000     | 24.49     | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC           | 1 QTY FIRST AID KIT, 1 QTY TONER         | 00120012-543000     | 45.99     | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC           | 5 QTY PPM STANDARD BATTERY PACK          | 00120012-543000     | 56.99     | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC           | 1 QTY WOMENS FLEX TACTICAL PANTS- C      | 00120012-544000     | 414.20    | 6395    | 9/19/2025  |
| AXON ENTERPRISE INC.                  | POLICE DRESS JACKET- N WEIGAND           | 00120012-544000     | 59.98     | 6521    | 10/3/2025  |
| Leon Uniform Company Inc              | POLICE DRESS JACKET- E TURAN             | 00120012-544000     | 366.00    | 6578    | 10/3/2025  |
| Leon Uniform Company Inc              | POLICE DRESS JACKET- A BUSKIRK           | 00120012-544000     | 419.50    | 6578    | 10/3/2025  |
| Leon Uniform Company Inc              | POLICE DRESS JACKET- M BOGARD            | 00120012-544000     | 304.00    | 6578    | 10/3/2025  |
| Leon Uniform Company Inc              | POLICE TROUSER- K MCCOY                  | 00120012-544000     | 312.00    | 6578    | 10/3/2025  |
| Leon Uniform Company Inc              | STREICHER DRESS UNIFORM ITEMS            | 00120012-544000     | 295.00    | 6578    | 10/3/2025  |
| Leon Uniform Company Inc              | MCCOY L/S PARAGON PLUS SHIRT             | 00120012-544000     | 678.99    | 6578    | 10/3/2025  |
| Leon Uniform Company Inc              | TURRAN DRESS UNIFORM ITEMS               | 00120012-544000     | 62.00     | 6578    | 10/3/2025  |
| Leon Uniform Company Inc              | ATHMER UNDERVEST/ LS SHIRT/SS SHIRT      | 00120012-544000     | 363.48    | 6578    | 10/3/2025  |
| Leon Uniform Company Inc              | DRESS UNIFORMS - BUSKIRK A               | 00120012-544000     | 253.00    | 6578    | 10/3/2025  |
| Leon Uniform Company Inc              | OAK LEAVES PINS - ATHMER S               | 00120012-544000     | 53.00     | 6446    | 9/19/2025  |
| Leon Uniform Company Inc              |  |                     | 22.99     | 6446    | 9/19/2025  |

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                     | DESCRIPTION                              | ACCOUNT/DESCRIPTION  | AMOUNT            | CHECK # | CHECK DATE |
|-----------------------------------|--|----------------------|-------------------|---------|------------|
| Leon Uniform Company Inc          | DRESS UNIFORM NAME PLATE - WIEGAND N     | 00120012-544000      | 26.50             | 6446    | 9/19/2025  |
| Leon Uniform Company Inc          | NAME PLATE - BOGARD M                    | 00120012-544000      | 26.50             | 6446    | 9/19/2025  |
| Mastercard                        | TEXASPOWERBARS-DEADLIFT BAR              | 00120012-544000      | 465.88            | 6506    | 9/19/2025  |
| Mastercard                        | 5.11 TACTICAL                            | 00120012-544000      | 796.42            | 6506    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC       | 1 QTY PD BEANIE,1 QTY PATROL GLOVE-      | 00120012-544001      | 71.65             | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC       | 1 QTY OUTDOOR RANGE THROW LED            | 00120012-544001      | 144.99            | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC       | FORARM STENGTH TRAINER, PROTEIN          | 00120012-544001      | 71.98             | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC       | 1 QTY 6PK IPHONE CHARGER- BUSKIRK        | 00120012-544001      | 8.99              | 6390    | 9/19/2025  |
| Mastercard                        | SP ZERO9 SOLUTIONS- RADIO CASE-          | 00120012-544001      | 67.47             | 6506    | 9/19/2025  |
| Mastercard                        | GALLS- PRO AUDIO TUBE PLUG- TRUJILLO     | 00120012-544001      | 36.96             | 6506    | 9/19/2025  |
| Mastercard                        | POWERSTEP- INSOLES- MCKINNEY             | 00120012-544001      | 109.90            | 6506    | 9/19/2025  |
| NATHAN BIGGS                      | REIM WAL-MART SUNGLASSES- N BIGGS        | 00120012-546001      | 16.97             | 6587    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC     | 2 QTY GL-WIPER FLID, 1 QTY WASHER FLUID  | 00120012-546000      | 13.18             | 6455    | 9/19/2025  |
| WALMART COMMUNITY/ CAPITAL ONE    | WAL-MART OPERATING ACCOUNT               | 00120012-546000      | 18.24             | 6621    | 10/3/2025  |
| Applied Concepts Inc              | STALKER II STATIONARY RADAR W ACCES.     | 00120012-547000      | 936.00            | 6524    | 10/3/2025  |
| RAY O'HERRON CO INC               | SAINT VICTOR SBR BLK, AIMPOINT PRO RIFLE | 00120012-547000      | 2,340.00          | 6598    | 10/3/2025  |
| RAY O'HERRON CO INC               | X4-ST VICTOR 5.56MM,X4AIMPT PRO RIFLE    | 00120012-547000      | 6,190.00          | 6598    | 10/3/2025  |
| McGinley Inc                      | 2025 JEEP JR CHEROKE                     | 00120012-553000      | 40,830.00         | 6508    | 9/18/2025  |
|                                   | <b>FUND TOTAL:</b>                       | <b>001 -00120012</b> | <b>112,494.68</b> |         |            |
| LASHLY & BAER PC                  | METTLER DEVELOPMENT LLC V CITY OF        | 00120013-522000      | 1,995.00          | 6631    | 10/3/2025  |
| LASHLY & BAER PC                  | AUGUST 2025 MONTHLY RETAINER INVOICE     | 00120013-522000      | 698.96            | 6631    | 10/3/2025  |
| LASHLY & BAER PC                  | AUGUST 2025 MONTHLY RETAINER INVOICE     | 00120013-522000      | 41.60             | 6631    | 10/3/2025  |
| FRONTIER                          | PHONE CHARGES- B&Z                       | 00120013-531000      | 71.34             | 6423    | 9/19/2025  |
| Verizon Wireless - State          | VERIZON WIRELESS CHARGES                 | 00120013-531000      | 78.76             | 6487    | 9/19/2025  |
| Verizon Wireless - State          | VERIZON WIRELESS CHARGES                 | 00120013-531000      | 9.52              | 6487    | 9/19/2025  |
| U S POSTAL SERVICE (QUADIENT-TMS) | POSTAGE READINGS FROM 07/08/2025 TO      | 00120013-532000      | 21.54             | 6617    | 10/3/2025  |
| Ameren Illinois                   | GAS CHARGE                               | 00120013-533000      | 95.48             | 6391    | 9/19/2025  |
| City Utilities                    | UTILITIES- PSB                           | 00120013-533000      | 320.53            | 6629    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC       | BUSINESS PRIME ANNUAL MEMBERSHIP FEE     | 00120013-539000      | 13.30             | 6521    | 10/3/2025  |
| Mastercard                        | DROPOBOX 08/28/25-09/28/25               | 00120013-539000      | 11.99             | 6506    | 9/19/2025  |
| MORAN ECONOMIC DEVELOPMENT LLC    | ZONING CODE - CRIMSON CT & FISHER        | 00120013-539000      | 520.00            | 6583    | 10/3/2025  |
| Verizon Wireless - State          | VERIZON WIRELESS CHARGES                 | 00120013-539050      | 20.02             | 6487    | 9/19/2025  |
| Verizon Wireless - State          | VERIZON WIRELESS CHARGES                 | 00120013-539050      | 20.02             | 6487    | 9/19/2025  |
| Verizon Wireless - State          | VERIZON WIRELESS CHARGES                 | 00120013-539050      | 20.02             | 6487    | 9/19/2025  |
| Verizon Wireless - State          | VERIZON WIRELESS CHARGES                 | 00120013-539050      | 20.02             | 6487    | 9/19/2025  |
| City Of Highland                  | ELECTRIC INSPECTION-2635 PLAZA DR        | 00120013-539081      | 214.80            | 6404    | 9/19/2025  |
| ZOBRIST ELECTRIC INC              | INSPECTIONS                              | 00120013-539081      | 3,173.00          | 6496    | 9/19/2025  |
| CRAIG LOYET                       | AUGUST 2025 FINAL PLUMBING INSPECTION    | 00120013-539082      | 142.50            | 6408    | 9/19/2025  |
| TIMOTHY SINGLER                   | AUGUST 2025 FINAL PLUMBING INSPECTION    | 00120013-539082      | 142.50            | 6483    | 9/19/2025  |
| WEX BANK                          | SEPTEMBER FUEL                           | 00120013-542000      | 156.76            | 6624    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC       | 1 QTY HP CYCAN,MAGENTA,YELLOW,BLACK      | 00120013-543000      | 112.95            | 6521    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE    | WAL-MART OPERATING ACCOUNT               | 00120013-543000      | 26.85             | 6621    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC       | 1 QTYCARHARDT RUGGED FLEX FLEECE         | 00120013-544000      | 79.99             | 6390    | 9/19/2025  |
| MUNICIPAL EMERGENCY SERVICES INC. | 2 QTY JOB SHIRT 1/4 ZIP- B STRAUB        | 00120013-544000      | 140.49            | 6585    | 10/3/2025  |
|                                   | <b>FUND TOTAL:</b>                       | <b>001 -00120013</b> | <b>8,147.94</b>   |         |            |



CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/ #                           | DESCRIPTION                            | ACCOUNT/DESCRIPTION  | AMOUNT           | CHECK # | CHECK DATE |
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| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES               | 00120014-531000      | 9.52             | 6487    | 9/19/2025  |
| Ameren Illinois                          | GAS CHARGE                             | 00120014-533000      | 372.38           | 6391    | 9/19/2025  |
| Ameren Illinois                          | GAS SERVICE - FIRE STATION #2          | 00120014-533000      | 88.75            | 6391    | 9/19/2025  |
| City Utilities                           | UTILITIES- PSB                         | 00120014-533000      | 1,250.07         | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES- BOAT RAMP HYDRANT           | 00120014-533000      | 10.60            | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES- SHED BOAT DOCK              | 00120014-533000      | 25.66            | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES- 184 WOODCREST DR            | 00120014-533000      | 189.56           | 6629    | 10/3/2025  |
| CONSTELLATION NEWENERGY GAS DIVISION LLC | GAS SERVICE                            | 00120014-533000      | 1.66             | 6540    | 10/3/2025  |
| Mastercard                               | MATOEPARTS.COM- PARTS FOR AIR          | 00120014-536000      | 133.62           | 6506    | 9/19/2025  |
| FIRE APPARATUS & SUPPLY TEAM INC.        | WINDOW REGULATOR REPLACEMENT ON        | 00120014-536010      | 623.96           | 6421    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING          | 00120014-536010      | 29.98            | 6440    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC              | BUSINESS PRIME ANNUAL MEMBERSHIP FEE   | 00120014-539000      | 3.32             | 6521    | 10/3/2025  |
| EMERGENCY SERVICES MARKETING CORP INC    | ONE YEAR SUBSCRI- IAR RENEWAL 07/20/25 | 00120014-539000      | 809.10           | 6415    | 9/19/2025  |
| HSHS Medical Group Inc                   | DRUG SCREEN/PHYSICAL FIRE - NICKLIN L  | 00120014-539000      | 139.00           | 6434    | 9/19/2025  |
| WATTS COPY SYSTEMS INC.                  | COPIER USAGE/LEASE                     | 00120014-539000      | 79.83            | 6622    | 10/3/2025  |
| Highland Communication Services          | HCS SERVICE- FIRE STATION #2           | 00120014-539050      | 2.00             | 6430    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES               | 00120014-539050      | 159.50           | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES               | 00120014-539050      | 5.43             | 6487    | 9/19/2025  |
| ZOLL DATA SYSTEMS INC                    | ZOLL FIRE REPORTS 10/01/25-10/31/25    | 00120014-539300      | 57.09            | 6498    | 9/19/2025  |
| WEX BANK                                 | SEPTEMBER FUEL                         | 00120014-542000      | 381.39           | 6624    | 10/3/2025  |
| BANNER FIRE EQUIPMENT INC                | 2 QTY MENS X2 LEATHER BOOT             | 00120014-544000      | 678.00           | 6526    | 10/3/2025  |
| ACE HARDWARE                             | ACE OPERATING SUPPLIES                 | 00120014-547000      | 29.99            | 6518    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | 2 QTY 5 GAL STORAGE ZIPPER BAGS        | 00120014-547000      | 29.98            | 6390    | 9/19/2025  |
| BANNER FIRE EQUIPMENT INC                | 8 QTY AEROFLEX COAT GOLD 4 QTY         | 00120014-547000      | 22,594.00        | 6500    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING          | 00120014-547000      | 19.99            | 6440    | 9/19/2025  |
| Mastercard                               | INTERSTATE SIGN PRODUCTS INC           | 00120014-547000      | 458.08           | 6506    | 9/19/2025  |
| SENTINEL EMERGENCY SOLUTIONS LLC         | 2 QTY 20 LED WORK LIGHT FOR LADDER     | 00120014-547000      | 2,035.10         | 6468    | 9/19/2025  |
| WALMART COMMUNITY/ CAPITAL ONE           | WAL-MART OPERATING ACCOUNT             | 00120014-547000      | 98.42            | 6621    | 10/3/2025  |
| ED M. FELD EQUIPMENT CO. INC.            | 3 QTY-CYL&VALVE CARBON SC              | 00120014-553000      | 3,300.00         | 6413    | 9/19/2025  |
|  | <b>FUND TOTAL:</b>                     | <b>001 -00120014</b> | <b>33,615.98</b> |         |            |
| LASHLY & BAER PC                         | METTLER DEVELOPMENT LLC V CITY OF      | 00140017-522000      | 1,995.00         | 6631    | 10/3/2025  |
| LASHLY & BAER PC                         | AUGUST 2025 MONTHLY RETAINER INVOICE   | 00140017-522000      | 149.78           | 6631    | 10/3/2025  |
| LASHLY & BAER PC                         | AUGUST 2025 MONTHLY RETAINER INVOICE   | 00140017-522000      | 41.60            | 6631    | 10/3/2025  |
| OATES ASSOCIATES INC                     | NIC FREY DAYCARE DRAINAGE REVIEW -     | 00140017-523000      | 1,072.50         | 6456    | 9/19/2025  |
| OATES ASSOCIATES INC                     | ALDI DRAINAGE REVIEW - 7/26 - 8/22/25  | 00140017-523000      | 862.50           | 6456    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES               | 00140017-531000      | 20.02            | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES               | 00140017-531000      | 20.02            | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES               | 00140017-531000      | 20.02            | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES               | 00140017-531000      | 39.38            | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES               | 00140017-531000      | 39.38            | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES               | 00140017-531000      | 39.38            | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES               | 00140017-531000      | 9.52             | 6487    | 9/19/2025  |
| U S POSTAL SERVICE (QUADIENT-TMS)        | POSTAGE READINGS FROM 07/08/2025 TO    | 00140017-532000      | 0.74             | 6617    | 10/3/2025  |
| Ameren Illinois                          | GAS CHARGES - S & A                    | 00140017-533000      | 71.44            | 6391    | 9/19/2025  |

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                            | DESCRIPTION                            | ACCOUNT/DESCRIPTION | AMOUNT    | CHECK # | CHECK DATE |
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| City Utilities                           | UTILITIES - S & A                      | 00140017-533000     | 90.74     | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES - S & A                      | 00140017-533000     | 933.07    | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES - S & A                      | 00140017-533000     | 56.86     | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES - S & A                      | 00140017-533000     | 194.37    | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES - S & A                      | 00140017-533000     | 409.22    | 6629    | 10/3/2025  |
| CONSTELLATION NEWENERGY GAS DIVISION LLC | GAS SERVICE                            | 00140017-533000     | 3.63      | 6540    | 10/3/2025  |
| JANSEN CHEVROLET CO INC                  | TRUCK #65 - INSPECTION                 | 00140017-536010     | 60.00     | 6569    | 10/3/2025  |
| RED E MIX LLC                            | SALT SHED -4000 PSI/OS FLATWORK, SUPER | 00140017-538000     | 3,590.00  | 6464    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC              | BUSINESS PRIME ANNUAL MEMBERSHIP FEE   | 00140017-539000     | 23.28     | 6521    | 10/3/2025  |
| BRYAN KORTE                              | WORK DONE AT VHP ROUNDAABOUT,          | 00140017-539000     | 394.17    | 6444    | 9/19/2025  |
| DAN TALLEUR                              | REPAIR FENCE BEHIND HCS BLDG.          | 00140017-539000     | 1,600.00  | 6544    | 10/3/2025  |
| GOVERNMENTAL CONSULTING SOLUTIONS INC    | CONSULTING SERVICES OCTOBER 2025       | 00140017-539000     | 2,000.00  | 6556    | 10/3/2025  |
| RICKEY BARNETT                           | SEPT. PEST CONTROL TICKET# 13168       | 00140017-539000     | 40.00     | 6528    | 10/3/2025  |
| JAMES V MILLER                           | WO TREE WORK, SECT. 3 WORK,            | 00140017-539022     | 4,035.00  | 6547    | 10/3/2025  |
| Highland Communication Services          | HCS CHARGES - S & A                    | 00140017-539050     | 28.00     | 6430    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES               | 00140017-539050     | 5.43      | 6487    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING          | 00140017-542000     | 39.96     | 6440    | 9/19/2025  |
| NORTHTOWN AUTO & TRACTOR SUPPLY INC      | DIESEL EXHAUST FLUID                   | 00140017-542000     | 77.64     | 6454    | 9/19/2025  |
| WEX BANK                                 | SEPTEMBER FUEL                         | 00140017-542000     | 400.48    | 6624    | 10/3/2025  |
| WEX BANK                                 | SEPTEMBER FUEL                         | 00140017-542000     | 105.10    | 6624    | 10/3/2025  |
| BETTER NEWSPAPER INC                     | 200 NO PARKINGPOSTERS - STREET OILING  | 00140017-543000     | 110.00    | 6575    | 10/3/2025  |
| CHARLES KIRCHNER & SON INC               | GRADE STAKE 1X2X48IN WOOD              | 00140017-543000     | 89.98     | 6577    | 10/3/2025  |
| JOHN DEERE FINANCIAL                     | PROPANE                                | 00140017-543000     | 30.10     | 6443    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING          | 00140017-543000     | 42.96     | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING          | 00140017-543000     | 5.99      | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING          | 00140017-543000     | 40.97     | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING          | 00140017-543000     | 74.99     | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING          | 00140017-543000     | 7.51      | 6440    | 9/19/2025  |
| Mastercard                               | GRAMMERLY- YEARLY RENEWAL              | 00140017-543000     | 48.00     | 6506    | 9/19/2025  |
| NORTHTOWN AUTO & TRACTOR SUPPLY INC      | DEVALT SERVICE - ORDER FOR SPINDLE,    | 00140017-543000     | 44.37     | 6506    | 9/19/2025  |
| Nu Way Concrete Forms Troy LLC           | SM REV SNAP RING PLR                   | 00140017-543000     | 35.60     | 6589    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC            | REBAR, STRINGLINER, BOOT, GLOVES,      | 00140017-543000     | 316.35    | 6590    | 10/3/2025  |
| BROADWAY BATTERY & TIRE SERVICE INC      | FL SLEEVE KT                           | 00140017-543000     | 22.67     | 6591    | 10/3/2025  |
| JA STOCK CORPORATION                     | BACKHOE TIRES                          | 00140017-545000     | 548.00    | 6531    | 10/3/2025  |
| McKay Auto Parts Inc                     | GAUGE AY, 0-15 PSI                     | 00140017-545000     | 88.76     | 6584    | 10/3/2025  |
| NORTHTOWN AUTO & TRACTOR SUPPLY INC      | PELICAN SWEEPER FUEL & OIL FILTERS     | 00140017-545000     | 39.74     | 6580    | 10/3/2025  |
| PRODUCTIVITY PLUS ACCOUNT                | TYGON VINYL FUEL TUB                   | 00140017-545000     | 19.95     | 6454    | 9/19/2025  |
| CHRIST BROS ASPHALT INC                  | 1 QTY DRVLN C6 4-CASE MOWER REPAIRS    | 00140017-545000     | 1,896.97  | 6461    | 9/19/2025  |
|  | HMA - 3.51 T, \$75 P/T                 | 00140017-554000     | 263.25    | 6536    | 10/3/2025  |
|  | FUND TOTAL:                            | 001 -00140017       | 22,194.39 |         |            |

HIGHLAND COMMUNITY UNIT SCHOOL DISTRICT NO 5

|                                     |                 |           |      |           |
|-------------------------------------|-----------------|-----------|------|-----------|
| TIF #1 INTER GOVERNMENTAL AGREEMENT | 00670006-582000 | 39,510.00 | 6505 | 9/19/2025 |
| FUND TOTAL:                         | 006 -00670006   | 39,510.00 |      |           |

|                          |                                      |                 |        |      |           |
|--------------------------|--------------------------------------|-----------------|--------|------|-----------|
| LASHLY & BAER PC         | AUGUST 2025 MONTHLY RETAINER INVOICE | 00770007-522000 | 149.78 | 6631 | 10/3/2025 |
| Verizon Wireless - State | VERIZON WIRELESS CHARGES             | 00770007-531000 | 39.38  | 6487 | 9/19/2025 |



CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                         | DESCRIPTION                              | ACCOUNT/DESCRIPTION  | AMOUNT            | CHECK # | CHECK DATE |
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| Verizon Wireless - State              | VERIZON WIRELESS CHARGES                 | 00770007-531000      | 9.52              | 6487    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC           | BUSINESS PRIME ANNUAL MEMBERSHIP FEE     | 00770007-539000      | 3.32              | 6521    | 10/3/2025  |
| GOVERNMENTAL CONSULTING SOLUTIONS INC | CONSULTING SERVICES OCTOBER 2025         | 00770007-539000      | 1,200.00          | 6556    | 10/3/2025  |
| HIGHLAND CHAMBER OF COMMERCE          | CHAMBER BOARD MBR LUNCHESES              | 00770007-539000      | 165.00            | 6565    | 10/3/2025  |
| Mastercard                            | JIMMY JOHNS - IDC MEETING 09/03/25       | 00770007-539000      | 70.54             | 6506    | 9/19/2025  |
|                                       | <b>FUND TOTAL:</b>                       | <b>007 -00770007</b> | <b>1,637.54</b>   |         |            |
| Beelman Logistics LLC                 | TRAP - CM 16 - 885.91 T., \$41.07 P/T    | 00840000-543000      | 36,384.45         | 6501    | 9/19/2025  |
| Beelman Logistics LLC                 | TRAP CM16 - 574.79 T., \$41.07 P/T.      | 00840000-543000      | 23,606.66         | 6501    | 9/19/2025  |
| CHRIST BROS ASPHALT INC               | HMA - 13.51 T., \$75 P/T                 | 00840000-543000      | 1,013.25          | 6403    | 9/19/2025  |
| CHRIST BROS ASPHALT INC               | HMA- 26.27 T., \$75 P/T-TIC.#            | 00840000-543000      | 1,970.25          | 6403    | 9/19/2025  |
| CHRIST BROS ASPHALT INC               | HMA- 7.44 T., \$75 P/T                   | 00840000-543000      | 558.00            | 6403    | 9/19/2025  |
| CHRIST BROS ASPHALT INC               | HMA 3.45 T., \$81 P/T                    | 00840000-543000      | 279.45            | 6536    | 10/3/2025  |
| CHRIST BROS ASPHALT INC               | HMA 70.37 T., \$75 P/T                   | 00840000-543000      | 5,277.75          | 6536    | 10/3/2025  |
| Nu Way Concrete Forms Troy LLC        | REBAR, STRINGLINER, BOOT, GLOVES,        | 00840000-543000      | 2,600.00          | 6590    | 10/3/2025  |
| PIASA ENTERPRISE INC                  | OIL 144.55 T., \$670 P/T, ROCK 1,484 T., | 00840000-543000      | 133,132.30        | 6633    | 10/3/2025  |
|                                       | <b>FUND TOTAL:</b>                       | <b>008 -00840000</b> | <b>204,822.11</b> |         |            |

|  |   |                 |           |      |           |
|--|---|-----------------|-----------|------|-----------|
| FRONTIER                                 | KRC PHONE CHARGES                         | 00960009-531000 | 282.50    | 6423 | 9/19/2025 |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                  | 00960009-531000 | 39.38     | 6487 | 9/19/2025 |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                  | 00960009-531000 | 9.52      | 6487 | 9/19/2025 |
| U S POSTAL SERVICE (QUADIENT-TMS)        | POSTAGE READINGS FROM 07/08/2025 TO       | 00960009-532000 | 280.26    | 6617 | 10/3/2025 |
| U S POSTAL SERVICE (QUADIENT-TMS)        | POSTAGE READINGS FROM 07/08/2025 TO       | 00960009-532000 | 0.74      | 6617 | 10/3/2025 |
| Ameren Illinois                          | GASH CHARGE                               | 00960009-533000 | 401.13    | 6391 | 9/19/2025 |
| City Utilities                           | UTILITIES 1 NAGEL DRIVE, KRC              | 00960009-533000 | 10,952.30 | 6629 | 10/3/2025 |
| CONSTELLATION NEWENERGY GAS DIVISION LLC | GAS SERVICE                               | 00960009-533000 | 251.13    | 6540 | 10/3/2025 |
| WATTS COPY SYSTEMS INC                   | KRC PRINTER MONTHLY BILL                  | 00960009-534000 | 132.21    | 6623 | 10/3/2025 |
| ENERGY WISE HEATING COOLING COMPANY      | PREVENTATIVE MAINTNENCE KRC HVAC          | 00960009-538000 | 3,309.00  | 6416 | 9/19/2025 |
| AMAZON CAPITAL SERVICES INC              | BUSINESS PRIME ANNUAL MEMBERSHIP FEE      | 00960009-539000 | 19.93     | 6521 | 10/3/2025 |
| C&A MARKETING INC                        | PROELITE PUMP 20 SET GRAY                 | 00960009-539000 | 5,323.72  | 6532 | 10/3/2025 |
| Essenpreis Plumbing & Htg                | LEAK IN LOCKER ROOM REPAIR KRC            | 00960009-539000 | 680.78    | 6552 | 10/3/2025 |
| HEDIGER'S BACKHOE & TRUCKING INC         | PUMP TANK AT REC CENTER WITH              | 00960009-539000 | 300.00    | 6562 | 10/3/2025 |
| JESSICA WOOD                             | REFUND ON RENTAL PARTY CANCELLATION       | 00960009-539000 | 150.00    | 6573 | 10/3/2025 |
| ORKIN EXTERMINATING                      | ORKIN PEST MONTHLY SPRAY                  | 00960009-539000 | 82.09     | 6593 | 10/3/2025 |
| ORKIN EXTERMINATING                      | AUGUST TREATMENT 2025                     | 00960009-539000 | 82.09     | 6458 | 9/19/2025 |
| QUENCH USA INC                           | KRC WATERBOTTLE REFILL STATION            | 00960009-539000 | 63.53     | 6462 | 9/19/2025 |
| Tech Electronics Inc                     | KRC FIRE ALARM MONITORING-10/08/25-       | 00960009-539000 | 87.00     | 6476 | 9/19/2025 |
| Highland Communication Services          | HCS SERVICE-KRC                           | 00960009-539050 | 295.00    | 6430 | 9/19/2025 |
| AMAZON CAPITAL SERVICES INC              | 1 QTY 25PCS 5 GAL ELASTIC TOP PAINT       | 00960009-541000 | 19.98     | 6521 | 10/3/2025 |
| AMAZON CAPITAL SERVICES INC              | 1 QTY PENTEL GEL PENS, 1 QTY ZEBRA PEN Z- | 00960009-541000 | 9.58      | 6521 | 10/3/2025 |
| AMAZON CAPITAL SERVICES INC              | 15 QTY LANYARD 3PK DOG TRAINING           | 00960009-541000 | 299.85    | 6521 | 10/3/2025 |
| AMAZON CAPITAL SERVICES INC              | 1 QTY LANYARD 3PK DOG TRAINING            | 00960009-541000 | 72.85     | 6521 | 10/3/2025 |
| AMAZON CAPITAL SERVICES INC              | 1 QTY HALF & HALF CREAMER, 2 QTY          | 00960009-543000 | 2.99      | 6518 | 10/3/2025 |
| ACE HARDWARE                             | ACE OPERATING SUPPLIES                    | 00960009-543000 | 2.99      | 6518 | 10/3/2025 |
| AMAZON CAPITAL SERVICES INC              | 1 QTY X-LARGE PLAY MAT FOR BABY           | 00960009-543000 | 69.99     | 6521 | 10/3/2025 |
| AMAZON CAPITAL SERVICES INC              | 1 QTY BABY PLAY MAT                       | 00960009-543000 | 79.99     | 6521 | 10/3/2025 |
| AMAZON CAPITAL SERVICES INC              | TURN & LEARN MAGNETIC GEARS, BABY         | 00960009-543000 | 93.93     | 6521 | 10/3/2025 |

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                    | DESCRIPTION                     | ACCOUNT/DESCRIPTION | AMOUNT    | CHECK # | CHECK DATE |
|----------------------------------|---------------------------------|---------------------|-----------|---------|------------|
| AMAZON CAPITAL SERVICES INC      | 6 QTY MEXICAN BLANKETS          | 00960009-543000     | 146.98    | 6390    | 9/19/2025  |
| BETTER NEWSPAPER INC             | #9 REGULAR ENVELOPES KRC        | 00960009-543000     | 165.00    | 6441    | 9/19/2025  |
| BETTER NEWSPAPER INC             | #10 WINDOW ENVELOPES KRC        | 00960009-543000     | 517.50    | 6441    | 9/19/2025  |
| JOHN DEERE FINANCIAL             | HIGHLAND RURAL KING OPERATING   | 00960009-543000     | 2.44      | 6440    | 9/19/2025  |
| WALMART COMMUNITY/ CAPITAL ONE   | WAL-MART OPERATING ACCOUNT      | 00960009-543000     | 64.48     | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE   | WAL-MART OPERATING ACCOUNT      | 00960009-543000     | 188.66    | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE   | WAL-MART OPERATING ACCOUNT      | 00960009-543000     | 74.07     | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE   | WAL-MART OPERATING ACCOUNT      | 00960009-543000     | 57.39     | 6621    | 10/3/2025  |
| MAZZIO'S PIZZA                   | WAL-MART OPERATING ACCOUNT      | 00960009-543000     | 65.78     | 6621    | 10/3/2025  |
| MAZZIO'S PIZZA                   | AUGUST KRC PARTY PIZZA          | 00960009-543050     | 670.00    | 6579    | 10/3/2025  |
| MAZZIO'S PIZZA                   | JULY KRC PARTY PIZZA            | 00960009-543050     | 950.00    | 6450    | 9/19/2025  |
| PEPSICO BEVERAGE SALES LLC       | KRC CONCESSIONS 9/11/2025       | 00960009-543050     | 467.26    | 6459    | 9/19/2025  |
| SWITZER FOOD AND SUPPLIES        | KRC CONCESSIONS- CANDY - NACHOS | 00960009-543050     | 155.00    | 6475    | 9/19/2025  |
| WILLIAM F. BROCKMAN CO           | CONCESSIONS KRC                 | 00960009-543050     | 280.71    | 6495    | 9/19/2025  |
| ADOLPH KLEFER AND ASSOCIATES LLC | TAYLOR DPD POWDER .25 LBS QTY 1 | 00960009-549000     | 64.76     | 6481    | 9/19/2025  |
| ADOLPH KLEFER AND ASSOCIATES LLC | DPD POWDER 10 GRAMS QTY 1       | 00960009-549000     | 13.91     | 6481    | 9/19/2025  |
| CONTREGRA POOLS LLC              | 24 QTY PULSAR PLUS BRISQUETTES  | 00960009-549000     | 4,715.81  | 6534    | 10/3/2025  |
|                                  | FUND TOTAL:                     | 009 -00960009       | 31,991.22 |         |            |

|                          |                                       |                 |          |      |           |
|--------------------------|---------------------------------------|-----------------|----------|------|-----------|
| LASHLY & BAER PC         | AUGUST 2025 MONTHLY RETAINER INVOICE  | 00960016-522000 | 174.74   | 6631 | 10/3/2025 |
| OATES ASSOCIATES INC     | SILVER LAKE NORTH DAM PROPERTY SURVEY | 00960016-523000 | 2,235.00 | 6456 | 9/19/2025 |
| FRONTIER                 | GLIK PARK PHONE CHARGES               | 00960016-531000 | 78.34    | 6423 | 9/19/2025 |
| Verizon Wireless - State | VERIZON WIRELESS CHARGES              | 00960016-531000 | 295.68   | 6487 | 9/19/2025 |
| Verizon Wireless - State | VERIZON WIRELESS CHARGES              | 00960016-531000 | 9.52     | 6487 | 9/19/2025 |
| Mastercard               | USPS-HYSAC SPORTS 320 TAX FORMS       | 00960016-532000 | 2.44     | 6506 | 9/19/2025 |
| Ameren Illinois          | GAS CHARGE                            | 00960016-533000 | 76.11    | 6522 | 10/3/2025 |
| Ameren Illinois          | EVERGREEN CT ST LITE                  | 00960016-533000 | 71.98    | 6522 | 10/3/2025 |
| City Utilities           | UTILITIES 187 WOODCREST DR.           | 00960016-533000 | 469.82   | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES PARK RD BATHROOM NORTH OF   | 00960016-533000 | 56.05    | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES IK WATSON PKWY FOUNTAIN     | 00960016-533000 | 10.60    | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES 913 MAIN ST BATHROOM        | 00960016-533000 | 163.65   | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES HIGHLAND PARK RD ADA        | 00960016-533000 | 83.83    | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES DOG PARK WATER              | 00960016-533000 | 16.37    | 6629 | 10/3/2025 |
| City Utilities           | VETERANS HONOR PKWY                   | 00960016-533000 | 87.54    | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES 12760 TROXLER AVE TENNIS    | 00960016-533000 | 201.56   | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES 1609 BROADWAY               | 00960016-533000 | 55.24    | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES KRC GARDENS                 | 00960016-533000 | 88.35    | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES 2525 SPORTSMAN RD           | 00960016-533000 | 79.23    | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES 1117 13TH ST WATER TOWER    | 00960016-533000 | 12.04    | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES 3035 HIGHLAND PARK RD       | 00960016-533000 | 70.52    | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES PARK RD BATHROOM PAV WATER  | 00960016-533000 | 106.04   | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES LILAS GARDEN                | 00960016-533000 | 300.82   | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES BROADWAY SQUARE FOUNTAIN    | 00960016-533000 | 3,233.23 | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES BROADWAY SQUARE SPRINKLER   | 00960016-533000 | 815.20   | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES MAIN ST WCC                 | 00960016-533000 | 171.50   | 6629 | 10/3/2025 |
| City Utilities           | UTILITIES WCC BUILDING                | 00960016-533000 | 1,355.91 | 6629 | 10/3/2025 |



CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                            | DESCRIPTION                           | ACCOUNT/DESCRIPTION | AMOUNT    | CHECK # | CHECK DATE |
|--|---------------------------------------|---------------------|-----------|---------|------------|
| City Utilities                           | UTILITIES NAGEL DRIVE SPRINKLER       | 00960016-533000     | 1,794.90  | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES NAGEL DRIVE SOCCER FIELD    | 00960016-533000     | 662.33    | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES HUNSCHE FIELD BATHROOM      | 00960016-533000     | 204.67    | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES 12525 SPORTSMAN RD / GULK   | 00960016-533000     | 58.02     | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES SPORTSMAN RD WHIRL #3       | 00960016-533000     | 60.61     | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES 12525 SPORTSMAN RD GULK     | 00960016-533000     | 22,890.33 | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES KOEPEL MAIN SHED            | 00960016-533000     | 791.89    | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES 1221 SPINDLER LN            | 00960016-533000     | 76.68     | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES 1 MAGE, DRIVE               | 00960016-533000     | 308.44    | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES HUNSCHE HARBOR              | 00960016-533000     | 10.60     | 6629    | 10/3/2025  |
| City Utilities                           | GAS SERVICE                           | 00960016-533000     | 1.66      | 6540    | 10/3/2025  |
| CONSTELLATION NEWENERGY GAS DIVISION LLC | COPIER USAGE/LEASE                    | 00960016-534000     | 70.00     | 6474    | 9/19/2025  |
| SUNMER ONE INC.                          | SHARPEN AND BALANCE BLADES            | 00960016-536000     | 80.00     | 6581    | 10/3/2025  |
| ALLEGION ACCESS TECHNOLOGIES LLC         | FIX ADA BUTTON AT WCC                 | 00960016-538000     | 421.99    | 6608    | 10/3/2025  |
| ENERGY WISE HEATING COOLING COMPANY      | WCC PREVENTATIVE MAINTNENCE           | 00960016-538000     | 194.00    | 6416    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC              | BUSINESS PRIME ANNUAL MEMBERSHIP FEE  | 00960016-539000     | 26.59     | 6521    | 10/3/2025  |
| Digitalartz LLC                          | RINDERER PARK SIGN 2 TRESTLE ENTRANCE | 00960016-539000     | 737.29    | 6410    | 9/19/2025  |
| Essenpreis Plumbing & Htg                | BACKFLOWER PIPE BROKEN REPAIR         | 00960016-539000     | 179.39    | 6552    | 10/3/2025  |
| Essenpreis Plumbing & Htg                | MENS URINAL REPAIR QB CLUB            | 00960016-539000     | 380.66    | 6552    | 10/3/2025  |
| HEDIGER'S BACKHOE & TRUCKING INC         | PUMP TANK DOG PARK PUMPING            | 00960016-539000     | 1,200.00  | 6428    | 9/19/2025  |
| HEDIGER'S BACKHOE & TRUCKING INC         | PUMP AT DOG PARK AND CEMETARY         | 00960016-539000     | 250.00    | 6562    | 10/3/2025  |
| HELVETIA SHARSHOOTERS INC                | 2005 PARK HILL DR MAIN LOT            | 00960016-539000     | 7,666.45  | 6563    | 10/3/2025  |
| JASON BAKER                              | REFUND CANCELATION OF HCP RENTAL      | 00960016-539000     | 200.00    | 6570    | 10/3/2025  |
| Mastercard                               | BLINK SUBSCRIPTION BASIC PLAN YEARLY  | 00960016-539000     | 30.00     | 6506    | 9/19/2025  |
| Mastercard                               | WAL-MART -16 QTY 4X6 PRINTS           | 00960016-539000     | 2.78      | 6506    | 9/19/2025  |
| MUNIE OUTDOOR SERVICE INC                | LABOR AND ROTORS, MISC PARTS          | 00960016-539000     | 297.19    | 6586    | 10/3/2025  |
| MUNIE OUTDOOR SERVICE INC                | MONTHLY IRRIGATION SERVICE            | 00960016-539000     | 115.00    | 6586    | 10/3/2025  |
| RICKEY BARNETT                           | SILVER LAKE TRASH CAN CLEANING SERV   | 00960016-539000     | 35.00     | 6528    | 10/3/2025  |
| RYAN CATES                               | SEPTEMBER SALES TAX                   | 00960009-539000     | 171.00    | 6399    | 9/19/2025  |
| IL Department Of Revenue                 | HCS SERVICE-GLUK PARK                 | 00960016-539050     | 85.00     | ACH     | 10/2/2025  |
| Highland Communication Services          | HCS SERVICE-WCC                       | 00960016-539050     | 2.00      | 6430    | 9/19/2025  |
| Highland Communication Services          | HCS SERVICE-KRC SHED                  | 00960016-539050     | 3.00      | 6430    | 9/19/2025  |
| Highland Communication Services          | HCS SERVICE-SENIOR CENTER             | 00960016-539050     | 4.00      | 6430    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES              | 00960016-539050     | 5.42      | 6487    | 9/19/2025  |
| THOMAS E SWAIN JR                        | THURSDAY NIGHT PERFORMER 09/18/25     | 00960016-539057     | 4,000.00  | 6387    | 9/18/2025  |
| VICTORIA HARTZOLD                        | FARMERS MARKET PERFORMER 09/30/25     | 00960016-539057     | 150.00    | 6488    | 9/19/2025  |
| HIGHLAND'S TRU BUY INC                   | SENIOR DAY 08/12/25                   | 00960016-539065     | 77.11     | 6432    | 9/19/2025  |
| HIGHLAND'S TRU BUY INC                   | WAL-MART OPERATING ACCOUNT            | 00960016-539065     | 24.54     | 6432    | 9/19/2025  |
| WALMART COMMUNITY/ CAPITAL ONE           | WAL-MART OPERATING ACCOUNT            | 00960016-539065     | 50.74     | 6621    | 10/3/2025  |
| CAROL OLDINSKI                           | YAH RETURN -ZOO                       | 00960016-539066     | 4.47      | 6621    | 10/3/2025  |
| FOX ASSOCIATES LLC                       | YAH TRIP THE NOTEBOOK 11/05/25        | 00960016-539066     | 75.00     | 6535    | 10/3/2025  |
| MARY SCHULZE                             | YAH ST CHARLES CANCELLATION           | 00960016-539066     | 3,304.00  | 6555    | 10/3/2025  |
| Mastercard                               | MAMAS ON THE HILL-YAH TRIP 08/20/25   | 00960016-539066     | 210.00    | 6449    | 9/19/2025  |
| Mastercard                               | ST LOUIS CARDINALS - YAH TRIP         | 00960016-539066     | 2,464.91  | 6506    | 9/19/2025  |
| Mastercard                               |                                       |                     | 2,539.00  | 6506    | 9/19/2025  |

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME / #                     | DESCRIPTION                          | ACCOUNT/DESCRIPTION | AMOUNT   | CHECK # | CHECK DATE |
|-------------------------------------|--------------------------------------|---------------------|----------|---------|------------|
| Mastercard                          | ST LOUIS CARDINALS - YAH TRIP        | 00960016-539066     | 82.00    | 6506    | 9/19/2025  |
| SHEILA ALMOND                       | YAH CARDINALS GAME CANCELLATION      | 00960016-539066     | 95.00    | 6470    | 9/19/2025  |
| ST LOUIS ZOOLOGICAL PARK            | YAH ST LOUIS ZOO TRIP 10/24/25       | 00960016-539066     | 746.20   | 6607    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE      | WAL-MART OPERATING ACCOUNT           | 00960016-539066     | 47.25    | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE      | WAL-MART OPERATING ACCOUNT           | 00960016-539066     | 109.82   | 6621    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC         | 2 QTY THERMAN PAPER ROLS CREDIT CARD | 00960016-541000     | 37.88    | 6521    | 10/3/2025  |
| WEX BANK                            | SEPTEMBER FUEL                       | 00960016-542000     | 2,245.24 | 6624    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | 57.95    | 6518    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | -2.00    | 6518    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | 48.53    | 6518    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | 14.99    | 6518    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | 19.77    | 6518    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | 26.99    | 6518    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | 15.92    | 6518    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | 19.99    | 6518    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | 25.95    | 6518    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | 26.86    | 6518    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | 8.99     | 6518    | 10/3/2025  |
| ACE HARDWARE                        | ACE OPERATING SUPPLIES               | 00960016-543000     | 55.51    | 6518    | 10/3/2025  |
| ADR HIGHLAND INC.                   | AIRGAS CARBON DIOXIDE                | 00960016-543000     | 46.32    | 6389    | 9/19/2025  |
| BARCO PRODUCTS LLC                  | MEMORIAL BENCH-GUSSIE GLK BENCH      | 00960016-543000     | 1,354.91 | 6527    | 10/3/2025  |
| GELLY EXCAVATING & CONSTRUCTION INC | PICKUP FROM CA YARD                  | 00960016-543000     | 110.25   | 6425    | 9/19/2025  |
| JOHN DEERE FINANCIAL                | HIGHLAND RURAL KING OPERATING        | 00960016-543000     | 52.76    | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                | HIGHLAND RURAL KING OPERATING        | 00960016-543000     | 32.97    | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                | HIGHLAND RURAL KING OPERATING        | 00960016-543000     | 169.99   | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                | HIGHLAND RURAL KING OPERATING        | 00960016-543000     | 32.15    | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                | HIGHLAND RURAL KING OPERATING        | 00960016-543000     | 58.00    | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                | HIGHLAND RURAL KING OPERATING        | 00960016-543000     | 35.98    | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                | HIGHLAND RURAL KING OPERATING        | 00960016-543000     | 22.99    | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                | HIGHLAND RURAL KING OPERATING        | 00960016-543000     | 52.40    | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                | HIGHLAND RURAL KING OPERATING        | 00960016-543000     | 71.02    | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                | HIGHLAND RURAL KING OPERATING        | 00960016-543000     | 9.99     | 6440    | 9/19/2025  |
| Mastercard                          | 4IMPRIINT-BANDAGE DISPENSER/HOT/COLD | 00960016-543000     | 652.80   | 6506    | 9/19/2025  |
| Munie Trucking & Gravel Co.         | 31 TON SCREENED GRAVEL               | 00960016-543000     | 527.00   | 6453    | 9/19/2025  |
| Pioneer Manufacturing Company       | GAME DAY YELLOW PAINT                | 00960016-543000     | 454.30   | 6594    | 10/3/2025  |
| RED E MIX LLC                       | 4000 PSI OUTSIDE SUMMER              | 00960016-543000     | 552.50   | 6464    | 9/19/2025  |
| ULINE INC                           | PLASTIC PALS QTY 5 LID QTY 5         | 00960016-543000     | 105.09   | 6618    | 10/3/2025  |
| ULINE INC                           | UTILITY CARTS WCC                    | 00960016-543000     | 590.25   | 6618    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE      | WAL-MART OPERATING ACCOUNT           | 00960016-543000     | 104.68   | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE      | WAL-MART OPERATING ACCOUNT           | 00960016-543000     | 31.03    | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE      | WAL-MART OPERATING ACCOUNT           | 00960016-543000     | 208.39   | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE      | WAL-MART OPERATING ACCOUNT           | 00960016-543000     | 50.47    | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE      | WAL-MART OPERATING ACCOUNT           | 00960016-543000     | 72.13    | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE      | WAL-MART OPERATING ACCOUNT           | 00960016-543000     | 81.06    | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE      | WAL-MART OPERATING ACCOUNT           | 00960016-543000     | 17.18    | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE      | WAL-MART OPERATING ACCOUNT           | 00960016-543000     | 34.43    | 6621    | 10/3/2025  |



CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                     | DESCRIPTION                            | ACCOUNT/DESCRIPTION | AMOUNT     | CHECK # | CHECK DATE |
|-----------------------------------|--|---------------------|------------|---------|------------|
| WALMART COMMUNITY/ CAPITAL ONE    | WAL-MART OPERATING ACCOUNT             | 00960016-543000     | 46.65      | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE    | WAL-MART OPERATING ACCOUNT             | 00960016-543000     | 32.87      | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE    | WAL-MART OPERATING ACCOUNT             | 00960016-543000     | 85.98      | 6621    | 10/3/2025  |
| WILKE TRUCK SERVICE INC.          | FA1 sand                               | 00960016-543000     | 247.20     | 6494    | 9/19/2025  |
| PEPSICO BEVERAGE SALES LLC        | GLIK PARK CONCESSIONS                  | 00960016-543050     | 402.87     | 6459    | 9/19/2025  |
| PEPSICO BEVERAGE SALES LLC        | WCC CONCESSIONS                        | 00960016-543050     | 36.60      | 6459    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING          | 00960016-545000     | 21.20      | 6440    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC     | BATTERY                                | 00960016-546000     | 179.33     | 6455    | 9/19/2025  |
| Foresight Services Inc            | HIGHLAND IL GLIK PARK SOUTH LOT-PLPS   | 00960016-555000     | 1,525.00   | 6554    | 10/3/2025  |
|                                   | FUND TOTAL:                            | 009 -00960016       | 74,032.55  |         |            |
| City Utilities                    | UTILITIES 2123 PARK ST POOL            | 00960503-533000     | 666.20     | 6629    | 10/3/2025  |
| FERRELLGAS LP                     | PROPANE CITY POOL                      | 00960503-533000     | 115.02     | 6420    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC       | BUSINESS PRIME ANNUAL MEMBERSHIP FEE   | 00960503-539000     | 6.63       | 6521    | 10/3/2025  |
| CONTREGRA POOLS LLC               | OUTDOOR POOL CLOSING SERVICE / LABOR   | 00960503-539000     | 920.00     | 6400    | 9/19/2025  |
|                                   | FUND TOTAL:                            | 009 -00960503       | 1,707.85   |         |            |
| Ameren Illinois                   | GAS CHARGE                             | 00960715-533000     | 79.77      | 6391    | 9/19/2025  |
| City Utilities                    | UTILITIES KOEFLU LN CHAPEL             | 00960715-533000     | 55.00      | 6629    | 10/3/2025  |
| City Utilities                    | UTILITIES 12301 KOEFLU LN              | 00960715-533000     | 90.21      | 6629    | 10/3/2025  |
| HEDIGERS BACKHOE & TRUCKING INC   | PUMP AT DOG PARK AND CEMETARY          | 00960715-539000     | 250.00     | 6562    | 10/3/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING          | 00960715-543000     | 27.96      | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING          | 00960715-543000     | 41.96      | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING          | 00960715-543000     | 27.99      | 6440    | 9/19/2025  |
| RED E MIX LLC                     | CA6-GRADE 8                            | 00960715-543000     | 18.50      | 6464    | 9/19/2025  |
| WALMART COMMUNITY/ CAPITAL ONE    | WAL-MART OPERATING ACCOUNT             | 00960715-543000     | 82.80      | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE    | WAL-MART OPERATING ACCOUNT             | 00960715-543000     | 74.31      | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE    | WAL-MART OPERATING ACCOUNT             | 00960715-543000     | 16.95      | 6621    | 10/3/2025  |
| WALMART COMMUNITY/ CAPITAL ONE    | WAL-MART OPERATING ACCOUNT             | 00960715-543000     | 86.18      | 6621    | 10/3/2025  |
|                                   | FUND TOTAL:                            | 009 -00960715       | 851.63     |         |            |
| RICKY R COX                       | SURVEY PLAT AND DESCRIPTION BLOCK 24   | 01270000-539000     | 2,200.00   | 6465    | 9/19/2025  |
| OATES ASSOCIATES INC              | PARKING LOT MAIN & PINE STREETS -7/26- | 01270000-550500     | 4,880.00   | 6456    | 9/19/2025  |
| RIGHT ON ROOFING SYSTEMS INC      | ROOF REPLACEMENT-SENIOR CENTER         | 01270000-555000     | 22,000.00  | 6634    | 10/3/2025  |
| STEPHEN J AND LINDA L HEIMSATH    | FACADE PROGRAME                        | 01270000-582000     | 10,000.00  | 6504    | 9/19/2025  |
|                                   | FUND TOTAL:                            | 012 -01270000       | 39,080.00  |         |            |
| Curry & Associates Engineers Inc  | 2025 STREET RESURFACING - SEVERAL      | 05040050-550500     | 2,633.93   | 6630    | 10/3/2025  |
|                                   | FUND TOTAL:                            | 050 -05040050       | 2,633.93   |         |            |
| ILINOIS MUNICIPAL ELECTRIC AGENCY | AUGUST PURCHASE POWER                  | 10100000-434641     | -1,166.42  | ACH     | 9/16/2025  |
| SPRINGBROOK SOFTWARE LLC          | ACH SERVICES FOR AUGUST 2025           | 10100000-437120     | 1,206.09   | ACH     | 9/16/2025  |
| ILINOIS MUNICIPAL ELECTRIC AGENCY | AUGUST PURCHASE POWER                  | 10100000-434642     | -49,736.40 | ACH     | 9/16/2025  |
|                                   | FUND TOTAL:                            | 101-10100000        | -49,696.73 |         |            |
| LASHLY & BAER PC                  | AUGUST 2025 MONTHLY RETAINER INVOICE   | 10101101-522000     | 149.78     | 6631    | 10/3/2025  |

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                             | DESCRIPTION                              | ACCOUNT/DESCRIPTION  | AMOUNT           | CHECK # | CHECK DATE |
|---|--|----------------------|------------------|---------|------------|
| BHMG Engineers Inc                        | EPA & ANNUAL REPORTING                   | 10101101-523000      | 31.33            | 6502    | 9/19/2025  |
| DAN COOK                                  | PER DIEM UTILITY EXPO 10/07/25-10/09/25- | 10101101-524000      | 200.00           | 6543    | 10/3/2025  |
| Mastercard                                | COURTARD-IMEA & IMUA MEETINGS            | 10101101-524000      | 158.46           | 6506    | 9/19/2025  |
| Mastercard                                | MARITZ AT&L-REGISTRATION FEES FOR        | 10101101-524000      | 69.00            | 6506    | 9/19/2025  |
| Mastercard                                | CPE SOLUTIONS-ONLINE CLASSES FOR         | 10101101-524000      | 199.00           | 6506    | 9/19/2025  |
| Mastercard                                | AIRBNB-LODGING FOR UTILITY EXPO          | 10101101-524000      | 155.87           | 6506    | 9/19/2025  |
| Mastercard                                | CPE SOLUTIONS-ONLINE CLASS FOR           | 10101101-524000      | 49.45            | 6506    | 9/19/2025  |
| Verizon Wireless - State                  | VERIZON WIRELESS CHARGES                 | 10101101-531000      | 78.76            | 6487    | 9/19/2025  |
| Verizon Wireless - State                  | VERIZON WIRELESS CHARGES                 | 10101101-531000      | 9.52             | 6487    | 9/19/2025  |
| TANTALUS SYSTEMS INC.                     | FREIGHT ON PO 240                        | 10101101-532000      | 29.65            | 6611    | 10/3/2025  |
| City Utilities                            | UTLITIES                                 | 10101101-533000      | 1,158.05         | 6629    | 10/3/2025  |
| SUMNER ONE INC.                           | COLOR OVERAGES                           | 10101101-534000      | 224.29           | 6609    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC               | BUSINESS PRIME ANNUAL MEMBERSHIP FEE     | 10101101-539000      | 10.02            | 6521    | 10/3/2025  |
| MAURICE KORTE                             | POLICE DEPT AND ELEC DEPT CAR WASHES     | 10101101-539000      | 28.00            | 6605    | 10/3/2025  |
| RICKEY BARNETT                            | MONTHLY INSPECTION & TREATMENT           | 10101101-539000      | 35.00            | 6528    | 10/3/2025  |
| SPRINGBROOK HOLDING COMPANY LLC           | CIVCPAY TRANSACTION FEE                  | 10101101-539000      | 1,985.50         | 6473    | 9/19/2025  |
| SPRINGBROOK HOLDING COMPANY LLC           | CIVCPAY TRANSACTION FEE                  | 10101101-539000      | 1,985.50         | 6606    | 10/3/2025  |
| THIRD MILLENNIUM ASSOC INC                | UTILITY BILL RENDERING                   | 10101101-539000      | 1,725.28         | 6613    | 10/3/2025  |
| THRYV INC.                                | MONTHLY PHONE LISTING 09/01/25-          | 10101101-539000      | 29.50            | 6614    | 10/3/2025  |
| Highland Communication Services           | HCS CHARGES UTILITY & POWER PLANT        | 10101101-539050      | 164.00           | 6430    | 9/19/2025  |
| Verizon Wireless - State                  | VERIZON WIRELESS CHARGES                 | 10101101-539050      | 20.02            | 6487    | 9/19/2025  |
| Verizon Wireless - State                  | 1 QTY TOILET WAND, 2 QTY COFFEE          | 10101101-539050      | 5.43             | 6487    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC               | 1 QTY HP BLACK INK CARTRIDGE             | 10101101-541000      | 47.89            | 6390    | 9/19/2025  |
| WEX BANK                                  | SEPTEMBER FUEL                           | 10101101-542000      | 127.14           | 6624    | 10/3/2025  |
| Northern Safety Co Inc                    | SINUS PAIN RELIEF                        | 10101101-544000      | 41.66            | 6588    | 10/3/2025  |
| CATHOLIC SUPPLY OF ST LOUIS INC           | 59" COLORED NATIVITY SET - FIBERGLASS    | 10101101-547000      | 8,995.00         | 6511    | 10/2/2025  |
| IL Dept Of Revenue                        | SEPTEMBER UTILITY TAX                    | 10101101-571000      | 42,272.34        | ACH     | 10/2/2025  |
|   | <b>FUND TOTAL:</b>                       | <b>101 -10101101</b> | <b>60,019.14</b> |         |            |
| Mastercard                                | MARITZ AT&L-REGISTRATION FEES FOR        | 10101102-524000      | 69.00            | 6506    | 9/19/2025  |
| Mastercard                                | AIRBNB-LODGING FOR UTILITY EXPO          | 10101102-524000      | 155.87           | 6506    | 9/19/2025  |
| SCOTT KUHN                                | PER DIEM UTILITY EXPO 10/07/25-10/09/25- | 10101102-524000      | 200.00           | 6604    | 10/3/2025  |
| Ameren Illinois                           | GAS CHARGE                               | 10101102-533000      | 65.16            | 6391    | 9/19/2025  |
| City Utilities                            | UTLITIES- POWER PLANT                    | 10101102-533000      | 68.11            | 6629    | 10/3/2025  |
| City Utilities                            | UTLITIES- POWER PLANT                    | 10101102-533000      | 518.93           | 6629    | 10/3/2025  |
| City Utilities                            | UTLITIES- POWER PLANT                    | 10101102-533000      | 60.61            | 6629    | 10/3/2025  |
| City Utilities                            | UTLITIES- POWER PLANT                    | 10101102-533000      | 1,303.08         | 6629    | 10/3/2025  |
| City Utilities                            | UTLITIES- POWER PLANT                    | 10101102-533000      | 3,410.59         | 6629    | 10/3/2025  |
| City Utilities                            | UTLITIES- POWER PLANT                    | 10101102-533000      | 12.76            | 6629    | 10/3/2025  |
| City Utilities                            | UTLITIES- POWER PLANT                    | 10101102-533000      | 15.00            | 6629    | 10/3/2025  |
| VIPower Services LLC                      | 1201 HIGHLAND GENERAL SERVICE            | 10101102-536000      | 810.00           | 6490    | 9/19/2025  |
| BEST ONE TIRE & SERVICE OF CLINTON COUNTY | TIRES FOR TRUCK 60                       | 10101102-536010      | 701.92           | 6396    | 9/19/2025  |
| AUTOMATIC GATE AND DOOR LLC               | PM ON ELECTRIC & POWERPLANT GATE         | 10101102-538000      | 525.00           | 6394    | 9/19/2025  |
| KALMER HVAC SERVICES                      | SERVICE CALL AT MAINTENANCE SHED         | 10101102-538000      | 540.00           | 6576    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC               | BUSINESS PRIME ANNUAL MEMBERSHIP FEE     | 10101102-539000      | 3.32             | 6521    | 10/3/2025  |



CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                             |  | DESCRIPTION                              | ACCOUNT/DESCRIPTION | AMOUNT       | CHECK # | CHECK DATE |
|---|--|--|---------------------|--------------|---------|------------|
| BHMG Engineers Inc                        |  | HIGHLAND 2025 RICE NESHAP TESTING        | 10101102-539000     | 10,343.50    | 6502    | 9/19/2025  |
| Illinois Environmental Protection Agency  |  | AIR POLLUTION CONTROL TITLE V PERMIT     | 10101102-539000     | 2,735.00     | 6435    | 9/19/2025  |
| RICKEY BARNETT                            |  | MONTHLY INSPECTION & TREATMENT           | 10101102-539000     | 65.28        | 6528    | 10/3/2025  |
| TURF GATOR LLC                            |  | FERTILIZER IBERG & BROADWAY AROUND       | 10101102-539000     | 60.00        | 6616    | 10/3/2025  |
| TURF GATOR LLC                            |  | FERTILIZER BROADWAY & POPLAR ROUND       | 10101102-539000     | 109.00       | 6616    | 10/3/2025  |
| ILLINOIS MUNICIPAL ELECTRIC AGENCY        |  | AUGUST PURCHASE POWER                    | 10101102-539020     | 1,218,128.64 | ACH     | 9/16/2025  |
| Highland Communication Services           |  | HCS CHARGES UTILITY & POWER PLANT        | 10101102-539050     | 3.00         | 6430    | 9/19/2025  |
| WEX BANK                                  |  | SEPTEMBER FUEL                           | 10101102-542000     | 543.63       | 6624    | 10/3/2025  |
| ACE HARDWARE                              |  | ACE OPERATING SUPPLIES                   | 10101102-543000     | 68.96        | 6518    | 10/3/2025  |
| HUELSMANN DISTRIBUTING CO INC             |  | SHOP SUPPLIES FOR MECHANIC SHOP          | 10101102-543000     | 433.06       | 6401    | 9/19/2025  |
| JOHN DEERE FINANCIAL                      |  | HIGHLAND RURAL KING OPERATING            | 10101102-543000     | 2.17         | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                      |  | HIGHLAND RURAL KING OPERATING            | 10101102-543000     | 0.60         | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                      |  | HIGHLAND RURAL KING OPERATING            | 10101102-543000     | 149.99       | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                      |  | HIGHLAND RURAL KING OPERATING            | 10101102-543000     | 17.99        | 6440    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | 1 QTY EXHAUST HOSE                       | 10101102-543000     | 111.44       | 6591    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | 1 QTY HACKSAW BLD                        | 10101102-543000     | 2.49         | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | 2-PUSHON MENDR, 1-HOSE CLAMP, 1-         | 10101102-543000     | 46.95        | 6455    | 9/19/2025  |
| WALMART COMMUNITY/ CAPITAL ONE            |  | WAL-MART OPERATING ACCOUNT               | 10101102-543000     | 5.92         | 6621    | 10/3/2025  |
| JOHN DEERE FINANCIAL                      |  | HIGHLAND RURAL KING OPERATING            | 10101102-545000     | 13.04        | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                      |  | HIGHLAND RURAL KING OPERATING            | 10101102-545000     | 9.99         | 6440    | 9/19/2025  |
| McKay Auto Parts Inc                      |  | PARTS FOR S&A SWEEPER                    | 10101102-545000     | 47.96        | 6580    | 10/3/2025  |
| McKay Auto Parts Inc                      |  | RETURN PART FOR SWEEPER                  | 10101102-545000     | -5.49        | 6580    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | PRIMARY WIRE, BUTT SPLICE, WIPER BLADE,  | 10101102-545000     | 77.91        | 6591    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | 2 QTY HD AIR FILTER                      | 10101102-545000     | 119.41       | 6591    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | 1 QTY SPARK PLUG                         | 10101102-545000     | 3.70         | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | 1 QTY OIL FILTER, 4 QTY 1QTMOTOROIL      | 10101102-545000     | 31.25        | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | 1 QTY HI-PWR BELT                        | 10101102-545000     | 42.60        | 6455    | 9/19/2025  |
| ACE HARDWARE                              |  | ACE OPERATING SUPPLIES                   | 10101102-546000     | 20.00        | 6518    | 10/3/2025  |
| ACE HARDWARE                              |  | LOWER DOOR MIRROR BRACKET, AIR TANK      | 10101102-546000     | 35.14        | 6518    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC               |  | TIRES FOR FIRE DEPT 14 FORD EXPLORER     | 10101102-546000     | 72.90        | 6521    | 10/3/2025  |
| BEST ONE TIRE & SERVICE OF CLINTON COUNTY |  | TIRES FOR PD CAR 4                       | 10101102-546000     | 309.92       | 6396    | 9/19/2025  |
| EMAG RED BUD FD LLC                       |  | 1 QTY (S) HOSE RETURN                    | 10101102-546000     | 309.92       | 6396    | 9/19/2025  |
| ENERGY PETROLEUM CO                       |  | 15W40 DRUM, SYNTHETIC 5W40               | 10101102-546000     | -67.81       | 6414    | 9/19/2025  |
| JANSEN CHEVROLET CO INC                   |  | TRUCK # 63 INSPECTION                    | 10101102-546000     | 968.03       | 6550    | 10/3/2025  |
| McKay Auto Parts Inc                      |  | PARTS FOR PD CAR #5                      | 10101102-546000     | 60.00        | 6569    | 10/3/2025  |
| NORTHOWN AUTO & TRACTOR SUPPLY INC        |  | CORE RETURN #63, 65 FOR S&A              | 10101102-546000     | 11.99        | 6580    | 10/3/2025  |
| NORTHOWN AUTO & TRACTOR SUPPLY INC        |  | DRYER CARTRIDGE S&A #63                  | 10101102-546000     | -142.00      | 6589    | 10/3/2025  |
| NORTHOWN AUTO & TRACTOR SUPPLY INC        |  | 1 QTY DRYER CARTRIDGE ADIP               | 10101102-546000     | 202.85       | 6589    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | 1 QTY PIGTAIL, 1 QTY STT LAMP            | 10101102-546000     | 196.62       | 6454    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | 1 QTY PRK BRK SHOE, 1 QTY DRUM HDW KIT   | 10101102-546000     | 40.98        | 6454    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | OIL FILTER, HD AIR FILTER, HD CABIN AIR, | 10101102-546000     | 82.50        | 6591    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | 1 QTY LT SOCKET                          | 10101102-546000     | 59.98        | 6591    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | OIL FILTER, AIR FILTER, WIPER BLADE      | 10101102-546000     | 203.47       | 6591    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  | 1 QTY BRAKE PAD                          | 10101102-546000     | 9.94         | 6591    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  |  |                     | 47.30        | 6591    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC             |  |  |                     | 29.99        | 6591    | 10/3/2025  |

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                            | DESCRIPTION                                 | ACCOUNT/DESCRIPTION | AMOUNT              | CHECK # | CHECK DATE |
|--|---|---------------------|---------------------|---------|------------|
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY OIL FILTER, 1 QTY HD AIR FILTER       | 10101102-546000     | 118.32              | 6591    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY OIL FILTER, 1 QTY HD CABIN FILTER     | 10101102-546000     | 20.52               | 6591    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY UNV HANGER, 1 QTY MUFLR CLAMP         | 10101102-546000     | 13.84               | 6591    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 2-OIL FILTER, 1-AIR FILTER, 1-HD AIR FILTER | 10101102-546000     | 64.60               | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY TRANS CABLE, 1 QTY SHIFT LEVER        | 10101102-546000     | 159.18              | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY CABIN FILTER                          | 10101102-546000     | 15.83               | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY U-JOINT, 1 QTY 1QTTTRANSFLD           | 10101102-546000     | 20.27               | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY NEW CV SHFT                           | 10101102-546000     | 110.04              | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 3 QTY OIL FILTER                            | 10101102-546000     | 15.87               | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY HRMNC BALNCR                          | 10101102-546000     | 142.28              | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY HRMNC BALNCR RETURN                   | 10101102-546000     | -142.28             | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1-OIL FILTER,1-FUEL FILTER,1-AIR FILTER,1-  | 10101102-546000     | 152.05              | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 2-WIPER BLADE,1-PIL FILTER, 1-AIR FILTER    | 10101102-546000     | 24.52               | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY CALPER BRKT RETURN                    | 10101102-546000     | -45.53              | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY CALPER BRKT                           | 10101102-546000     | 45.53               | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1-BRAKEPADS, 2-BRAKE ROTOR, 1-              | 10101102-546000     | 187.92              | 6455    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY TRANS CABLE RETURN                    | 10101102-546000     | -71.33              | 6455    | 9/19/2025  |
| R P LUMBER CO INC                        | 2X6X8 FIRE DEPT TRUCK                       | 10101102-546000     | 7.92                | 6596    | 10/3/2025  |
| RUSH TRUCK CENTERS OF MISSOURI INC       | FUEL FILTER FOR S&A TRUCK 65                | 10101102-546000     | 158.67              | 6599    | 10/3/2025  |
| TRUCK CENTERS INC                        | RELINE BRAKE SHOE KIT, BRAKE SHOE           | 10101102-546000     | 554.60              | 6484    | 9/19/2025  |
| Mastercard                               | HARBOR FREIGHT-EQUIPMENT FOR                | 10101102-547000     | 320.28              | 6506    | 9/19/2025  |
| Mastercard                               | LOWES-FRIGIDAIRE FOR MECHANIC SHOP          | 10101102-547000     | 482.02              | 6506    | 9/19/2025  |
| Mastercard                               | HARBOR FREIGHT-SHOP SUPPLIES FOR            | 10101102-547000     | 204.27              | 6506    | 9/19/2025  |
| DAN TALLEUR                              | FENCE AT POWER PLANT                        | 10101102-552000     | 6,800.00            | 6544    | 10/3/2025  |
|  | <b>FUND TOTAL:</b>                          | <b>101-10101102</b> | <b>1,253,433.17</b> |         |            |
| ERIC SMITH                               | PER DIEM UTILITY EXPO 10/07/25-10/09/25-    | 10101104-524000     | 200.00              | 6551    | 10/3/2025  |
| ILLINOIS MUNICIPAL UTILITIES ASSOCIATION | JULY SAFETY TRAINING- FORKLIFT &            | 10101104-524000     | 1,050.00            | 6436    | 9/19/2025  |
| JASON WIEGAND                            | REIM MCDONALDS 09/11/25 -DUSTY              | 10101104-524000     | 11.41               | 6571    | 10/3/2025  |
| JASON WIEGAND                            | REIM RTE 66 MOTORHEADS-DUSTY                | 10101104-524000     | 19.00               | 6571    | 10/3/2025  |
| JASON WIEGAND                            | REIM THE STADIUM GRILL-DUSTY                | 10101104-524000     | 27.41               | 6571    | 10/3/2025  |
| JASON WIEGAND                            | REIM MCDONALDS- 09/12/25-DUSTY              | 10101104-524000     | 8.88                | 6571    | 10/3/2025  |
| JASON WIEGAND                            | REIM RTE 66 MOTORHEADS-DUSTY                | 10101104-524000     | 19.00               | 6571    | 10/3/2025  |
| JESSE FERRIS                             | PER DIEM UTILITY EXPO 10/07/25-10/09/25-    | 10101104-524000     | 200.00              | 6571    | 10/3/2025  |
| Mastercard                               | PER DIEM UTILITY EXPO 10/07/25-10/09/25-    | 10101104-524000     | 200.00              | 6572    | 10/3/2025  |
| Mastercard                               | MARITZ AT&L-REGISTRATION FEES FOR           | 10101104-524000     | 276.00              | 6506    | 9/19/2025  |
| Mastercard                               | AIRBNB-LODGING FOR UTILITY EXPO             | 10101104-524000     | 623.44              | 6506    | 9/19/2025  |
| SCARBOROUGH CHRISTOPHER                  | COMFORT INN-HOTEL FOR DUSTY TRAINING        | 10101104-524000     | 405.84              | 6506    | 9/19/2025  |
| Verizon Wireless - State                 | PER DIEM UTILITY EXPO 10/07/25-10/09/25-    | 10101104-524000     | 200.00              | 6601    | 10/3/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                    | 10101104-531000     | 118.80              | 6487    | 9/19/2025  |
| Ameren Illinois                          | VERIZON WIRELESS CHARGES                    | 10101104-531000     | 9.51                | 6487    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC              | TOTAL OPTIONAL LIGHTING CHARGE              | 10101104-533000     | 47.13               | 6522    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | EVERGREEN CT ST LITE                        | 10101104-533000     | 77.08               | 6522    | 10/3/2025  |
| MICHAEL ODORIZZI                         | 1 QTY AMAZER DISH BRUSH WITH HANDLE         | 10101104-539000     | 10.98               | 6521    | 10/3/2025  |
|  | BUSINESS PRIME ANNUAL MEMBERSHIP FEE        | 10101104-539000     | 29.91               | 6521    | 10/3/2025  |
|  | POLE TESTING 6/1 TO 8/31                    | 10101104-539000     | 3,105.00            | 6452    | 9/19/2025  |





| VENDOR NAME/#                            | DESCRIPTION                               | ACCOUNT/DESCRIPTION  | AMOUNT           | CHECK # | CHECK DATE |
|--|---|----------------------|------------------|---------|------------|
| WILKE TRUCK SERVICE INC.                 | CM06 ROCK TANDEM LOAD                     | 10101104-539000      | 337.48           | 6625    | 10/3/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                  | 10101104-539050      | 80.08            | 6487    | 9/19/2025  |
| ERIC SMITH                               | REIM BRAKE TIME- GAS- SPRINGFIELD, IL E   | 10101104-542000      | 20.00            | 6417    | 9/19/2025  |
| WEX BANK                                 | SEPTEMBER FUEL                            | 10101104-542000      | 474.33           | 6624    | 10/3/2025  |
| ACE HARDWARE                             | ACE OPERATING SUPPLIES                    | 10101104-543000      | 2.88             | 6518    | 10/3/2025  |
| ACE HARDWARE                             | ACE OPERATING SUPPLIES                    | 10101104-543000      | 29.99            | 6518    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | 2 QTY MIMI BUCKET TOOL - RETURN           | 10101104-543000      | -54.64           | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC              | 2 QTY MIMI TOOL BUCKET                    | 10101104-543000      | 54.64            | 6390    | 9/19/2025  |
| ANIXTER INC.                             | QUOTE # U00789514.00 GELWRAP, SLEEVE      | 10101104-543000      | 328.00           | 6523    | 10/3/2025  |
| ANIXTER INC.                             | STRAIGHT BOLTED CABLE-QUOTE #             | 10101104-543000      | 133.89           | 6523    | 10/3/2025  |
| ANIXTER INC.                             | 3000 QTY PERIWINKLE WIRE                  | 10101104-543000      | 1,800.00         | 6392    | 9/19/2025  |
| ANIXTER INC.                             | 50 QTY VINYL ELECTRICAL TAPE              | 10101104-543000      | 1,124.50         | 6392    | 9/19/2025  |
| CONSOLIDATED ELECTRICAL DISTRIBUTORS INC | POST OFFICE LIGHTING- 3 QTY WALLPLATE     | 10101104-543000      | 57.05            | 6424    | 9/19/2025  |
| DECO SUPPLY COMPANY INC                  | SPLICING SLEEVE, WILDLIFE SHIELD,         | 10101104-543000      | 1,002.75         | 6546    | 10/3/2025  |
| DECO SUPPLY COMPANY INC                  | #4 BARE COPPER SOFT DRAWN 041151          | 10101104-543000      | 914.76           | 6546    | 10/3/2025  |
| DECO SUPPLY COMPANY INC                  | 50 QTY WESLEYAN 350 KC-MIL WIRE PO 9      | 10101104-543000      | 188.00           | 6409    | 9/19/2025  |
| FLETCHER REINHARDT COMPANY               | 150 QTY CONNECTOR, 50 QTY INSULATOR       | 10101104-543000      | 1,442.50         | 6422    | 9/19/2025  |
| FLETCHER REINHARDT COMPANY               | QUOTE # S1352955 SR-CARETAKER LIGHT       | 10101104-543000      | 189.00           | 6553    | 10/3/2025  |
| FLETCHER REINHARDT COMPANY               | QUOTE # S1352538 CONDUIT BELL END 2       | 10101104-543000      | 75.00            | 6553    | 10/3/2025  |
| GRAYBAR ELECTRIC COMPANY INC             | MACHINE BOLT, CLAMP, SUTO SPLICE          | 10101104-543000      | 2,323.00         | 6558    | 10/3/2025  |
| GRAYBAR ELECTRIC COMPANY INC             | DEADEND, CARETAKER LIGHT FIXTURE          | 10101104-543000      | 908.40           | 6558    | 10/3/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING             | 10101104-543000      | 49.99            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING             | 10101104-543000      | 6.57             | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING             | 10101104-543000      | 15.08            | 6440    | 9/19/2025  |
| Power Line Supply                        | QUOTE # 091025 GUY MARKER, SPLICE         | 10101104-543000      | 249.75           | 6595    | 10/3/2025  |
| Power Line Supply                        | 32 QTY BRACKET SECONDARY SINGLE WIRE      | 10101104-543000      | 2,867.20         | 6460    | 9/19/2025  |
| ANIXTER INC.                             | 36 QTY SAFETY GLASSES                     | 10101104-544000      | 204.48           | 6392    | 9/19/2025  |
| JM TEST SYSTEMS LLC                      | QUOTE # 71635 MGMT MONTHLY FEE            | 10101104-544000      | 65.00            | 6574    | 10/3/2025  |
| TALLMAN EQUIPMENT CO                     | RETURN BUCK BIG CLIMBER ON PO 313         | 10101104-544000      | -191.42          | 6610    | 10/3/2025  |
| TALLMAN EQUIPMENT CO                     | BUCKOHM TRUEFT HARNESS ON PO 313          | 10101104-544000      | 551.76           | 6610    | 10/3/2025  |
| TALLMAN EQUIPMENT CO                     | BIG BUCK WRAP PAD ON PO 313               | 10101104-544000      | 270.95           | 6610    | 10/3/2025  |
| TALLMAN EQUIPMENT CO                     | RETROFIT PIGTAIL FOR HARNESS ON PO 313    | 10101104-544000      | 67.62            | 6610    | 10/3/2025  |
| TALLMAN EQUIPMENT CO                     | GAFF GUARD, EZ SQUEEZE, BAG, HOLSTER      | 10101104-546000      | 3,704.11         | 6610    | 10/3/2025  |
| EMAG RED BUD PD LLC                      | PARTS FOR #41 ON CALL PICKUP              | 10101104-546000      | 54.24            | 6549    | 10/3/2025  |
| EMAG RED BUD PD LLC                      | PARTS FOR TRUCK 50                        | 10101104-546000      | 132.21           | 6414    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC            | 1 QTY OIL FILTER, 1 QTY AIR FILTER, 2 QTY | 10101104-546000      | 34.10            | 6455    | 9/19/2025  |
| ANIXTER INC.                             | 4 QTY NRHDA IMPACT SOCKET ADAPTER         | 10101104-547000      | 191.44           | 6392    | 9/19/2025  |
| JANSEN FORD                              | 2025 FORD RANGER XL                       | 10101104-553000      | 34,545.00        | 6635    | 10/3/2025  |
|  | <b>FUND TOTAL:</b>                        | <b>101 -10101104</b> | <b>60,889.08</b> |         |            |

|                  |                    |                      |              |      |           |
|------------------|--------------------|----------------------|--------------|------|-----------|
| DORIS SWEARINGEN | HCS REFUND         | 11100000-111500      | 60.66        | 6411 | 9/19/2025 |
|                  | <b>FUND TOTAL:</b> | <b>111 -11100000</b> | <b>60.66</b> |      |           |

|                          |                          |                 |        |      |           |
|--------------------------|--------------------------|-----------------|--------|------|-----------|
| Verizon Wireless - State | VERIZON WIRELESS CHARGES | 11105111-531000 | 165.31 | 6487 | 9/19/2025 |
| Verizon Wireless - State | VERIZON WIRELESS CHARGES | 11105111-531000 | 9.51   | 6487 | 9/19/2025 |
| SETTING SAIL LLC         | CREDACCTPMT-             | 11105111-532000 | -17.63 | 6469 | 9/19/2025 |

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                            | DESCRIPTION                           | ACCOUNT/DESCRIPTION | AMOUNT    | CHECK # | CHECK DATE |
|--|---------------------------------------|---------------------|-----------|---------|------------|
| SETTING SAIL LLC                         | CAUX RETURNS C/O CTDI FED EX GROUND   | 11105111-532000     | 36.76     | 6469    | 9/19/2025  |
| SETTING SAIL LLC                         | CAUX RETURNS C/O CTDI FED EX GROUND   | 11105111-532000     | 24.18     | 6469    | 9/19/2025  |
| SETTING SAIL LLC                         | CAUX RETURNS C/O CTDI FED EX GROUND   | 11105111-532000     | 20.93     | 6469    | 9/19/2025  |
| SETTING SAIL LLC                         | CAUX RETURNS C/O CTDI FED EX GROUND   | 11105111-532000     | 20.11     | 6469    | 9/19/2025  |
| SETTING SAIL LLC                         | CAUX RETURNS C/O CTDI FED EX GROUND   | 11105111-532000     | 19.56     | 6469    | 9/19/2025  |
| SETTING SAIL LLC                         | CAUX RMA #50155184 UPS GROUND -       | 11105111-532000     | 19.56     | 6469    | 9/19/2025  |
| U S POSTAL SERVICE (QUADIENT-TWS)        | POSTAGE READINGS FROM 07/08/2025 TO   | 11105111-532000     | 2,780.20  | 6617    | 10/3/2025  |
| Ameren Illinois                          | GAS CHARGE                            | 11105111-533000     | 67.45     | 6391    | 9/19/2025  |
| City Utilities                           | UTILITIES-192 WOODCREST DR            | 11105111-533000     | 2,742.85  | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES-192 WOODCREST DR OFFICE     | 11105111-533000     | 624.10    | 6629    | 10/3/2025  |
| CONSTELLATION NEWENERGY GAS DIVISION LLC | GAS SERVICE                           | 11105111-533000     | 0.95      | 6540    | 10/3/2025  |
| CITY OF HIGHLAND                         | MTN/REPAIR- 2015 DODGE RAM 1500       | 11105111-536010     | 98.61     | 6539    | 10/3/2025  |
| CITY OF HIGHLAND                         | MTN/REPAIR-#89                        | 11105111-536010     | 321.55    | 6405    | 9/19/2025  |
| LANGHAUSER SHEET METAL CO                | LABOR & SERVICE -IT ROOM              | 11105111-538000     | 830.00    | 6445    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC              | BUSINESS PRIME ANNUAL MEMBERSHIP FEE  | 11105111-539000     | 19.93     | 6521    | 10/3/2025  |
| ARAMARK UNIFORM SERVICES                 | RUG SERVICE                           | 11105111-539000     | 79.95     | 6525    | 10/3/2025  |
| ARAMARK UNIFORM SERVICES                 | RUG SERVICE                           | 11105111-539000     | 79.95     | 6525    | 10/3/2025  |
| ILINOIS TELECOMMUNICATIONS ACCESS CORP.  | LOCALEXCHANGECARRIER&INTERCONNECTE    | 11105111-539000     | 12.38     | 6437    | 9/19/2025  |
| ILINOIS TELECOMMUNICATIONS ACCESS CORP.  | LOCALEXCHANGECARRIER&INTERCONNECTE    | 11105111-539000     | 12.40     | 6568    | 10/3/2025  |
| SCHMITT'S TROY GARAGE DOOR INC.          | SERVICE CALL TO RESET DOOR            | 11105111-539000     | 225.00    | 6602    | 10/3/2025  |
| TERRI HOFFMANN                           | REIM RULER- CITY MANAGER/MAYOR        | 11105111-539000     | 9.24      | 6478    | 9/19/2025  |
| The Korte Company Inc                    | 24 QTY REBAR 4X20 LONG GRD 60-US BANK | 11105111-539000     | 22.80     | 6479    | 9/19/2025  |
| THRYV INC.                               | RENTAL-HAMMER DRILL, DIAMOND          | 11105111-539000     | 50.00     | 6479    | 9/19/2025  |
| RELIAFUND                                | MONTHLY PHONE LISTING 09/01/25-       | 11105111-539000     | 32.50     | 6614    | 10/3/2025  |
| IL Department Of Revenue                 | ACH RETURN TRANSACTION PROCESSING     | 11105111-539000     | 211.10    | ACH     | 9/15/2025  |
| ILLINOIS DEPT OF REVENUE                 | SEPTEMBER SALES TAX                   | 11105111-539000     | 14.00     | ACH     | 10/2/2025  |
| ILLINOIS DEPT OF REVENUE                 | SEPTEMBER RT-2 TELECOMMUNICATIONS     | 11105111-539000     | 2,795.42  | ACH     | 10/2/2025  |
| 4IMPRIINT INC                            | SEPTEMBER RT-10                       | 11105111-539000     | 94.44     | ACH     | 10/2/2025  |
| DUANE E ZOBRIST                          | 500 QTY POWER CLIP-OPAQUE             | 11105111-539033     | 509.45    | 6517    | 10/3/2025  |
| CAUX INC.                                | RT 40 JUST WEST OF MCGINLEY MOTORS    | 11105111-539033     | 100.00    | 6497    | 9/19/2025  |
| CAUX INC.                                | SMARTHOME UPGRADE - SEPT 2025         | 11105111-539050     | 1,742.70  | 6533    | 10/3/2025  |
| GREAT LAKES DATA SYSTEMS INC             | SERVICE CLOUD/EME SUBSCRPTN - SEPT.   | 11105111-539050     | 1,779.68  | 6398    | 9/19/2025  |
| Highland Communication Services          | SMS OUTBOUND MESSAGING FEES           | 11105111-539050     | 150.00    | 6559    | 10/3/2025  |
| SOLARWINDS                               | HCS SERVICE- HCS                      | 11105111-539050     | 415.00    | 6430    | 9/19/2025  |
| VANTAGE POINT SOLUTIONS INC              | NETWORK PERFORMANCE MONITOR SL250     | 11105111-539050     | 1,984.00  | 6472    | 9/19/2025  |
| Verizon Wireless - State                 | CIRCUIT ISSUE AND COORDINATING TICKET | 11105111-539050     | 1,265.00  | 6620    | 10/3/2025  |
| Missouri Network Alliance LLC            | VERIZON WIRELESS CHARGES              | 11105111-539050     | 5.43      | 6487    | 9/19/2025  |
| 4COM Inc                                 | SEPTEMBER BLUEBIRD NETWORK            | 11105111-539051     | 502.00    | 6507    | 9/19/2025  |
| TIVO PLATFORM TECHNOLOGIES LLC           | SEPTEMBER 2025 PROGRAMMING            | 11105111-539052     | 56,270.49 | 6499    | 9/19/2025  |
| Missouri Network Alliance LLC            | 824.SNCPMOBIACCT,142NDVRAADTLUAS,4    | 11105111-539052     | 7,945.98  | 6615    | 10/3/2025  |
| Missouri Network Alliance LLC            | SEPTEMBER BLUEBIRD NETWORK            | 11105111-539053     | 4,726.32  | 6507    | 9/19/2025  |
| Missouri Network Alliance LLC            | SEPTEMBER BLUEBIRD NETWORK            | 11105111-539053     | 4,726.32  | 6507    | 9/19/2025  |
| Missouri Network Alliance LLC            | SEPTEMBER BLUEBIRD NETWORK            | 11105111-539055     | 5,061.55  | 6507    | 9/19/2025  |
| GREAT LAKES DATA SYSTEMS INC             | BROADHUB SOFTWARE SUPPORT             | 11105111-539300     | 1,909.62  | 6427    | 9/19/2025  |
| WEX BANK                                 | SEPTEMBER FUEL                        | 11105111-542000     | 96.87     | 6624    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | 1 QTY CAT 6 OUTDOOR ETHERNET CABLE    | 11105111-543000     | 28.19     | 6521    | 10/3/2025  |



CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                            | DESCRIPTION                               | ACCOUNT/DESCRIPTION  | AMOUNT            | CHECK # | CHECK DATE |
|--|---|----------------------|-------------------|---------|------------|
| KALMER LANDSCAPE SUPPLY                  | TOP SOIL                                  | 11105111-543000      | 112.37            | 6442    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC              | 1 QTY 64GB DDR5 RAM KIT                   | 11105111-547000      | 161.98            | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | 1 QTY FIBER OPTICAL SPLITTER, 2 QTY FIBER | 11105111-547000      | 166.19            | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | 1 QTY 32GB DDR5 RAM KIT                   | 11105111-547000      | 84.99             | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | 12QTY FIBER OPTICAL SPLITTER, 1 QTY       | 11105111-547000      | 284.32            | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | 1 QTY HDMI SPLITTER 1 IN 2 OUT            | 11105111-547000      | 13.88             | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC              | 1 QTY 32GB DDR5 RAM KIT                   | 11105111-547000      | 84.99             | 6390    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING             | 11105111-547000      | 13.98             | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING             | 11105111-547000      | 21.56             | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                     | HIGHLAND RURAL KING OPERATING             | 11105111-547000      | 143.99            | 6440    | 9/19/2025  |
| ADAMS CABLE EQUIPMENT INC.               | BULLDOG 3/4" AND 1.25" ORANGE             | 11105111-553000      | 4,876.00          | 6388    | 9/19/2025  |
| CALIX INC.                               | GIGASPIRE 4229E routers                   | 11105111-553000      | 4,611.50          | 6533    | 10/3/2025  |
| CALIX INC.                               | GIGAPOINT GP1100G ONT'S                   | 11105111-553001      | 2,599.45          | 6533    | 10/3/2025  |
| CALIX INC.                               | GP1100G GIGAPOINT (INDOOR ONT'S)          | 11105111-553001      | 2,083.26          | 6398    | 9/19/2025  |
| <b>FUND TOTAL:</b>                       |   | <b>111 -11105111</b> | <b>115,900.17</b> |         |            |
| LASHLY & BAER PC                         | AUGUST 2025 MONTHLY RETAINER INVOICE      | 20102201-522000      | 74.89             | 6631    | 10/3/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                  | 20102201-531000      | 39.38             | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                  | 20102201-531000      | 9.51              | 6487    | 9/19/2025  |
| U S POSTAL SERVICE (QUADIENT-TMS)        | POSTAGE READINGS FROM 07/08/2025 TO       | 20102201-532000      | 51.06             | 6617    | 10/3/2025  |
| Ameren Illinois                          | GAS CHARGES - PW                          | 20102201-533000      | 94.61             | 6391    | 9/19/2025  |
| City Utilities                           | UTILITIES - PW                            | 20102201-533000      | 301.15            | 6629    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | BUSINESS PRIME ANNUAL MEMBERSHIP FEE      | 20102201-539000      | 3.32              | 6521    | 10/3/2025  |
| SPRINGBROOK HOLDING COMPANY LLC          | CIVICPAY TRANSACTION FEE                  | 20102201-539000      | 794.20            | 6473    | 9/19/2025  |
| SPRINGBROOK HOLDING COMPANY LLC          | CIVICPAY TRANSACTION FEE                  | 20102201-539000      | 794.20            | 6606    | 10/3/2025  |
| THIRD MILLENNIUM ASSOC INC               | UTILITY BILL RENDERING                    | 20102201-539000      | 575.10            | 6613    | 10/3/2025  |
| Mastercard                               | GRAMMERLY- YEARLY RENEWAL                 | 20102201-543000      | 48.00             | 6506    | 9/19/2025  |
| <b>FUND TOTAL:</b>                       |   | <b>201 -20102201</b> | <b>2,785.42</b>   |         |            |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                  | 20102202-531000      | 39.38             | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                  | 20102202-531000      | 39.38             | 6487    | 9/19/2025  |
| Verizon Wireless - State                 | VERIZON WIRELESS CHARGES                  | 20102202-531000      | 9.51              | 6487    | 9/19/2025  |
| U S POSTAL SERVICE (QUADIENT-TMS)        | POSTAGE READINGS FROM 07/08/2025 TO       | 20102202-532000      | 5.17              | 6617    | 10/3/2025  |
| Ameren Illinois                          | GAS CHARGES - WTP                         | 20102202-533000      | 74.26             | 6522    | 10/3/2025  |
| City Utilities                           | UTILITIES - WTP                           | 20102202-533000      | 62.80             | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES - WTP                           | 20102202-533000      | 1,810.39          | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES - WTP                           | 20102202-533000      | 6,994.45          | 6629    | 10/3/2025  |
| City Utilities                           | UTILITIES - WTP                           | 20102202-533000      | 58.02             | 6629    | 10/3/2025  |
| CONSTELLATION NEWENERGY GAS DIVISION LLC | GAS SERVICE                               | 20102202-533000      | 3.95              | 6540    | 10/3/2025  |
| ALERT ELECTRIC INC                       | INSTALL NEW DEDICATED CIRCUIT FOR         | 20102202-538000      | 470.16            | 6520    | 10/3/2025  |
| ALERT ELECTRIC INC                       | MISC. ELECTRIC INSTALL/OUTLETS            | 20102202-539000      | 2,810.00          | 6520    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC              | BUSINESS PRIME ANNUAL MEMBERSHIP FEE      | 20102202-539000      | 13.30             | 6521    | 10/3/2025  |
| BUCHANAN PUMP SERVICE & SUPPLY CO INC    | RAW WATER 50HP PUMP- REPAIR, PARTS,       | 20102202-539000      | 15,028.72         | 6503    | 9/19/2025  |
| BUCHANAN PUMP SERVICE & SUPPLY CO INC    | RAW WATER 50HP PUMP- LABOR, CRANE,        | 20102202-539000      | 6,285.25          | 6503    | 9/19/2025  |
| BUCHANAN PUMP SERVICE & SUPPLY CO INC    | RAW WATER 50HP PUMP- LABOR, PARTS,        | 20102202-539000      | 3,261.45          | 6503    | 9/19/2025  |
| CORSAIR CONTROLS INC                     | BOOSTER STATION ISSUE & VALVE 902         | 20102202-539000      | 1,413.75          | 6542    | 10/3/2025  |

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                    | DESCRIPTION                             | ACCOUNT/DESCRIPTION  | AMOUNT           | CHECK # | CHECK DATE |
|----------------------------------|---|----------------------|------------------|---------|------------|
| R.E. Pedrotti Co. Inc.           | SPARE TANKS TRANSMITTERS                | 20102202-539000      | 3,977.50         | 6597    | 10/3/2025  |
| RICKEY BARNETT                   | SEPT. PEST CONTROL-2 MAIN, 2 OUT        | 20102202-539000      | 130.00           | 6528    | 10/3/2025  |
| ZELLER TECHNOLOGIES INC.         | SERVICE CALL 40HP/DRIVE FOR PUMPING     | 20102202-539000      | 860.00           | 6626    | 10/3/2025  |
| ZELLER TECHNOLOGIES INC.         | SERVICE CALL 40HP PUMP MOTOR/DRIVE      | 20102202-539000      | 6,228.25         | 6626    | 10/3/2025  |
| Teklab Inc                       | LAB TESTING - JULY 1, 2, 10 - 2025      | 20102202-539023      | 2,504.35         | 6477    | 9/19/2025  |
| Highland Communication Services  | HCS CHARGES - WTP                       | 20102202-539050      | 119.66           | 6430    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC      | 2 QTY HP TRI-COLOR BLACK INK CARTRIDGES | 20102202-541000      | 115.42           | 6521    | 10/3/2025  |
| WEX BANK                         | SEPTEMBER FUEL                          | 20102202-542000      | 52.61            | 6624    | 10/3/2025  |
| Hach Company                     | CHEMKEY, MONOCHLOROMINE                 | 20102202-543000      | 242.68           | 6560    | 10/3/2025  |
| Hach Company                     | CHEMKEY, MONOCHLOR, FREE AMMONIA        | 20102202-543000      | 343.00           | 6560    | 10/3/2025  |
| Hach Company                     | CHEMKEY TOTAL CHLORINE                  | 20102202-543000      | 86.58            | 6560    | 10/3/2025  |
| HD SUPPLY INC                    | HACH TOTAL AMMONIA CHEMKEY,             | 20102202-543000      | 558.46           | 6486    | 9/19/2025  |
| HD SUPPLY INC                    | PHENOLPHTHALEIN INDICATOR SOLUTION      | 20102202-543000      | 37.41            | 6486    | 9/19/2025  |
| HD SUPPLY INC                    | 4: HR SAMPLE CELLS                      | 20102202-543000      | 191.49           | 6486    | 9/19/2025  |
| JOHN DEERE FINANCIAL             | HIGHLAND RURAL KING OPERATING           | 20102202-544000      | 34.11            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL             | HIGHLAND RURAL KING OPERATING           | 20102202-544000      | 21.96            | 6440    | 9/19/2025  |
| W.W. GRAINGER INC                | CARBINER, FULL FACE RESPIRATOR -M.      | 20102202-544000      | 366.78           | 6426    | 9/19/2025  |
| ACE HARDWARE                     | ACE OPERATING SUPPLIES                  | 20102202-545000      | 31.15            | 6518    | 10/3/2025  |
| ACE HARDWARE                     | ACE OPERATING SUPPLIES                  | 20102202-545000      | 30.91            | 6518    | 10/3/2025  |
| ACE HARDWARE                     | ACE OPERATING SUPPLIES                  | 20102202-545000      | -96.30           | 6518    | 10/3/2025  |
| ACE HARDWARE                     | ACE OPERATING SUPPLIES                  | 20102202-545000      | 50.31            | 6518    | 10/3/2025  |
| ACE HARDWARE                     | ACE OPERATING SUPPLIES                  | 20102202-545000      | 88.68            | 6518    | 10/3/2025  |
| ACE HARDWARE                     | ACE OPERATING SUPPLIES                  | 20102202-545000      | -63.69           | 6518    | 10/3/2025  |
| CHARLES KIRCHNER & SON INC       | 801276                                  | 20102202-545000      | 1.69             | 6577    | 10/3/2025  |
| JOHN DEERE FINANCIAL             | HIGHLAND RURAL KING OPERATING           | 20102202-545000      | 24.26            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL             | HIGHLAND RURAL KING OPERATING           | 20102202-545000      | 118.00           | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL             | HIGHLAND RURAL KING OPERATING           | 20102202-545000      | 2.73             | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL             | HIGHLAND RURAL KING OPERATING           | 20102202-545000      | 4.99             | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL             | HIGHLAND RURAL KING OPERATING           | 20102202-545000      | 4.00             | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL             | HIGHLAND RURAL KING OPERATING           | 20102202-545000      | 73.27            | 6440    | 9/19/2025  |
| Hach Company                     | CHLORINE                                | 20102202-547000      | 1,423.66         | 6560    | 10/3/2025  |
| HD SUPPLY INC                    | INTELLICAL PH ELECTRODE GEL FILLED      | 20102202-547000      | 472.39           | 6619    | 10/3/2025  |
| HD SUPPLY INC                    | TRANSLUCENT PE TUBING 3/8"ODX 1/4"ID    | 20102202-547000      | 407.56           | 6619    | 10/3/2025  |
| Brenntag Mid South Inc           | CHLORINE, SODIUM HYDROXIDE              | 20102202-549000      | 3,580.00         | 6530    | 10/3/2025  |
| Brenntag Mid South Inc           | BRENNFLOC, HYDROFLUOROSILICIC ACID      | 20102202-549000      | 6,004.00         | 6397    | 9/19/2025  |
| Curry & Associates Engineers Inc | CLEARWELL IMPROVEMENTS & MOD. -         | 20102202-550500      | 1,434.78         | 6630    | 10/3/2025  |
| Curry & Associates Engineers Inc | TIEBACK ANCHORS -WEST. RETAIN. SPILL.   | 20102202-550500      | 2,492.53         | 6630    | 10/3/2025  |
|                                  | <b>FUND TOTAL:</b>                      | <b>201 -20102202</b> | <b>70,335.12</b> |         |            |
| Verizon Wireless - State         | VERIZON WIRELESS CHARGES                | 20102203-531000      | 20.02            | 6487    | 9/19/2025  |
| Verizon Wireless - State         | VERIZON WIRELESS CHARGES                | 20102203-531000      | 20.02            | 6487    | 9/19/2025  |
| Verizon Wireless - State         | VERIZON WIRELESS CHARGES                | 20102203-531000      | 19.69            | 6487    | 9/19/2025  |
| Verizon Wireless - State         | VERIZON WIRELESS CHARGES                | 20102203-531000      | 39.38            | 6487    | 9/19/2025  |
| Verizon Wireless - State         | VERIZON WIRELESS CHARGES                | 20102203-531000      | 9.51             | 6487    | 9/19/2025  |
| City Utilities                   | UTILITIES - W & S                       | 20102203-533000      | 508.20           | 6629    | 10/3/2025  |
| City Utilities                   | UTILITIES - W & S                       | 20102203-533000      | 120.01           | 6629    | 10/3/2025  |



CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                              | DESCRIPTION                             | ACCOUNT/DESCRIPTION  | AMOUNT          | CHECK # | CHECK DATE |
|--|---|----------------------|-----------------|---------|------------|
| City Utilities                             | UTILITIES - W & S                       | 20102203-533000      | 30.47           | 6629    | 10/3/2025  |
| City Utilities                             | UTILITIES - W & S                       | 20102203-533000      | 27.97           | 6629    | 10/3/2025  |
| JANSEN CHEVROLET CO INC                    | TRUCK # 718 INSPECTION                  | 20102203-536010      | 30.00           | 6439    | 9/19/2025  |
| Fehrman Garage Doors Inc                   | RESET OPENER CHAIN & LIMITS, SERVICE    | 20102203-538000      | 64.75           | 6419    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC                | BUSINESS PRIME ANNUAL MEMBERSHIP FEE    | 20102203-539000      | 4.99            | 6521    | 10/3/2025  |
| HSHS Medical Group Inc                     | 2PHYSICALS, DRUG SCREENS- J. GAMBOA, C. | 20102203-539000      | 110.00          | 6434    | 9/19/2025  |
| Teklab Inc                                 | LAB TESTING                             | 20102203-539023      | 242.00          | 6477    | 9/19/2025  |
| Teklab Inc                                 | LAB TESTING                             | 20102203-539023      | 286.00          | 6612    | 10/3/2025  |
| Highland Communication Services            | HCS CHARGES - W & S                     | 20102203-539050      | 2.00            | 6430    | 9/19/2025  |
| Verizon Wireless - State                   | VERIZON WIRELESS CHARGES                | 20102203-539050      | 2.72            | 6487    | 9/19/2025  |
| WEX BANK                                   | SEPTEMBER FUEL                          | 20102203-542000      | 488.41          | 6624    | 10/3/2025  |
| ACE HARDWARE                               | ACE OPERATING SUPPLIES                  | 20102203-543000      | 5.39            | 6518    | 10/3/2025  |
| ACE HARDWARE                               | ACE OPERATING SUPPLIES                  | 20102203-543000      | 9.99            | 6518    | 10/3/2025  |
| ACE HARDWARE                               | ACE OPERATING SUPPLIES                  | 20102203-543000      | 30.00           | 6518    | 10/3/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 20102203-543000      | 15.96           | 6440    | 9/19/2025  |
| O'REILLY AUTO ENTERPRISES INC              | HAMMER                                  | 20102203-543000      | 9.00            | 6455    | 9/19/2025  |
| Schulte Supply Inc                         | 4"x12.5" REPAIR CLAMP                   | 20102203-543000      | 205.95          | 6603    | 10/3/2025  |
| Schulte Supply Inc                         | 72" & 48" PROBES, HYDRANT WRENCH, 26"   | 20102203-543000      | 332.89          | 6603    | 10/3/2025  |
| Schulte Supply Inc                         | REPAIR ESTIMATE-SEEKTECH TRANSMITTER,   | 20102203-543000      | 18.62           | 6467    | 9/19/2025  |
| Schulte Supply Inc                         | 18" MARKING BLUE FLAGS - WATER          | 20102203-543000      | 538.00          | 6467    | 9/19/2025  |
| Schulte Supply Inc                         | 4: 1" DUAL CHECK VALVE                  | 20102203-543000      | 635.04          | 6467    | 9/19/2025  |
| Schulte Supply Inc                         | 1 QTY 4PK SLOW MOVING VEHICLE           | 20102203-544000      | 10.00           | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC                | 5 SHIRTS - LOGO ONLY- CODY GRAPERHAUS   | 20102203-544000      | 22.50           | 6406    | 9/19/2025  |
| COMPUSTITCH SCREEN PRINTING AND EMBROIDERY | HIGHLAND RURAL KING OPERATING           | 20102203-544000      | 6.00            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 20102203-544000      | 143.76          | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 20102203-544000      | 71.98           | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 20102203-544000      | 125.00          | 6447    | 9/19/2025  |
| London Shoe Shop                           | SAFETY BOOTS- J GAMBOA                  | 20102203-544000      | 105.20          | 6447    | 9/19/2025  |
| London Shoe Shop                           | SAFETY BOOTS- C GRAPERHAUS              | 20102203-544000      | 64.00           | 6447    | 9/19/2025  |
| London Shoe Shop                           | SAFETY BOOTS- T ISAAC                   | 20102203-545000      | 4.07            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 20102203-546000      | 79.99           | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 20102203-546000      | -79.99          | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 20102203-546000      | 14.99           | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 20102203-546000      | 5.50            | 6440    | 9/19/2025  |
| NORTHOWN AUTO & TRACTOR SUPPLY INC         | SUPPLIES                                | 20102203-546000      | 39.15           | 6589    | 10/3/2025  |
| Curry & Associates Engineers Inc           | WATER MAIN REPLACE. WASHINGTON &        | 20102203-550500      | 3,184.62        | 6630    | 10/3/2025  |
|  | <b>FUND TOTAL:</b>                      | <b>201 -20102203</b> | <b>7,623.75</b> |         |            |
| LASHLY & BAER PC                           | AUGUST 2025 MONTHLY RETAINER INVOICE    | 30103301-522000      | 74.89           | 6631    | 10/3/2025  |
| U S POSTAL SERVICE (QUADIENT-TMS)          | POSTAGE READINGS FROM 07/08/2025 TO     | 30103301-532000      | 4.88            | 6617    | 10/3/2025  |
| U S POSTAL SERVICE (QUADIENT-TMS)          | POSTAGE READINGS FROM 07/08/2025 TO     | 30103301-532000      | 20.72           | 6617    | 10/3/2025  |
| WELLS FARGO FINANCIAL LEASING INC          | RICOH COPIER IM C3500 - PW              | 30103301-534000      | 243.55          | 6493    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC                | BUSINESS PRIME ANNUAL MEMBERSHIP FEE    | 30103301-539000      | 3.32            | 6521    | 10/3/2025  |
| SPRINGBROOK HOLDING COMPANY LLC            | CIVICPAY TRANSACTION FEE                | 30103301-539000      | 794.20          | 6473    | 9/19/2025  |
| SPRINGBROOK HOLDING COMPANY LLC            | CIVICPAY TRANSACTION FEE                | 30103301-539000      | 794.20          | 6606    | 10/3/2025  |
| THIRD MILLENNIUM ASSOC INC                 | UTILITY BILL RENDERING                  | 30103301-539000      | 575.10          | 6613    | 10/3/2025  |

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                              | DESCRIPTION                             | ACCOUNT/DESCRIPTION  | AMOUNT          | CHECK # | CHECK DATE |
|--|---|----------------------|-----------------|---------|------------|
| Highland Communication Services            | HCS CHARGES - PW                        | 30103301-539050      | 225.00          | 6430    | 9/19/2025  |
| Mastercard                                 | GRAMMERLY - YEARLY RENEWAL              | 30103301-543000      | 48.00           | 6506    | 9/19/2025  |
|  | <b>FUND TOTAL:</b>                      | <b>301 -30103301</b> | <b>2,783.86</b> |         |            |
| Verizon Wireless - State                   | VERIZON WIRELESS CHARGES                | 30103303-531000      | 19.69           | 6487    | 9/19/2025  |
| Verizon Wireless - State                   | VERIZON WIRELESS CHARGES                | 30103303-531000      | 9.51            | 6487    | 9/19/2025  |
| City Utilities                             | UTILITIES - W & S                       | 30103303-533000      | 508.21          | 6629    | 10/3/2025  |
| City Utilities                             | UTILITIES - W & S                       | 30103303-533000      | 120.01          | 6629    | 10/3/2025  |
| City Utilities                             | UTILITIES - W & S                       | 30103303-533000      | 30.47           | 6629    | 10/3/2025  |
| City Utilities                             | UTILITIES - W & S                       | 30103303-533000      | 27.97           | 6629    | 10/3/2025  |
| EJ EQUIPMENT INC.                          | SEWER CAMERA REPAIR                     | 30103303-536000      | 660.27          | 6548    | 10/3/2025  |
| JANSEN CHEVROLET CO INC                    | TRUCK # 718 INSPECTION                  | 30103303-536010      | 30.00           | 6439    | 9/19/2025  |
| Fehrman Garage Doors Inc                   | RESET OPENER CHAIN & LIMITS, SERVICE    | 30103303-538000      | 64.75           | 6419    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC                | BUSINESS PRIME ANNUAL MEMBERSHIP FEE    | 30103303-539000      | 4.99            | 6521    | 10/3/2025  |
| Essenpreis Plumbing & Htg                  | 1521 OLIVE - PLUMB. & EXCAVATE CITY     | 30103303-539000      | 790.00          | 6418    | 9/19/2025  |
| HSHS Medical Group Inc                     | 2PHYSICALS.DRUG SCREENS- J. GAMBOA, C.  | 30103303-539000      | 110.00          | 6434    | 9/19/2025  |
| Highland Communication Services            | HCS CHARGES - W & S                     | 30103303-539050      | 2.00            | 6430    | 9/19/2025  |
| Verizon Wireless - State                   | VERIZON WIRELESS CHARGES                | 30103303-539050      | 2.72            | 6487    | 9/19/2025  |
| ACE HARDWARE                               | ACE OPERATING SUPPLIES                  | 30103303-543000      | 5.38            | 6518    | 10/3/2025  |
| ACE HARDWARE                               | ACE OPERATING SUPPLIES                  | 30103303-543000      | 29.99           | 6518    | 10/3/2025  |
| CORE & MAIN LP                             | INSERTA TEE 4 SDR35, INSERTA TEE 4 IPS  | 30103303-543000      | 373.00          | 6407    | 9/19/2025  |
| CORE & MAIN LP                             | 8X4 HW SWR SDR 26 TEE, PVC CPLG         | 30103303-543000      | 310.00          | 6407    | 9/19/2025  |
| CORE & MAIN LP                             | PVC CPLG STRONGBACK, 8X6 T-WYE GXG      | 30103303-543000      | 500.00          | 6541    | 10/3/2025  |
| O'REILLY AUTO ENTERPRISES INC              | HAMMER                                  | 30103303-543000      | 8.99            | 6455    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC                | 1 QTY 4PK SLOW MOVING VEHICLE           | 30103303-544000      | 9.99            | 6390    | 9/19/2025  |
| COMPUSTITCH SCREEN PRINTING AND EMBROIDERY | 5 SHIRTS - LOGO ONLY- CODY GRAPERHAUS   | 30103303-544000      | 22.50           | 6406    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 30103303-544000      | 5.99            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 30103303-544000      | 143.76          | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 30103303-544000      | 71.99           | 6440    | 9/19/2025  |
| London Shoe Shop                           | SAFETY BOOTS- J GAMBOA                  | 30103303-544000      | 125.00          | 6447    | 9/19/2025  |
| London Shoe Shop                           | SAFETY BOOTS- C GRAPERHAUS              | 30103303-544000      | 105.20          | 6447    | 9/19/2025  |
| London Shoe Shop                           | SAFETY BOOTS- T ISAAC                   | 30103303-544000      | 64.00           | 6447    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 30103303-545000      | 4.07            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 30103303-546000      | 79.99           | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 30103303-546000      | -79.99          | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 30103303-546000      | 14.99           | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL                       | HIGHLAND RURAL KING OPERATING           | 30103303-546000      | 5.49            | 6440    | 9/19/2025  |
| NORTHTOWN AUTO & TRACTOR SUPPLY INC        | SUPPLIES                                | 30103303-546000      | 39.16           | 6589    | 10/3/2025  |
| Curry & Associates Engineers Inc           | 2025 CIPP SEWER REHAB.- INV. PERIOD END | 30103303-550500      | 881.07          | 6630    | 10/3/2025  |
|  | <b>FUND TOTAL:</b>                      | <b>301 -30103303</b> | <b>5,101.16</b> |         |            |
| Verizon Wireless - State                   | VERIZON WIRELESS CHARGES                | 30103304-531000      | 39.38           | 6487    | 9/19/2025  |
| Verizon Wireless - State                   | VERIZON WIRELESS CHARGES                | 30103304-531000      | 39.38           | 6487    | 9/19/2025  |
| Verizon Wireless - State                   | VERIZON WIRELESS CHARGES                | 30103304-531000      | 9.51            | 6487    | 9/19/2025  |
| City Utilities                             | UTILITIES - WRF                         | 30103304-533000      | 6,660.72        | 6629    | 10/3/2025  |
| City Utilities                             | UTILITIES - WRF                         | 30103304-533000      | 434.59          | 6629    | 10/3/2025  |



CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                     | DESCRIPTION   | ACCOUNT/DESCRIPTION  | AMOUNT           | CHECK # | CHECK DATE |
|-----------------------------------|---|----------------------|------------------|---------|------------|
| City Utilities                    | UTILITIES - WRF   | 30103304-533000      | 3,724.12         | 6629    | 10/3/2025  |
| City Utilities                    | UTILITIES - WRF   | 30103304-533022      | 168.45           | 6629    | 10/3/2025  |
| City Utilities                    | UTILITIES - WRF   | 30103304-533022      | 125.90           | 6629    | 10/3/2025  |
| City Utilities                    | UTILITIES - WRF   | 30103304-533022      | 82.63            | 6629    | 10/3/2025  |
| City Utilities                    | UTILITIES - WRF   | 30103304-533022      | 71.33            | 6629    | 10/3/2025  |
| CORSAIR CONTROLS INC              | INFLUENT SCREEN SERVICE CALL                                | 30103304-536000      | 240.00           | 6542    | 10/3/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-538000      | 19.64            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-538000      | 98.46            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-538000      | 33.16            | 6440    | 9/19/2025  |
| JONATHAN BEAN                     | INSTALL SARGENT ENTRY LEVER/CYLINDER                        | 30103304-538000      | 599.23           | 6489    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC       | BUSINESS PRIME ANNUAL MEMBERSHIP FEE                        | 30103304-539000      | 13.30            | 6521    | 10/3/2025  |
| DURKIN EQUIPMENT COMPANY          | FLOWMETER ANNUAL CALIBRATIONS                               | 30103304-539000      | 1,627.87         | 6412    | 9/19/2025  |
| Teklab Inc                        | WRF MONTHLY SAMPLING  | 30103304-539023      | 76.50            | 6477    | 9/19/2025  |
| Highland Communication Services   | HCS CHARGES - WRF   | 30103304-539050      | 149.99           | 6430    | 9/19/2025  |
| WEX BANK                          | SEPTEMBER FUEL  | 30103304-542000      | 161.89           | 6624    | 10/3/2025  |
| ACE HARDWARE                      | ACE OPERATING SUPPLIES                                      | 30103304-543000      | 36.96            | 6518    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC       | 1 QTY GARAGE DOOR OPENER, 1 QTY SUPPLIES - ORDER# SO3817564 | 30103304-543000      | 124.45           | 6390    | 9/19/2025  |
| HD SUPPLY INC                     | HIGHLAND RURAL KING OPERATING                               | 30103304-543000      | 968.49           | 6486    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-543000      | 57.56            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-543000      | 3.20             | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-543000      | 3.77             | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-543000      | 8.87             | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-543000      | 14.07            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-543000      | 1.50             | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-543000      | 37.96            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-543000      | 16.98            | 6463    | 9/19/2025  |
| R P LUMBER CO INC                 | BODY CONDUIT RGD 3/4", CONNECT. CNDT SUPPLIES               | 30103304-543000      | 39.50            | 6618    | 10/3/2025  |
| ULINE INC                         | 2 QTY HONEYWELL MIRCOSWITCH PLUNGER                         | 30103304-545000      | 69.60            | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC       | 1 QTY POWER RELAY SOCKET NON                                | 30103304-545000      | 53.61            | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC       | 1 QTY DOUBLE ARM PEGBOARD HOOKS                             | 30103304-545000      | -25.99           | 6390    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC       | 2 QTY TOILET BOWL MOP RETURN                                | 30103304-545000      | -10.96           | 6390    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-545000      | 13.48            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-545000      | 20.27            | 6440    | 9/19/2025  |
| JOHN DEERE FINANCIAL              | HIGHLAND RURAL KING OPERATING                               | 30103304-545000      | 172.86           | 6440    | 9/19/2025  |
| W.W. GRANGER INC                  | BENCH GRINDER 8", WIRE WHEEL BRUSH                          | 30103304-547000      | 287.18           | 6557    | 10/3/2025  |
| Hawkins Inc                       | DEMURRAGE   | 30103304-549000      | 40.00            | 6561    | 10/3/2025  |
|                                   | <b>FUND TOTAL:</b>  | <b>301 -30103304</b> | <b>16,309.41</b> |         |            |
| City Utilities                    | UTILITIES - WRF   | 30103305-533000      | 55.00            | 6629    | 10/3/2025  |
|                                   | <b>FUND TOTAL:</b>  | <b>301 -30103305</b> | <b>55.00</b>     |         |            |
| Verizon Wireless - State          | VERIZON WIRELESS CHARGES                                    | 40120401-531000      | 280.02           | 6487    | 9/19/2025  |
| Verizon Wireless - State          | VERIZON WIRELESS CHARGES                                    | 40120401-531000      | 9.51             | 6487    | 9/19/2025  |
| U S POSTAL SERVICE (QUADIENT-TMS) | POSTAGE READINGS FROM 07/08/2025 TO                         | 40120401-532000      | 11.10            | 6617    | 10/3/2025  |
| Ameren Illinois                   | GAS CHARGE  | 40120401-533000      | 142.28           | 6522    | 10/3/2025  |
| City Utilities                    | UTILITIES- 1122 BROADWAY                                    | 40120401-533000      | 646.79           | 6629    | 10/3/2025  |

CITY OF HIGHLAND  
CHECK REGISTER  
FOR 9/19/2025



| VENDOR NAME/#                   | DESCRIPTION                           | ACCOUNT/DESCRIPTION  | AMOUNT              | CHECK # | CHECK DATE |
|---------------------------------|---------------------------------------|----------------------|---------------------|---------|------------|
| U.S. BANK NATIONAL ASSOCIATION  | COPIER USAGE/LEASE                    | 40120401-534000      | 158.81              | 6485    | 9/19/2025  |
| WEBER GRANITE CITY FORD LLC     | MTN/REPAIR- 1541                      | 40120401-536010      | 4,744.28            | 6492    | 9/19/2025  |
| AMAZON CAPITAL SERVICES INC     | BUSINESS PRIME ANNUAL MEMBERSHIP FEE  | 40120401-539000      | 23.25               | 6521    | 10/3/2025  |
| Houseman Supply Inc             | PSB & STATION 1 EMS BACKFLOW TESTING  | 40120401-539000      | 125.00              | 6433    | 9/19/2025  |
| Mastercard                      | CASEY- BREAKFAST PIZZA FOR FUNERAL    | 40120401-539000      | 39.16               | 6506    | 9/19/2025  |
| Mastercard                      | DQ- HEMANN RETIREMENT PARTY- CAKE     | 40120401-539000      | 46.78               | 6506    | 9/19/2025  |
| RICKEY BARNETT                  | MONTHLY COMMERCIAL PEST CONTROL       | 40120401-539000      | 50.00               | 6528    | 10/3/2025  |
| Highland Communication Services | HCS SERVICE- EMS                      | 40120401-539050      | 279.89              | 6430    | 9/19/2025  |
| Verizon Wireless - State        | VERIZON WIRELESS CHARGES              | 40120401-539050      | 108.03              | 6487    | 9/19/2025  |
| Verizon Wireless - State        | VERIZON WIRELESS CHARGES              | 40120401-539050      | 5.43                | 6487    | 9/19/2025  |
| ZOLL DATA SYSTEMS INC           | ZOLL BILLING EMS- 09/01/25-09/30/25   | 40120401-539300      | 1,494.54            | 6498    | 9/19/2025  |
| ZOLL DATA SYSTEMS INC           | ZOLL BILLING EMS 10/01/25-10/31/25    | 40120401-539300      | 1,494.54            | 6498    | 9/19/2025  |
| WEX BANK                        | SEPTEMBER FUEL                        | 40120401-542000      | 137.93              | 6624    | 10/3/2025  |
| AIRGAS INC                      | OXYGEN                                | 40120401-543000      | 305.90              | 6519    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC     | 1 QTY GALAXY S10 CASE RETURN          | 40120401-543000      | -12.97              | 6390    | 9/19/2025  |
| NORTH CENTRAL EMS CORPORATION   | 4 QTY EXAM GLOVES M AND L, 2 QTY S/S  | 40120401-543000      | 230.72              | 6466    | 9/19/2025  |
| WALMART COMMUNITY/ CAPITAL ONE  | WAL-MART OPERATING ACCOUNT            | 40120401-543000      | 54.51               | 6621    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC     | 6 QTY LONG SLEEVE WOMEN THERMAL       | 40120401-544000      | 88.98               | 6521    | 10/3/2025  |
| AMAZON CAPITAL SERVICES INC     | 2 QTY DUTY BELT POUCH, 1 QTY TRAUMA   | 40120401-544000      | 155.03              | 6521    | 10/3/2025  |
| Leon Uniform Company Inc        | NAMEPLATE- E HUELSMANN                | 40120401-544000      | 20.00               | 6446    | 9/19/2025  |
| NORTH CENTRAL EMS CORPORATION   | 5 QTY WM APEX PANTS KHAKI, 1 QTY ATAC | 40120401-544000      | 476.00              | 6600    | 10/3/2025  |
| NORTH CENTRAL EMS CORPORATION   | 4 QTY EXAM GLOVES M AND L, 2 QTY S/S  | 40120401-544000      | 38.00               | 6466    | 9/19/2025  |
| WALMART COMMUNITY/ CAPITAL ONE  | WAL-MART OPERATING ACCOUNT            | 40120401-545000      | 12.96               | 6621    | 10/3/2025  |
|                                 | <b>FUND TOTAL:</b>                    | <b>401 -40120401</b> | <b>11,166.47</b>    |         |            |
| ALLIED WASTE TRANSPORTATION INC | RESIDENTIAL TRASH 09/01/25-09/30/25   | 71304713-539000      | 111,266.93          | 6627    | 10/3/2025  |
| ALLIED WASTE TRANSPORTATION INC | ADDITIONAL CONTAINERS 09/01/25-       | 71304713-539000      | 470.70              | 6627    | 10/3/2025  |
| SPRINGBROOK HOLDING COMPANY LLC | COMMERCIAL TRASH 08/01/25-08/31/25    | 71304713-539000      | 71,689.16           | 6627    | 10/3/2025  |
| SPRINGBROOK HOLDING COMPANY LLC | CIVICPAY TRANSACTION FEE              | 71304713-539000      | 397.10              | 6473    | 9/19/2025  |
| THIRD MILLENNIUM ASSOC INC      | CIVICPAY TRANSACTION FEE              | 71304713-539000      | 397.10              | 6606    | 10/3/2025  |
|                                 | UTILITY BILL RENDERING                | 71304713-539000      | 575.10              | 6613    | 10/3/2025  |
|                                 | <b>FUND TOTAL:</b>                    | <b>713 -71304713</b> | <b>184,796.09</b>   |         |            |
| U.S. BANK                       | GEN OBLIGATION SEWERAGE SYSTEM        | 30950309-562000      | 14,100.00           | ACH     | 9/30/2025  |
| U.S. BANK                       | GEN OBLIGATION SEWERAGE SYSTEM        | 30903309-561000      | 150,000.00          | ACH     | 9/30/2025  |
|                                 | <b>FUND TOTAL:</b>                    | <b>309 -30903309</b> | <b>164,100.00</b>   |         |            |
| STATE BANK OF BERN              | WATER MAIN IMPROVEMENT LOAN-          | 20802208-561000      | 88,000.00           | ACH     | 9/23/2025  |
|                                 | <b>FUND TOTAL:</b>                    | <b>208 -20802208</b> | <b>88,000.00</b>    |         |            |
| STATE BANK OF BERN              | WATER MAIN IMPROVEMENT LOAN-          | 20850208-562000      | 11,927.50           | ACH     | 9/23/2025  |
|                                 | <b>FUND TOTAL:</b>                    | <b>208 -20850208</b> | <b>11,927.50</b>    |         |            |
|                                 | <b>WARRANT TOTAL:</b>                 |                      | <b>2,615,547.92</b> |         |            |



| VENDOR NAME/#                             | DESCRIPTION | ACCOUNT/DESCRIPTION | AMOUNT | CHECK # | CHECK DATE |
|---|-------------|---------------------|--------|---------|------------|
| Accepted by City Council October 06, 2025 |             |                     |        |         |            |
| Mayor:                                    |             |                     | Clerk: |         |            |